



**ADA TOWNSHIP BOARD MEETING
MINUTES
JUNE 8, 2020 - 12:00 p.m.**

Pursuant to Governor Whitmer's Executive Order 2020-48, The Ada Township Board, in order to protect the public health, conducted its meeting via electronic communications via ZOOM Meeting. The roll was called. Members present: Supervisor Haga, Treasurer Moran, and Trustees Hurwitz, Jacobs, McAleenan, and Proos. Members Absent: Clerk Smith and Trustee McAleenan.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Proos, to approve the agenda as amended, which adds an item for Review and Approval of Expanded Outdoor Seating Space at Dining Establishments in Ada Township . Roll Call: Yes - Moran, Jacobs, Hurwitz, Proos, Haga; No - 0; Absent - McAleenan, Smith. Motion carried.

CONSENT AGENDA

Accept Reports/Communications

Moved by Proos, supported by Hurwitz, to receive and file the Reports/Communications under the Consent Agenda. Roll Call: Yes - Jacobs, Proos, Hurwitz, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.

APPROVAL OF WARRANTS

Ada Township General Warrants

Treasurer Moran presented the following Hand Checks: \$339,712.39, Warrants: \$128,219.67. Total of all Checks and Warrants: \$467,932.06. Hurwitz asked about the item relating to major engine repair. Chief Murray stated the repair to the 2003 truck was a rebuild of the inside of the motor. **Moved by Hurwitz, supported by Jacobs, to approve the Warrant Report for June 8, 2020, in the total amount of \$467,932.06. Roll Call: Yes - Proos, Hurwitz, Jacobs, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

Pay Application 2 & Final - Ada Trail Construction

Steve Groenenboom, Township Engineer, stated this is for release of the \$2,500 retainage for the work done by Flier Brothers Inc. last year on the bike path near Ada Park, noting everything is in good order. **Moved by Proos, supported by Moran, to approve Pay Application 2 and Final for the Ada Trail Construction project in the amount of \$2,500. Roll Call: Yes - Jacobs, Proos, Hurwitz, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

Change Order 1 - Fulton Rippling Lift Station

Steve Groenenboom, Township Engineer, stated the project is completed in accordance with specs and plans, is working very well and is a huge improvement. The contractor sent a request for a change order with 3 items. Groenenboom summarized these. **Moved by Proos, supported by Jacobs, to approve Change Order 1 as recommended by the Township Engineer in the amount of \$7,973.15. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran; No - Haga; Absent - McAleenan, Smith. Motion carried.** Proos stated he believes the bypass pump repair needs to go - he does not approve of that. There was also some discussion about utility allowance. Groenenboom said it would be good to get price quotes from Consumers and DTE prior to the bid stage of jobs, but stated the utility companies will not do this. There was further discussion regarding this and regarding change orders. **Moved by Proos, supported by Jacobs, to amend the motion to delete the bypass pump rental in the amount of \$2,839.95. Roll Call: Yes - Jacobs, Proos, Hurwitz, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

Pay Application 2 - Fulton Rippling Lift Station

Steve Groenenboom, Township Engineer, stated this is basically the final pay estimate, and they are still continuing to retain \$10,000 for a bit to make sure the lift station runs well. This Pay Application 2 includes Change Order 1, which is now decreased by \$2,839.95, thus the actual pay recommendation is \$103,747.65, less the \$2,839.95. **Moved by Proos, supported by Moran, to approve Pay Application 2 to Kamminga Roodvoets in the amount of \$100,907.70. Roll Call: Yes - Jacobs, Proos, Hurwitz, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

PUBLIC COMMENT

Mark, Township Park Director, gave a status updated regarding the parks and Covid 19 protocol. He stated they have opened up all the courts and playgrounds, with posted health advisories similar to what Kent County Parks Department has done. They are moving forward towards opening the restrooms soon and will be training staff on cleaning procedures and sanitization products. The shelter rentals are starting to get reopened since restrooms are reopening, but are still working through some of the limitations. The athletic fields have been opened up, but not for formal games at this time.

BOARD COMMENT

Trustee Proos asked Chief Murray about the training being shut down - stating he believes training is extremely important. Chief Murray stated they are starting back up training now that the Governor has lifted the order. Proos mentioned his disappointment in the cancellation of summer events, and suggested adding some sort of outdoor event at the end of the summer - a parade or fireworks, just something to build up the community.

Trustee Jacobs also spoke about the 4th of July celebration noting that the Committee has discussed incorporating some sort of event towards the end of the summer.

Moran echoed Jacobs' comments about the end of summer event, noting it is in preliminary stages - need to review the Executive Order regarding limitations for such an event.

Haga stated they have approximately 90% staff back in the office and hope to open the office completely on Monday, June 15th.

NEW BUSINESS

CULTURAL ARTS/MULTIPURPOSE ROOM ADDITION TO LIBRARY STATUS AND DIRECTION

Ferro stated library construction has resumed and is progressing nicely. Have been working on design of the cultural arts/multipurpose room addition. Have had numerous discussions with the architect and fundraising leadership regarding design, schedule, funding and cost of the proposed addition. Goal was to generate \$3 million towards the addition. Had to put this on hold due to the pandemic. They decided to focus their efforts on the design and completion of the prefunction portion of the building at this time and have this finished by the end of the year. A priority is to get the steel order placed. Cost for preparing prefunction portion only is approximately \$1,095,000. Ferro has suggested in addition to the \$300,000 in savings, that \$150,000 be allocated from township general funds and \$100,000 from cash on hand of DBA funds. He also mentioned that when the DBA recommended the \$100,000 in DBA funds, they also expressed a desire that the balance of the project be in continuous construction. The Board is requested to approve the proposed scope and budget for the prefunction area, and approve the proposed funding sources for the plan for raising the entire \$1,095,000. Scott Rantal of JLL stated that Ferro did a good job of summarizing the status of this project. Proos stated the construction costs seem extremely high and he would like them to continue to go through and see what savings can be had. He also questioned about the additional steel and why they are going for an additional change order when it is already included in the construction costs of this approval. He said it would make sense to get the rest of the ground up to a street level to grow grass temporarily and have a green space area for events. Marlene Kenaway commented that we need this cultural arts center to bring a variety of events into Ada. **Moved by Proos, supported by Moran, to approve the requested proposed scope and budget for prefunction**

and additions to the Library Community Center and also approve the budget as set out in Ferro's June 2, 2020 memo. Roll Call: Yes - Jacobs, McAleenan, Proos, Hurwitz, Smith, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried

CULTURAL ARTS/MULTIPURPOSE ROOM - BULLETIN 6, LOBBY FOUNDATION & STEEL

Scott Rantal of JLL stated they previously had an approval and recommendation to move forward with the design with the goal of a \$3 million budget. They asked for a separate bid package for the foundation and steel portion. There are two major subcontractors for concrete and for steel. **Moved by Proos, supported by Moran, to approve Bulletin 6 as presented in the amount of \$97,449.31. Roll Call: Yes - Jacobs, Proos, Haga, Moran; No - 0; Absent - Hurwitz, McAleenan, Smith. Motion carried.** (Trustee Hurwitz left the meeting prior to this agenda item.)

PEDESTRIAN CROSSINGS - THORNAPPLE RIVER DRIVE/FASE ST. & RIVER STREET/HEADLEY

Steve Groenenboom, Township Engineer, presented two sketches. \$35,000 is the estimated cost of the two jobs. Would like to take bids on June 26th and award them at the July 13th Board meeting. Haga stated this was recommended when the Township did its traffic analysis - he believes this will enhance safety. **Moved by Moran, supported by Jacobs, to approve proceeding to bid for the pedestrian crossings project for Thornapple River Drive/Fase St. & River Street/Headley in an estimated amount of \$35,000. Roll Call: Yes - Jacobs, Proos, Haga, Moran; No - 0; Absent - Hurwitz, McAleenan, Smith. Motion carried.**

WATER SHORTAGE RESPONSE PLAN

Steve Groenenboom, Township Engineer, and Jake Bruggink presented the plan. The DEQ (now EGLE) recommends that a water reliability study be done every 5 to 6 years. They also recommended we have a water shortage response plan. Jake Bruggink highlighted aspects of the plan, noting this likely would never have to be enacted, but it is necessary to have in place. **Moved by Proos, supported by Jacobs, to approve the Water Shortage Response Plan as presented. Roll Call: Yes - Hurwitz, Jacobs, Proos, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

(Trustee Hurwitz re-joined the meeting at 1:53 p.m.)

RESOLUTION R-060820-1 RESOLUTION TO ESTABLISH EXPEDITED PROCESS FOR REVIEW AND APPROVAL OF EXPANDED OUTDOOR SEATING SPACE AT DINING ESTABLISHMENTS

Ferro stated he has heard from a few dining establishments (and expects to hear from more) who are seeking to ease the hardship on their business by expanding their outdoor seating. Have modeled this Resolution after resolutions from Plainfield and Cascade Townships. Ferro highlighted portions of the Resolution. Haga noted the DDA is in full support of adoption of this type of resolution. **Moved by Proos, supported by Moran, to adopt Resolution R-060820-1, a Resolution to Establish Expedited Process for Review and Approval of Expanded Outdoor Seating Space at Dining Establishments. Roll Call: Yes - Jacobs, Hurwitz, Proos, Haga, Moran; No - 0; Absent - McAleenan, Smith. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 2:04 p.m.

Jacqueline Smith
Ada Township Clerk

Date