



**ADA TOWNSHIP BOARD MEETING
MINUTES
June 11, 2018**

Meeting was called to order by Supervisor Haga at 12:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, LeBlanc and Proos. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, and 15 community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

MOTION TO APPROVE MINUTES AND ACCEPT REPORTS/COMMUNICATIONS UNDER CONSENT AGENDA

A. APPROVAL OF BOARD MEETING MINUTES:

1. TOWNSHIP BOARD MINUTES - 5/14/18
2. TOWNSHIP BOARD/DDA WORK SESSION MINUTES - 5/22/18

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS:

1. PLANNING COMMISSION MINUTES - 4/19/18
2. ZONING BOARD OF APPEALS MINUTES - 5/1/18 & 5/15/18
3. UTILITY ADVISORY BOARD MINUTES - 3/15/18
4. GVMC POLICY COMMITTEE MINUTES - 3/21/18
5. ADA DDA MINUTES - 4/9/18
6. HOPE NETWORK TRANSIT REPORT - 4/18
7. GVMC TRANSPORTATION NEWSLETTER - SPRING 2018
8. KENT COUNTY REPORT - MAY 2018
9. ADA HISTORICAL SOCIETY - MINUTES & FINANCIAL REPORT - 4/12/18
10. PARK DIRECTOR REPORT - 5/7/18
11. COMCAST UPDATE - 5/24/18
12. STATE OF MICHIGAN - ASSET MANAGEMENT - 5/22/18
13. STRATEGIC PLAN INITIATIVES REPORTS - 5/18
14. ADA FIRE DEPARTMENT ACTIVITY REPORT - 5/18
15. COMMUNITY CENTER / LIBRARY DASHBOARD - 6/18
16. ASSESSING REFORM PROPOSAL - 6/18
17. LEAD & COPPER RULES CLOSE TO BECOMING FINAL - 6/5/18

Moved by Proos, supported by LeBlanc, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$25,305.32; #205 \$2,538.52; #208 \$79,295.25; #214 \$1,635.06; #248 \$200.00; #401 \$1,375.00; #590 \$4,704.55; #591 \$1,112.99; #592 \$647.72; Total Hand Checks \$116,814.41. Warrants: #101 \$32,066.03; #205 \$36,762.50; #208 \$873.92; #211 \$2,541.85; #213 \$92.56; #214 \$ 5,172.33; #248 \$1,174.70; #401 \$22,462.13; #590 \$26,705.21; #591 \$38,912.71 #592 \$295.82; Total Warrants \$167,059.76. Total All Hand Checks and Warrants: 283,874.17. **Moved by LeBlanc, supported by Proos, to approve the Warrant Report for June 11, 2018, in the amount of \$283,874.17. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Proos, Moran, Smith and Haga. No - 0. Motion carried.**

APPLICATION 3 AND FINAL - GRAND VALLEY ESTATES GENERATOR

Moved by Proos, supported by Jacobs, to approve Pay Application 3 and Final to DVT Electric, in the amount of \$7,030. Roll Call: Yes - Jacobs, Hurwitz, Proos, LeBlanc, Smithy, Moran, Haga. No - 0. Motion carried.

APPLICATION 1 - AVERILL MUSEUM ADDITION

Moved by LeBlanc, supported by Jacobs, to approve Pay Application 1 for the Averill Museum project, to JKB Construction, in the amount of \$97,703.13. Roll Call: Yes - LeBlanc, Proos, Hurwitz, Jacobs, Moran, Smith, Haga. No - 0. Motion carried.

APPLICATION 1 - HALL ST. LIFT STATION INSTALLATION PROJECT

Moved by LeBlanc, supported by Jacobs, to approve Pay Application 1 for the Hall Street pump, to Harper Industries, in the amount of A13,667.00. Roll Call: Yes - Proos, LeBlanc, Jacobs, Hurwitz, Smith, Moran, Haga. No - 0. Motion carried.

APPLICATION 5 - SETTLERS GROVE PROJECT

Moved by Jacobs, supported by Hurwitz, to approve Pay Application 5 for the Settlers Grove project to Katerberg VerHage in the amount of \$117,461.97. Roll Call: Yes - Hurwitz, LeBlanc, Proos, Jacobs, Smith, Haga, Moran. No - 0. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Hurwitz commented on the new sign at Grand River and Knapp. He was pleased with all the activity going on in the village.

Trustee Jacobs commented on the success of the Grand Rapids triathlon.

Trustee LeBlanc asked for a status report on the meeting regarding the landscape business. Planning Director Ferro stated they had a couple conversations. The subject has located a storage space but it isn't available until July.

Trustee Proos commented on the Grand River/Knapp sign, stating that the landscape is beautiful but it's impossible to read the sign. He also commented on the activity going on in the village.

Treasurer Moran reminded board members of the first Beers at the Bridge activity scheduled for June 22.

Supervisor Haga distributed information regarding the GRVMC Asset Management Plan and information regarding The Right Place and Consumers Power rate increases.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-061118-1, A RESOLUTION TO SUPPORT GRAND RIVER WATER TRAIL

Eileen Isely, WMEAC, explained the background, mission, and benefits of the Grand River Water Trail Initiative.

Moved by Proos, supported by LeBlanc, to adopt Resolution R-061118-1, which is the Resolution to Support the Grand River Water Trail. Roll Call: Yes - Jacobs, Proos, Hurwitz, LeBlanc, Moran, Haga, Smith. No - 0. Resolution adopted.

RESOLUTION R-061118-2, 4TH OF JULY ROAD CLOSURES

Clerk Smith explained the road closures needed for the 4th of July parade and celebration. **Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-061118-2, which is a Road Closure Request for 4th of July. Roll Call: Yes - Proos, Hurwitz, LeBlanc, Jacobs, Smith, Haga, Moran. No - 0. Resolution adopted.**

ORDINANCE O-061118-1, SHORT TERM RENTAL ORDINANCE

Planning Director Ferro explained that there had been an inquiry about short-term rental, and one complaint has been filed. The board had questions and comments about the one inquiry, reason for the Planning Commission's recommendation, other communities that have or have not adopted ordinances, and whether it was needed in Ada. **Moved by LeBlanc, supported by Jacobs, to adopt Ordinance O-061118-1, which is a Short-Term Rental Ordinance. Roll Call: Yes - 0/ No - Jacobs, LeBlanc, Hurwitz, Proos, Moran, Haga, Smith. Ordinance defeated.**

ORDINANCE O-061118-2, AN ORDINANCE TO AMEND ZONING REGULATIONS

Moved by Proos, supported by LeBlanc, to not adopt Ordinance O-061118-2, which is an amendment to the Ada Township Zoning Regulations. Roll Call: Yes - LeBlanc, Hurwitz, Proos, Jacobs, Smith, Haga, Moran. No - 0. Motion carried.

SOIL BORINGS AND GEOTECHNICAL ENGINEERING SERVICES AGREEMENT FOR COMMUNITY CENTER/LIBRARY SITE

Moved by Proos, supported by LeBlanc, to approve the request for soil borings and geotechnical engineering services agreement for the community center/library site, with Materials Testing Consultants, in the amount of \$3,750. Motion carried.

COMMUNITY CENTER/LIBRARY PROJECT - CM/GC RFP - AWARD RECOMMENDATION FOR CONSTRUCTION MANAGEMENT SERVICES

Scott Rantala explained the process of applications and interviews, etc. **Moved by Proos, supported by Hurwitz, to award the construction management services to Erhardt Construction in the amount of \$25,000. Motion carried.**

KCRC LOCAL ROAD CONSTRUCTION AUTHORIZATION

Moved by Proos, supported by LeBlanc, to approve the Kent County Road Commission work order for Rix Street, in the amount of \$60,000. Roll Call: Yes - Jacobs, LeBlanc, Hurwitz, Proos, Smith, Moran, Haga. No - 0.

KCDA PAGER AGREEMENT

Moved by Jacobs, supported by LeBlanc, to postpone action on the KCDA Pager Agreement. Motion carried.

CITY OF ESCANABA FINANCIAL ASSISTANCE

Supervisor Haga explained the Administrative Committee had met and is recommending we not contribute to the Escanaba litigation. **Moved by LeBlanc, supported by Moran, that we not provide assistance to the City of Escanaba litigation. Motion carried.**

APPOINTMENT TO ETHICS BOARD

Moved by Proos, supported by Hurwitz, to postpone action on the Ethics Board Appointment. Motion carried.

LICENSE AND RELEASE AGREEMENT FOR 4TH OF JULY ACTIVITIES

Clerk Smith explained this is for use of the "green space" for 4th of July festivities and is similar to agreements in the past. **Moved by Proos, supported by Jacobs, to approve the License and Release Agreement for 4th of July activities. Roll Call: Yes - Proos, Jacobs, LeBlanc, Hurwitz, Smith, Moran, Haga. No - 0. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 1:19 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS