



**ADA TOWNSHIP BOARD MEETING
MINUTES
June 25, 2018**

Meeting was called to order by Supervisor Haga at 12:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, LeBlanc and Proos. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, and 11 community members.

APPROVAL OF AGENDA

**Supervisor Haga noted that Resolution R-062518-1, Resolution for Acceptance of Payments by a Financial Transaction Device has been added to New Business as Item D.
Moved by Jacobs, supported by LeBlanc, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

MOTION TO APPROVE MINUTES AND ACCEPT REPORTS/COMMUNICATIONS UNDER CONSENT AGENDA

A. APPROVAL OF BOARD MEETING MINUTES:

1. TOWNSHIP BOARD MINUTES - 6/11/18

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS:

1. BUILDING PERMIT REPORT – 5/18
2. KENT COUNTY 2018 ASSESSMENT INFORMATION – 6/18
3. GVMC MINUTES – 5/3/18
4. HOPE NETWORK TRANSIT – 5/18
5. ADA DDA MINUTES – 5/14/18
6. ADA HISTORICAL SOCIETY MINUTES – 5/10/18
7. MTA – JUDY ALLEN TESTIMONY BEFORE HOUSE TAX POLICY – ASSESSING SYSTEM

Moved by Proos, supported by LeBlanc, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$116,544.78; #205 \$2,531.00; #214 \$1,775.03; #248 \$143.92; #401 \$117,461.97; #590 \$13,815.26; #591 \$103.49; #592 \$7,139.36 Total Hand Checks \$259,514.81. Warrants: #101 \$64,526.58, #205 \$1,773.10, #208 \$1,423.18, #213 \$1,813.05, #214 \$9,613.68, #248 \$7,920.99, #301 \$750.00, #401 \$5,669.64, #590 \$53,355.13, #591 \$64,407.90, #592 \$5,497.28 Total Warrants \$216,750.53. Total All Hand Checks and Warrants: \$476,265.34. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for June 25, 2018, in the amount of \$476,265.34. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Proos, Moran, Smith and Haga. No - 0. Motion carried.**

APPLICATION 1 – ADA PARK TENNIS & PICKLEBALL IMPROVEMENTS

Wes Steer of OCBA gave a brief review of Pay Application 1 for work completed in the month of May. Mr. Steer stated all work should be finished by the end of July.

Moved by LeBlanc, supported by Hurwitz, to approve Pay Application 1 to APEX Contractors, Inc., in the amount of \$44,100.00. Roll Call: Yes - Jacobs, Hurwitz, Proos, LeBlanc, Smith, Moran, Haga. No - 0. Motion carried.

APPLICATION 10 & FINAL – ADA DRIVE IMPROVEMENTS

Moved by Proos, supported by Jacobs, to approve Pay Application 10 & Final to Kamminga & Roodvoets, Inc., in the amount of \$4,528.26. Roll Call: Yes - LeBlanc, Proos, Hurwitz, Jacobs, Moran, Smith, Haga. No - 0. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Hurwitz commented on the nice turnout for the Community Center/Library dedication.

LeBlanc stated his appreciation to all involved in the Beers at the Bridge event. It was the largest turnout to date. Haga stated over 3,000 people attended.

Moran also commented on Beers at the Bridge as well as the Capital Campaign.

Haga stated it was exciting to announce the naming of the Community Center/Library. Haga also stated that on June 5th, the Assessor and Appraiser are resigning from their positions. The Township will be looking for replacements or interim help.

UNFINISHED BUSINESS

KCDA FIRE PAGER DISTRIBUTION AGREEMENT

Moved by Jacobs, supported by Moran, to approve the KCDA Fire Pager Distribution Agreement. Roll Call: Yes - LeBlanc, Proos, Hurwitz, Jacobs, Moran, Smith, Haga. No - 0. Motion carried.

NEW BUSINESS

PETTIJOHN EXEMPTION REQUEST – CONNECTION TO PUBLIC SANITARY SEWER

Planning Director, Ferro, briefly explained the exemption request for Mr. Pettijohn's property.

Moved by Proos, supported by Jacobs, to approve the Pettijohn Exemption Request which states the subject property will not be required to connect to public sanitary sewer. Roll Call: Yes - LeBlanc, Proos, Hurwitz, Jacobs, Moran, Smith, Haga. No - 0. Motion carried.

ADA / BRONSON / RIVER / THORNAPPLE RIVER DRIVE IMPROVEMENT PROJECT

Steve Groenenboom, P.E., of Moore & Bruggink, summarized his recent meeting with Ada Township and Tim Haagsma, P.E., of the Kent County Road Commission.

Proos stated that he is concerned the changes proposed may not solve the speeding problem. Mr. Groenenboom stated that traffic will slow with curb and gutter bump-outs. **After board discussion, item was tabled.**

AVERILL MUSEUM – ASPHALT PARKING

Moved by Proos, supported by Hurwitz, to award the contract for asphalt paving and striping of the Averill Museum parking lot in the amount of \$12,507.00 to A-1 Asphalt, Inc. Roll Call: Yes - LeBlanc, Proos, Hurwitz, Jacobs, Moran, Smith, Haga. No - 0. Motion carried.

RESOLUTION R-062518-1, A RESOLUTION FOR ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICE

Planning Director, Ferro, stated that donors would like to contribute to the Capital Campaign online but Ada Township currently does not have that capability. This resolution would allow donors to use their credit cards to make an online donation.

Moved by Proos, supported by Moran, to adopt Resolution R-062518-1, which is the Resolution to Accept Payments by a Financial Transaction Device.

OPPORTUNITY FOR PUBLIC COMMENT

Connie O'toole of Ada questioned if pavers could be considered instead of asphalt at the historical museum.

Planning Director, Ferro, stated that a civil infraction citation will be issued tomorrow to the gentleman operating a landscaping business in Ada Croft Commons.

ADJOURNMENT

The meeting was adjourned at 1:10 p.m.

Jacqueline Smith
Ada Township Clerk

Date

AW