

**ADA TOWNSHIP BOARD MEETING
MINUTES
August 13, 2018**

Meeting was called to order by Supervisor Haga at 12:00 noon. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Jacobs, LeBlanc, and Proos. Also present: Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, Fire Chief David Murray, plus 10 community members.

APPROVAL OF AGENDA

Removed from the agenda under New Business: Item E. Firework Permit Application. **Moved by Jacobs, supported by Moran, to approve the Agenda as amended. Motion carried.**

**SPECIAL PRESENTATION -
ADA TWP FINANCIAL STATEMENTS - FISCAL YEAR ENDING 3/31/18**

Dan Veldhuizen from Siegfried Crandall presented the Fiscal Year 2017/2018, including the letters to the Township Board and the deficiencies. There was discussion regarding trying to get things done more timely next year. **Moved by Jacobs, supported by Hurwitz, to accept and receive the Audit for Fiscal Year ending March 31, 2018. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes and Accept Reports and Communications

Township Board Minutes - 7/23/18

Receive and File Various Reports/Communications

1. GVMC Transportation newsletter - summer 2018
2. GVMC board minutes - 06/07/18
3. REGIS board minutes - 04/25/18
4. Building trends report - 07/18/18
5. Mika Meyers - local law bulletin - 07/18
6. AT&T annual video report - 07/20/18
7. Andrus thank you note - 07/12/18
8. Utility advisory board minutes - 05/17/18
9. Planning Commission minutes - 06/21/18
10. Grand Valley Estates Water Supply PFAS report - 07/30/18
11. Grand Rapids Water System PFAS Talking Points- 08/03/18
12. Fire Department Activity Report - 07/18
13. Comcast Channel Line-Up Changes - 08/01/18

Moved by LeBlanc, supported by Proos, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$20,469.09.10; #205 \$2,203.88; #214 \$2,042.62; #248 \$150.00; #590 \$4,148.55; #591 \$2,753.41; #592 \$1,278.51. Total all Hand Checks: \$42,046.06. Warrants: #101 \$234,223.96; #205 \$29,589.70; #208 \$3,004.41; #211 \$3,023.10; #214 \$6,93.21; #248 \$3,984.80; #301 \$91,187.50; #401 \$18,161.76; #590 \$111,044.91; #591 \$169,058.39; #592 \$254.14. Total Warrants: \$670,463.89. Total All Checks and Warrants: \$712,509.95. **Moved by Proos, supported by LeBlanc, to approve the Warrant Report for August 13, 2018, in the total amount of \$712,509.95. Roll Call: Yes - Hurwitz, Jacobs, LeBlanc, Proos, Moran, Smith, Haga; No - 0. Motion carried.**

PAY APPLICATION 6 - SETTLERS GROVE PROJECT

Mike Oezer, Progressive A & E presented the application. **Moved by LeBlanc, supported by Jacobs, to approve Pay Application 6 for the Settlers Grove Project to Katerberg VerHage in the amount of \$59,517.90. Roll Call: Yes - Proos, Jacobs, LeBlanc, Hurwitz, Smith, Haga, Moran; No - 0. Motion carried.**

PAY APPLICATION 7 - SETTLERS GROVE PROJECT

Mike Oezer, Progressive A & E, presented this application. **Moved by Proos, supported by Moran, to approve Pay Application 7 for the Settlers Grove Project to Katerberg VerHage in the amount of \$223,793.54. Roll Call: Yes - Hurwitz, LeBlanc, Jacobs, Proos, Moran, Haga, Smith; No - 0. Motion carried.**

PAY APPLICATION 3 - MUSEUM ADDITION PROJECT

Ken Dixon, Dixon Architecture, presented this application. **Moved by LeBlanc, supported by Jacobs, to approve Pay Application 3 for the museum addition project to JKB Associates for \$150,895.34. Roll Call: Yes - Proos, Hurwitz, LeBlanc, Jacobs, Moran, Smith, Haga; No - 0. Motion carried.**

PAY APPLICATION 4 - MUSEUM ADDITION PROJECT

Moved by Proos, supported by LeBlanc, to postpone action on this item until the August 27 board meeting. Motion carried.

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Hurwitz stated he felt the election ran smoothly.

Clerk Smith stated it was a successful election with approximately 35% voter turnout.

Supervisor Haga stated there were three responses regarding the action on the short-term rental issue. He also stated that an assessor had been hired.

Supervisor Haga asked Planning Director Ferro to give an update on the Darneil Landscaping issue. Ferro stated there was an informal hearing at District Court and Mr. Clay did not show. He will be defaulted and receive a \$125 fine. The township continues to talk with neighbors and monitor the situation.

UNFINISHED BUSINESS

RESOLUTION R-081318-1 - MICHIGAN TITANIUM ROAD CLOSURE REQUEST

Andy Vidro explained the road closure request from 9 am on August 19 to 2 am on August 20. **Moved by Proos, supported by Jacobs, to approve Resolution R-081318-1, which is a resolution for road closure. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Jacobs, Smith, Haga, Moran; No - 0. Resolution adopted.**

NEW BUSINESS

BUILDINGS & GROUNDS REPLACEMENT VEHICLE

Moved by Proos, supported by Jacobs, to approve the request for the truck plus accessories, in the total amount of \$32,549.86. Roll Call: Yes - Jacobs, Hurwitz, LeBlanc, Proos, Haga, Smith, Moran; No - 0. Motion adopted.

TOWN HALL ASSEMBLY ROOM AUDIO VISUAL UPGRADES

Moved by LeBlanc, supported by Moran, to approve the bid from MOSS. There was discussion about the scope of work needed. **Moved by Proos, supported by Jacobs, to postpone action on this item. Motion carried.**

CONSUMERS ENERGY EASEMENT - FIRE STATION 1

Moved by Proos, supported by LeBlanc, to approve the easement for the relocated electric line at Fire Station 1. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Smith, Haga, Moran; No - 0. Motion carried.

KCRC WORK ORDER - 2 MILE RD. SPOT GRAVEL REPAIRS

Moved by Proos, supported by Jacobs, to approve the Local Road Construction Authorization for spot gravel repairs. Motion carried.

RESOLUTION R-081318-2 - AUTHORIZING THE APPLICATION FOR SPECIAL LICENSE

Supervisor Haga explained this is for the Brats and Bonfires and is for October 19 only. **Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-081318-2, which is the liquor license application for the Brats and Bonfires event. Roll Call: Yes - Jacobs, Hurwitz, LeBlanc, Proos, Smith, Haga, Moran; No - 0. Resolution adopted.**

OPPORTUNITY FOR PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting was adjourned at 1:06 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS