

**ADA TOWNSHIP BOARD MEETING
MINUTES
August 14, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz and Jacobs. Absent: Trustees LeBlanc and Proos. Also present: Planning Director Jim Ferro, DDA Coordinator Brian Hillbrands, and approximately 25 community members.

APPROVAL OF AGENDA

Added to the agenda under New Business: Item K. Thornapple River Water Main Contract Award. **Moved by Jacobs, supported by Hurwitz, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

1. Township Board Minutes - 07-10-17; 2. Special Township Board Meeting Minutes - 07-24-17.

Receive and File Various Reports/Communications

1. Planning Commission Minutes - 07-15-17; 2. Zoning Board of Appeals Minutes - 06/06/17; 3. Utility Advisory Board Minutes - 06/15/17; 4. GVMC Board Minutes - 06-01-17, a. Final FY 2017/2018 Budget Message & Budget Resolution; 5. Hope Network Services Report - 05/17 & 06/17; 6. Parks, Land Preservation Advisory Board Minutes - 07/08/17; 7. Comcast Update - 07/26/17; 8. AT&T Annual Video Report - 07/13/17; 9. Fire Department Activity Report - 06/17 & 07/17; 10. Krieger - Library Support -07/16/17; 11. Holzman - KCCL - 08/03/17; 12. Wiley - KCCL - 08/03/17; 13. DEQ - Pettis Composting Facility - 08/03/17; 14. First Quarter 2017 Revenue/Expense Report; 15. Kent County Fire Commission Minutes - 06/09/17. **Moved by Hurwitz, supported by Jacobs, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$41,741.0; #205 \$3,155.96; #208 \$8,639.15; #248 \$153,704.35; #401 \$300,382.95; #590 \$4,508.05; #591 \$2,416.55; #592 \$1,099.95. Total all Hand Checks: \$515,111.21. Warrants: #101 \$58,879.04; #205 \$55,398.62; #208 \$16,214.13; #211 \$9,893.53; #213 \$315.00; #248 \$7,651.76; #301 \$26,762.50; #401 \$51,455.91; #590 \$120,100.92; #591 \$191,775.12; #592 \$7,797.54. Total Warrants: \$546,244.07. Total All Checks and Warrants: \$1,061,355.28. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for August 14, 2017, in the total amount of \$1,061,355.28. Roll Call: Yes - Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - LeBlanc, Proos. Motion carried.**

ENVISION ADA - ADA DRIVE PROJECT - PAY ESTIMATE 5

Moved by Jacobs, supported by Moran, to approve Pay Estimate #5 for the Envision Ada Ada Drive Improvement Project to Kamminga & Roedvoots, Inc. in the amount of \$249,309.84. Roll Call: Yes - Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Motion carried.

ENVISION ADA - 5/3 PROPERTY IMPACT PAYMENT - RESOLUTION R-061217-7

Moved by Jacobs, supported by Hurwitz, to approve payment of \$90,000 to Fifth Third Bank related to Resolution R-061217-7, which was adopted at the June board meeting. Roll Call: Yes - Hurwitz, Jacobs, Moran, Smith, Haga; No - 0; Absent - LeBlanc, Proos. Motion carried.

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee Hurwitz expressed concern and disappointment with the easements and related payments.

Trustee Jacobs thanked Supervisor Haga for follow-up with the Sheriff's Department regarding speed issues in the village.

Treasurer Moran stated he would be glad to see the two meetings per month resume.

Supervisor Haga referred to the DDA Report from the morning's meeting.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-081417-1 - TRUNK OR TREAT ROAD CLOSURE PERMIT REQUEST

Kindell Rerucha presented the request on behalf of the Ada Business Association. **Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-081417-1, which is a road closure permit request for Trunk or Treat on October 29, 2017. Roll Call: Yes - Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Resolution adopted.**

RESOLUTION R-081417-2 - KENT COUNTY- OTTAWA COUNTY HAZARD MITIGATION PLAN

Moved by Jacobs, supported by Moran, to adopt Resolution R-081417-2, which is a resolution to approve the Hazard Mitigation Plan for Kent and Ottawa County. Roll Call - Yes - Jacobs, Hurwitz, Moran, Smith, Haga; - No - 0; Absent - LeBlanc, Proos. Resolution adopted.

ORDINANCE O-081417-1 - ZONING ORDINANCE, AMENDMENTS TO ARTICLE XIX - PLANNED UNIT DEVELOPMENT AND ARTICLE XXVII - PUBLIC STREET ACCESS AND PRIVATE ROAD AND DRIVEWAY STANDARDS

Planning Director Ferro explained the history and the current request to amend this Zoning Ordinance. **Moved by Jacobs, supported by Hurwitz, to adopt Ordinance O-081417-1, which is an Amendment to Article XIX - Planned Unit Development and Article XXII - Public Street Access and Private Road and Driveway Standards.** Trustee Jacobs stated the Planning Commission spent lots of time on this and she thought it was a good result. Treasurer Moran asked for clarification on the history, and Planning Director Ferro explained the Ordinance was first adopted in 1990 and some roads predated the ordinance; it was then amended in early 2000s. There was discussion on the number of entry points and the number of units allowed. **Moved by Moran, supported by Jacobs, to amend the main motion to include, "Three or more points of connection - 40 dwelling units permitted per point of connection to a public road." Motion to amend carried. Roll Call on Main Motion, as amended: Yes - Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Ordinance Amendment adopted.**

PRELIMINARY PUD PLAN/PUD REZONING, 72 RESIDENTIAL CONDOMINIUM UNITS IN 16 BUILDINGS ON A 9.9 ACRE SITE, 1040, 1050, 1078 AND 1090 SPAULDING AVE. SE, PARCEL NOS. 41-15-31-451-017, 008, 009 AND 010, JOHN WHEELER AND MICHAEL MAIER

1. **ORDINANCE O-081417-2 - TO REZONE PROPERTY FROM THE PROFESSIONAL OFFICE/PLANNED UNIT DEVELOPMENT (PO/PUD) DISTRICT AND R-2 SINGLE-FAMILY RESIDENTIAL DISTRICT TO R-4 MEDIUM DENSITY MULTI-FAMILY RESIDENTIAL/PLANNED UNIT DEVELOPMENT (R-4/PUD) DISTRICT**

Moved by Jacobs, supported by Hurwitz, to adopt Ordinance O-081417-2, which is an ordinance to rezone property from the professional office/planned unit development (PO/PUD) district and R-2 single-family residential district to R-4 medium density multi-family residential/planned unit development (R-4/PUD) district. Roll Call: Yes - Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - LeBlanc, Proos. Ordinance adopted.

2. RESOLUTION R-081417-3 - TO APPROVE A PRELIMINARY PUD PLAN FOR THE KNOLL PLANNED UNIT DEVELOPMENT

Moved by Jacobs, supported by Moran, to adopt Resolution R-081417-3, which is a resolution to approve a preliminary PUD plan for the Knoll Planned Unit Development. Roll Call: Yes - Jacobs, Hurwitz, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Resolution adopted.

PRELIMINARY PUD PLAN/PUD REZONING, 52,940 SQUARE FOOT COMMERCIAL DEVELOPMENT IN 11 BUILDINGS ON 4/5 ACRE SITE, 4920 E FULTON ST., PARCEL NO. 41-15-30-300-020, THE CAVES, LLC

1. ORDINANCE O-081417-3, TO REZONE PROPERTY TO THE INDUSTRIAL/PLANNED UNIT DEVELOPMENT

Moved by Moran, supported by Hurwitz, to adopt Ordinance O-081417-3, which is an ordinance to rezone property to the industrial/planned unit development. Roll Call: Yes - Jacobs, Hurwitz, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Ordinance adopted.

2. RESOLUTION R-081417-4, TO APPROVE A PRELIMINARY PUD PLAN FOR THE CAVES PLANNED UNIT DEVELOPMENT

Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-081417-4, which is a resolution to approve a preliminary PUD plan for the Caves Planned Unit Development. Roll Call: Yes - Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Resolution adopted.

FIREWORKS PERMIT REQUEST - 2280 GRAND RIVER DRIVE, JEFF SNYDER

Jeff Snyder explained the history of fireworks on his property, beginning with his wedding in 2009 and continuing each year on their wedding anniversary. He noted the layout is the same as previous years. **Moved by Jacobs, supported by Moran, to approve the fireworks permit request for 2280 Grand River Drive for September 2, 2017. Motion carried.**

2017 TAX RATE REQUEST - L-4029

1. ADA TOWNSHIP

Moved by Jacobs, supported by Hurwitz, to set the millage at the amount allowed without a hearing, which is .8573 for General Fund, .8998 for Public Safety, .6157 for Parks/land and .4655 for Trails. Motion carried.

2. ADA DDA

Moved by Hurwitz, supported by Jacobs, to set the millage rate at 2 mills for the DDA tax rate. Motion carried.

RESOLUTION R-081417-5 - RESOLUTION TO APPROVE TAX AND TAX INCREMENT REVENUE SHARING AGREEMENT

Planning Director Ferro explained the revenue sharing agreement from 2014 and the proposed update. **Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-081417-5, which is a resolution to approve the Tax and Tax Increment Revenue Sharing Agreement. Roll Call: Yes - Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - LeBlanc, Proos. Resolution adopted.**

ADA TOWNSHIP DDA APPOINTMENTS

Supervisor Haga shared his request to appoint Margaret Idema and Justin Knapp to new appointments on the DDA and to reappoint Devin Norman, Bryan Harrison, and Robert Kullgren to the DDA. **Moved by Smith, supported by Jacobs, to approve the appointments to the DDA as recommended by the Supervisor. Motion carried.**

SETTLERS GROVE PARK CONTRACT AWARD

Planning Director Ferro explained that bids were received and opened for the Settlers Grove project. Mike Oezer from Progressive AE explained that Katerberg VerHage was the low bidder at \$1,360,860, for the project to be completed in two phases. **Moved by Jacobs, supported by Hurwitz, to approve the Settlers Grove Park Contract Award to Katerberg VerHage in the amount of \$1,360,860. Roll Call: Yes - Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - LeBlanc, Proos. Motion carried.**

THORNAPPLE RIVER MAIN WATER CROSSING CONTRACT AWARD

Steve Groenenboom explained that bids were opened last Thursday. Diversco was the low bidder at \$440,318.10. **Moved by Jacobs, supported by Hurwitz, to award the Thornapple River Main Water Crossing Contract award to Diversco in the amount of \$440,318.10. Roll Call: Yes - Jacobs, Hurwitz, Moran, Smith, Haga; No - 0; Absent - LeBlanc, Proos. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Ryan Roe, Kent County Sheriff's Department, stated he felt quarterly visits were too far apart and that he would aim for every other month. A home invasion suspect was arrested two weeks ago. He has been doing church safety seminars. The first Celebration of Life (Hospice) event was held but not very well attended. National Night Out was held in Gaines Township. He had been working on parking issues and had issued a few tickets. Treasurer Moran stated Ada Drive is now open to local traffic.

Frank Hoover asked who makes the decisions on what roads get repaved and stated that Fox Hollow did not need to be redone. Supervisor Haga stated it was he and the Road Commission who decided on the repair/replace schedule. Hoover also stated there was a lot of absenteeism among board members.

ADJOURNMENT

The meeting was adjourned at 9:05 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS