



Draft

**ADA TOWNSHIP BOARD MEETING
MINUTES
SEPTEMBER 9, 2019**

Meeting was called to order by Supervisor Haga at 7 p.m.. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, McAleenan and Proos. Also Present: Planning Director Ferro, Parks Director Fitzpatrick, Fire Chief Murray, DDA Coordinator Hilbrands, Assessor Boerman, and approximately 11 community members.

APPROVAL OF AGENDA

Moved by McAleenan, supported by Jacobs, to approve the Agenda as presented. Motion carried.

PUBLIC HEARING

Planning Director Ferro explained that every year the township must establish the millage rates to be collected. Information is provided by the Kent County Equalization. There are a couple processes that limit the amount of millage that can be assessed: The Headlee Amendment and the Truth in Taxation law. He gave the historic trends of Ada's tax collection rates. **Moved by Proos, supported by Moran, to adopt Resolution R-090919-1, which is a resolution in consideration of the levy of "additional millage" rate of 0.2790 mills, pursuant to requirements of the truth in taxation. Roll Call: Yes – Jacobs, Proos, McAleenan, Hurwitz, Smith, Moran, Haga; No – 0. Resolution adopted.**

The public hearing was opened at 7:20 p.m.

There was no public comment.

Moved by Proos, supported by Jacobs, to close the public hearing at 7:21 p.m. Motion carried.

Moved by Proos, supported by Hurwitz, to adopt Resolution R-090919-2, which is a resolution for approval of "additional millage" rates for fiscal year 2019/20.

Trustee Proos stated he has been on the board for a long time, and a goal has been to building financial strength in the township. He has been in favor of decreased taxes and keeping the community strong, but as he looks around now and sees all the activities and costs, it's time to increase those millage rates.

Clerk Smith added that an example of Trustee Proos explanation is that Public Safety at one time was 1 mill, and when reelection was sought there was a healthy fund balance, and the public safety committee recommended .8 mill with the belief that the public would be supportive of an increase if needed in the future.

McAleenan added that the board has done a good job.

Treasurer Moran added that while concerned about seniors on a fixed income, he feels it's the right time to take this step.

Supervisor Haga added that it's been a difficult process, having the public understand, but we have a function to do and he is thankful for the support of the public.

Roll Call: Yes – McAleenan, Hurwitz, Jacobs, Proos, Moran, Smith, Haga; No – 0. Resolution adopted.

AUDIT REPORT

Dan Veldhuizen, Siegfried & Crandall, explained the Auditors Report (opinion). He explained the responsibilities of the township and of the auditors. He explained the material weakness of having the auditor making some adjustments and explained that approximately 95% of townships operate this way. He explained the significant deficiency and stated that, while all the reconciliations were done, they were not done timely. **Moved by Jacobs, supported by McAleenan, to accept and receive the financial statements for Fiscal Year 2018/19. Motion carried.**

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes – 08-26-19

Receive and File Various Reports/Communications

1. Building Trends Report – 08/20/19; 2. Building Activity Report – 07/19; 3. Zoning Board of Appeals Special Board Meeting Minutes – 05/28/19; 4. Ada Library /Community Center – Project Status Report – 09/04/19. **Moved by McAleenan, supported by Hurwitz, to approve the minutes and accept the reports/communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101, \$24,890.23; #205 \$2,135.10; #214, \$1,777.68; #248 \$155.00; #590, \$220.00; #591, \$221.25. Total of all Hand Checks: \$29,399.26. Warrants: #101, \$33,111.22; #205, \$6,376.13; #208 \$1,650.00; #211, \$18,345.09; #214 \$4,617.59; #248 \$3,483.96; #401 \$87,755.98; #590 \$126,877.73; #591 \$14,599.79; #592 \$1,398.94. Total of all Warrants: \$458,216.43. Total of all Checks and Warrants: \$487,615.69. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for September 9, 2019, in the total amount of \$487,615.69.** Trustee Proos stated he had received information regarding Phase 1 and Phase 2 of the library. He understands it but doesn't like it. **Roll Call: Yes – Proos, Hurwitz, Jacobs, McAleenan, Smith, Haga, Moran; No - 0. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee McAleenan stated the work on the AV will start tomorrow (Tuesday, September 10), and should be completed by the next board meeting.

Trustee Proos commented on the signs, especially the Knapp/Grand River, stating the white does help but we need something permanent.

Trustee Hurwitz asked about the trail on Grand River. Parks Director Fitzpatrick stated there was some work being done for a driveway.

UNFINISHED BUSINESS

None

NEW BUSINESS

RESOLUTION R-090919-3 – TRUNK OR TREAT 2019 ROAD CLOSURE REQUEST

Kindell Rerucha explained the road closure request. **Moved by Jacobs, supported by McAleenan, to adopt Resolution R-090919-3, which is a resolution for the Trunk or Treat 2019 Road Closure Request. Roll Call: Yes – Jacobs, Hurwitz, McAleenan, Proos, Moran, Haga, Smith; No – 0. Resolution adopted.**

PAID ON-CALL APPOINTMENT

Fire Chief Murray explained the request to appoint Matthew Donald as a paid-on-call firefighter. **Moved by Proos, supported by Jacobs, to appoint Matthew Donald as a paid-on-call firefighter. Motion carried.**

NON-MOTORIZED TRAIL – CRACK SEALING

Steve Groenenboom, Moore & Bruggink, explained the plan from earlier this year. Only two bids were received for this project, and they were much lower than the engineers' estimate. **Moved by Proos, supported by Moran, to approve the contract with A-1 Asphalt, for \$18,506 for 6.4 miles of crack sealing on the trail. Motion carried. Moved by Proos, supported by Jacobs, to approve an additional contract for 10 miles of crack sealing with A-1 Asphalt, not to exceed \$30,000. Roll Call: Yes – Jacobs, McAleenan, Proos, Hurwitz, Moran, Smith, Haga.; No – 0. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Lisa Johnson requested that the township revisit the idea of short-term rentals and that she have an opportunity to participate.

ADJOURNMENT

The meeting was adjourned at 8:16 p.m.

Jacqueline Smith
Ada Township Clerk

Date