



**ADA TOWNSHIP BOARD MEETING  
MINUTES  
SEPTEMBER 28, 2020 - 7:00 p.m.**

Pursuant to Governor Whitmer's Executive Order 2020-48, The Ada Township Board, in order to protect the public health, conducted its meeting via electronic communications via ZOOM Meeting. The roll was called. Members present: Treasurer Moran, Clerk Smith, and Trustees Jacobs, McAleenan, and Proos. Members Absent: Supervisor Haga and Trustee Hurwitz.

**Moved by McAleenan, second by Jacobs, to have Treasurer Moran moderate the meeting in Supervisor Haga's absence. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

**APPROVAL OF AGENDA**

**Moved by Proos, supported by McAleenan, to approve the September 28, 2020 Agenda. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**Accept Reports/Communications**

Suchy stated it will be his practice to submit a bi-weekly Township Manager Report prior to future Board meetings and he will email this to Board members prior to meetings. McAleenan asked about CARES Act fund eligible expenses. Suchy stated he has been working on this and spoke with Kent County about what is eligible and gave a summary of same. There was some brief discussion on the Buttrick Property Agreement, noting they are still awaiting the 30 days.

**Moved by McAleenan, supported by Jacobs, to accept and receive the reports/communications under consent agenda. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

**APPROVAL OF WARRANTS**

**Township General Warrants**

Treasurer Moran presented the following: Hand Checks: \$750,094.65, Warrants: \$255,649.71. Total of all Checks and Warrants: \$1,005,744.36. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for September 28, 2020, in the total amount of \$1,005,744.36. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

**PUBLIC COMMENT**

Laura St. Louis, with Concerned Citizens for Improved Transportation and the Consumer Advisory Committee with RAPID, introduced herself and asked the Board when they are making future plans to keep those with disabilities in mind.

**BOARD COMMENT**

Proos spoke regarding the upcoming elections and asked about the public safety proposal on the ballots. Smith said she was made aware of this just this afternoon. She noted the Board approved the language to get it on the ballot and she is uncertain what happened that it did not get on the ballot. She said she will attempt to figure out what happened and look at options, such as a special election, to determine what we can do. The present millage does not expire until next year. Proos next spoke about the steps involved for absentee ballots and asked when they can start counting, i.e. beforehand, the morning of, etc. Smith responded that absentee the list is 5,500, which causes a lot of extra work for the elections office leading up to the election. She also summarized the tracking system and the work involved. She noted they cannot start counting absentee ballots until election day pursuant to the law. Smith stated they verify every signature on the application and on the ballot envelope.

Proos next mentioned that they are having a special thank you for George on Oct. 8<sup>th</sup> at Legacy Park at 4:00 p.m. - all are invited. We need to thank him for the 32 years he has given to the Township.

Smith said all her comments involve the election. She mentioned a possible grant Ada may be eligible for. The state is sending some Covid-related items to make the elections as safe as possible. She would encourage citizens to vote absentee -- there are outside drop boxes to make this convenient. As of now, it stands that as long as a ballot is either received by 8:00 on election day or is postmarked by Nov. 2 and received within 14 days. This is a complication because all results need to be brought to the county immediately after the election.

Moran stated this will be an interesting election and he gives preliminary credit to the clerk's office regarding what they have to deal with the next 30 to 45 days.

## UNFINISHED BUSINESS

### **PUBLIC ACCESS WIFI IN LEGACY PARK-KENT COUNTY CONTRACT FOR PROVISION OF FUNDING FOR WIFI EQUIPMENT AND SERVICES**

Suchy gave an update stating this item was on the last Board agenda, and at that time it was tabled to gather more information. He provided details in his memo on how the Township can move forward - they have identified five locations as potential locations and included a series of questions the Board had asked at the last meeting. It is not anticipated that any of the sites will come near \$6,000. He spoke briefly about security and insurance. He also noted the Township attorney did review this contract, and anything the Board moves forward on tonight would be contingent upon final legal review to protect the Township's interests. Smith asked if we go over that amount, is anything additional spent recoverable from the grants available from the county. Suchy stated he would have to check into this. There was further discussion regarding what would be covered under the CARES Act. McAleenan asked if the units would be subject to any sort of throttling. Suchy said he believes this would be an open hot spot, but will also look into this further. McAleenan said he would want some requirements that it is a narrow application so it serves the intent it is meant to serve. Proos stated if restrictions are on an individual's device, it would not matter. Proos asked what kind of range there would be. Suchy said it is up to 900 feet, depending on surrounding topography and landscape. There was some discussion regarding the library location as a spot and Proos asked Scott Rantala to look into this. Proos added that if we approve this, we should get this reviewed on a semi-annual or quarterly basis to see how much use it has had and if it is worth the cost. **Moved by McAleenan, supported by Proos, to approve the Public Access Wi-Fi in Legacy Park - Kent County Contract for Provision of Funding for Wi-Fi Equipment and Services. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried. Moved by McAleenan, supported by Proos, to approve amendment to the motion to allow for approval of legal representation before entering into contractual terms with Kent County. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

## NEW BUSINESS

### **CHANGE ORDER 5 TO ERHARDT CONSTRUCTION CONTRACT FOR LIBRARY/COMMUNITY CENTER**

Ferro stated this change order in the amount of \$699,174.26 is for the bulk of the work on the pre-function lobby addition to the library building, except for the concrete and steel which were approved in a previous change order. The Board previously reviewed the scope of this work and pricing and authorized it at a previous meeting. The official amendment to the contract is exactly the same as was previously reviewed by the Board. McAleenan asked how much will be left in our contingency bucket. Ferro stated the Township's remaining contingency budget will be approximately \$410,000, out of an original contingency amount of \$896,751. **Moved by Proos, supported by Jacobs, to approve Change Order 5 to Erhardt Construction Contract for Library/Community Center. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

### **CHANGE ORDER 6 TO ERHARDT CONSTRUCTION CONTRACT FOR LIBRARY/COMMUNITY CENTER**

Ferro stated this includes items which were also signed off on by the supervisor under the minor change order authority policy approved by the Board. Ferro noted we are adding one 2-vehicle charging station to the parking. This change order increases the guaranteed maximum price by \$24,476.19, to a total of \$10,132,809.70. Ferro added that we have received a written pledge commitment of \$15,000 towards the cost of the system and we also have been approved for a \$5,000 rebate from Consumers Energy. Nick Haglund from Erhardt stated they have about \$200,000 left in the contractor's contingency. Proos asked about putting some kind of decorative post where the cars come in. Rantala

agreed this is a smart recommendation. **Moved by McAleenan, supported by Jacobs, to approve Change Order 6 to Erhardt Construction Contract for Library/Community Center in the amount of \$24,476.19. Roll Call: Yes - Jacobs, McAleenan, Moran, Proos, Smith. Absent: Haga and Hurwitz. Motion carried.**

#### **OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

Mark Fitzpatrick stated they have a crosswalk project under way through Moore & Bruggink on Thornapple River Drive. The agreement was sent in this morning and the project will formally start on Monday and run about two weeks.

#### **ADJOURNMENT**

The meeting was adjourned at 8:12 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date