

**ADA TOWNSHIP BOARD MEETING
MINUTES
January 23, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Jacobs and Proos. Absent: Trustees Hurwitz and LeBlanc. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, and ten community members.

APPROVAL OF AGENDA

Moved by Proos, supported by Jacobs, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes and Accept Reports and Communications

Approval of minutes from the 1/9/17 Regular Board Meeting

Receive and File Various Reports/Communications

1. Fire Department Activity Report - 12/16; 2. Treasurer's Investment Report - 12/31/16; 3. GVMC Board Minutes - 10/3/16; 4. Ada Parks, Recreation and Land Preservation Advisory Board Minutes - 12/8/16; 5. Historical Society Minutes - 12/8/16; 6. Parks Director Report - 1/12/17; 7. Comcast Update - 12/9/16, 1/9/17; 8. Hope Network Transportation Report - 12/16; 9. Ada DDA Minutes - 12/12/16. **Moved by Jacobs, supported by Proos, to approve the minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$4,729.50; #205 \$433.95; #208 \$1,056.93; #248 \$125.00; #590 \$150.40; #591 \$146.45; #592 \$99.30; Total all Hand Checks: \$6,741.53. Warrants: #101 \$10,480.97; #205 \$7,062.49; #208 \$706.98; #211 \$2,832.52; #248 \$13,023.63; #401 \$7,778.27; #590 \$8,727.27; #591 \$12,284.70; #592 \$4,271.25; Total Warrants: \$67,168.08. Total All Checks and Warrants: \$73,909.61. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for January 23, 2017, in the total amount of \$73,909.61. Roll Call: Yes - Jacobs, Proos, Moran, Smith, and Haga; No - 0; Absent - Hurwitz and LeBlanc. Motion carried.**

PUBLIC COMMENT

State Representative Tom Albert introduced himself and offered help to all his constituents to help solve issues.

BOARD COMMENT

None.

UNFINISHED BUSINESS

MOWING AND TRIMMING SERVICES FOR PROPERTIES OWNED BY ADA TOWNSHIP

Supervisor Haga explained this had been postponed awaiting clarification of utilities. Line items had been changed but the total remained the same. Four bids had been received with Thornapple, Inc. being the lowest at \$127,440. **Moved by Proos, supported by Jacobs, to approve the bid for Mowing and Trimming Services for Properties Owned by Ada Township, with Thornapple, Inc. for a three year contract in the total amount of \$127,440. Roll Call: Yes - Proos, Jacobs, Smith, Moran, and Haga; No - 0; Absent - Hurwitz and LeBlanc. Motion carried.**

NEW BUSINESS

ACCEPTANCE OF EASEMENT FOR NON-MOTORIZED TRAIL

Planning Director Jim Ferro stated in 2016 Amway undertook a major refresh of their landscaping along the M-21 frontage between the Grand River intersection and the Bronson Street intersection. As part of the landscaping project they removed the old sidewalk, and installed a new eight foot wide paved asphalt trail set back from the curb. They have proposed making that a formal part of our trail through a formal easement agreement. Legal counsel made a few suggestions and changes, and Amway has accepted those. **Moved by Jacobs, supported by Proos, to approve Acceptance of the revised Easement and Right-of-Way Agreement for Non-Motorized Trail between Alticor and Ada Township. Roll Call: Yes - Jacobs, Proos, Moran, Smith, and Haga; No - 0; Absent - Hurwitz, LeBlanc. Motion carried.**

APPOINTMENT TO DDA CITIZENS COUNCIL

Ferro stated the Citizens Council is required under the State DDA law if the DDA has more than 100 residents. The responsibility of the Citizens Council is to provide input and advice to the DDA Board and Township Board on the DDA's plans, and their implementation of those plans. The members must be residents within the DDA District. **Moved by Proos, supported by Jacobs, to approve Appoint Linda Anderson to the DDA Citizens Council as presented. Motion carried.**

APPOINTMENTS TO PLANNING COMMISSION AND COMPENSATION COMMISSION

Supervisor Haga presented requests for appointments for the Compensation Commission and Planning Commission. **Moved by Proos, supported by Jacobs, to approve Appointment of Robert Avery and Mike Terwilliger to the Compensation Commission for a five year term expiring January 31, 2022 and Susan Burton to the Planning Commission for a two year term expiring September 30, 2018. Motion carried.**

PROPOSED LANDSCAPE/COMMUNITY ENTRY SIGN PROJECT AT KNAPP STREET/ GRAND RIVER DRIVE OPEN SPACE SITE

Ferro stated explained the one acre property at the southeast corner of Grand River Drive and Knapp had been acquired by the township in 2012, in partnership with the Kent County Road Commission. The Parks and Land Preservation Advisory Board is now proposing landscaping improvements and an entry sign, at a cost of approximately \$24,000. **Moved by Proos, supported by Jacobs, to approve the Proposed Landscape/Community Entry Sign Project at Knapp Street/Grand River Drive Open Space Site, with a 65%-35% split of the cost of the project. Roll Call: Yes - Jacobs, Proos, Smith, Moran, and Haga; No - 0; Absent - Hurwitz, LeBlanc.**

Moved by Smith, supported by Jacobs, to amend the main motion for authorization to proceed to seek bids for the project. Motion to amend carried. Main motion, as amended, carried.

REQUEST TO SEEK BIDS FOR 4TH OF JULY ENTERTAINMENT

Clerk Smith stated it is time to seek bids for the 4th of July entertainment for 2017 through 2019. This is a request to seek bids for three years at approximately \$16,000 per year. **Moved by Jacobs, supported by Proos, to approve the Request to Seek Bids for 4th of July Entertainment as proposed. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr