



TOWNSHIP  
**ADA TOWNSHIP BOARD MEETING  
MINUTES  
October 22, 2018**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Jacobs, and Proos. Also present: Planning Director Ferro, Parks Director Mark Fitzpatrick, Assessor Stephanie Boerman, DDA Coordinator Brian Hilbrands, and approximately nine community members.

**SPECIAL PRESENTATION**

Shirley Buursma, Lindsey Dorfman, and Penny Zurgable presented the 2017 KDL annual report. The KDL is in a "growing mood," with a 20% increase in summer programming. There are strengthened partnerships with schools, and visits to senior centers have increased. Lance Werner has been named "Librarian of the Year."

**APPROVAL OF AGENDA**

**Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Board Meeting Minutes**

Township Board Minutes – 10/08/18

**Receive and File Various Reports/Communications**

1. Desjardin letter – groundwater mixing zone – Bradford White – 9-28-18; 2. Fire Department Activity Report – 9/18; 3. Park Director's Report – 10/11/18; 4. Ada Township DDA Minutes – 9/10/18; 5. Hope Network Activity Report – 9/18; 6. Historical Society Board Minutes – 9/13/18; 7. GVMC Minutes – 9/6/18; 8. Library / Community Center – Dashboard – 9/18

**Moved by Proos, supported by Jacobs, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Moran presented the following Hand Checks: #101 \$111,439.07; #205 \$43,780.68; #211 \$43.66; #214 \$1,308.98; #248 \$103.13; #401 \$169,133.00; #590 \$212.44; #591 \$535.33; #592 \$152.66. Total all Hand Checks: \$326,708.95. Warrants: #101 \$46,456.28; #205 \$3,766.79; #208 \$1,421.666; #211 \$22,402.95; #213 \$2,227.86; #214 \$4,919.20; #248 \$1,828.80; #401 \$62,788.32; #590 \$110,588.04; #591 \$168,713.37; #592 \$3,418.08. Total all Warrants: \$428,351.35. Total All Check and Warrants: \$755,240.30.

**Moved by Proos, supported by Jacobs, to approve the Warrant Report for October 8, 2018, in the total amount of \$160,969.68. Roll Call: Yes – Hurwitz, Jacobs, Proos, Smith, Moran, Haga; No – 0; Absent - LeBlanc. Motion carried.**

**PAY APPLICATION 1 - TRAIL CONSTRUCTION AND REPAIRS**

Josh DeYoung, Moore & Bruggink, explained the payment request. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 1 to Jordan Intercoastal in the amount of \$172,379.99. Roll Call: Yes – Jacobs, Proos, Hurwitz, Moran, Smith, Haga; No – 0; Absent – LeBlanc. Motion carried.**

**PAY APPLICATION 10 – SETTLERS GROVE PROJECT**

Mike Oezer, Progressive A & E, explained the request. **Moved by Jacobs, supported by Hurwitz, to approve Pay Application 10 for the Settlers Grove Project to Katerberg VerHage in the amount of \$146,052.53. Roll Call: Yes – Proos, Hurwitz, Jacobs, Smith, Haga, Moran; No – 0; Absent – LeBlanc. Motion carried.**

**PUBLIC COMMENT**

There was no public comment.

**BOARD COMMENT**

Clerk Smith stated the Clerk's Office is busy preparing for the November election and thanked her staff for working very diligently.  
Trustee Proos noted Mark Fitzpatrick's letter and stated he owes Mark a thank you.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

**ADA STREETLIGHTS FIXTURE REPLACEMENT RETROFIT**

Planning Director Ferro explained the difference between the new proposed streetlights and the old ones in the village. **Moved by Proos, supported by Moran, to approve the recommendation to replace the lights with Bazen Electric at a cost of \$70,958.00, as recommended by the DDA and the Township Building Committee. Roll Call: Yes – Hurwitz, Jacobs, Proos, Smith, Haga, Moran; No – 0; Absent – LeBlanc. Motion carried.**

**“VILLAGE” GARLAND INSTALLATION / TAKEDOWN**

Brian Hilbrands, DDA Coordinator, explained the request for the township and the DDA to each pay ½ of the cost to install and take down the garland. **Moved by Jacobs, supported by Moran, to approve the cost of \$2,612 with RRR Lawn and Landscape, with the township and DDA each paying half of the cost.** Trustee Proos noted that this amount falls into the section of the purchase policy not requiring board approval and recommended next time it be handled without coming to the board. **Motion carried.**

**RESOLUTION R-102218-1 – RESOLUTION TO WAIVE FEES FOR LATE FILED PROPERTY TRANSFER AFFIDAVITS**

Stephanie Boerman, township assessor, stated this will be required for the AMAR review. Most townships do not charge a fee. **Moved by Jacobs, supported by Moran, to approve Resolution R-102218-1, which is a resolution to waive fees for late filed property transfer affidavits. Roll Call: Yes – Jacobs, Proos, Hurwitz, Moran, Haga, Smith; No – 0; Absent – LeBlanc. Resolution adopted.**

**ORDINANCE O-102218-1 – AMENDMENT TO PVM DISTRICT REGULATIONS TO ADD PROVISIONS CONCERNING DURATION OF DEVELOPMENT PLAN PROPOSAL**

Planning Director noted this request was previously denied by the board. **Moved by Jacobs, supported by Moran, to adopt O-102218-1, which is an amendment to the PVM District Regulations to Add Provisions Concerning Duration of Development Plan Proposal.** There was some discussion among board members regarding the previous request and why it was denied. **Roll Call: Yes – Proos, Hurwitz, Jacobs, Haga, Moran, Smith; No – 0; Absent – LeBlanc. Ordinance adopted.**

**GRAND VALLEY ESTATES WELL 1, PUMP AND MOTOR OVERHAUL**

Supervisor Haga explained the history of the Grand Valley wells. **Moved by Proos, supported by Jacobs, to approve the request with Raymer in an amount not to exceed \$22,138. Roll Call: Yes – Hurwitz, Jacobs, Proos, Haga, Smith, Moran; No – 0; Absent – LeBlanc. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

Eric Toonstra, Kent County Sheriff's Department, stated things have been quiet lately. There is a lot of work to be done with road signs, etc. Supervisor Haga stated speeding is still a hot button as well.

**ADJOURNMENT**

The meeting was adjourned at 8:05 p.m.

\_\_\_\_\_  
Jacqueline Smith  
Ada Township Clerk

\_\_\_\_\_  
Date