

**ADA TOWNSHIP BOARD MEETING
MINUTES
October 23, 2017**

Draft

Meeting was called to order by Supervisor Haga at 7:00 p.m. Present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Jacobs and Proos. Absent: Trustee LeBlanc. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, and eight community members.

APPROVAL OF AGENDA

Deleted from the Agenda: New Business Item H - Resolution R-102317-5 - Delinquent Water and Sanitary Sewer Utility Charges. Added to the agenda under New Business: Item J - Resolution R-102317-6 - Resolution to Award Sale of Capital Improvement Bonds Series 2017.

Moved by Hurwitz, supported by Jacobs, to approve the Agenda as amended. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 10/09/17

DDA & Board Joint Work Session Minutes - 10/5/17

Receive and File Various Reports/Communications

1. Building Permit Trends - 10/5/17; 2. Hope Network Transit - 9/17; 3. Ada Historical Society Minutes - 9/14/17; 4. Ada Fire Department Activity Report - 9/17; 5. Parks, Recreation, and Land Preservation Advisory Board Minutes - 8/9/17; 6. Ada DDA Board Minutes - 9/11/17; 7. GVMC Board Minutes - 9/7/17. **Moved by Jacobs, supported by Proos, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$5,373.35; #205 \$605.87; #208 \$1,435.67; #211 \$17,555.06; #401 \$174,701.65; #590 \$136.73; #591 \$101.30; #592 \$101.75; Total all Hand Checks \$200,011.38. Warrants: #101 \$43,277.01; #205 \$33,546.33; #208 \$9,914.33; #248 \$2,500.00; #590 \$26,125.51; #591 \$34,393.91; #592 \$3,613.13; Total Warrants \$153,370.22. Total All Checks and Warrants \$353,381.60. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for October 23, 2017, in the total amount of \$353,381.60. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Proos stated he felt his motion at the last meeting regarding location of the library was not a mistake. He explained that there had been a resignation following that meeting, and he apologized if he offended anyone.

Trustee Jacobs thanked everyone for their hard work on the Ada Clean-up Day and said that it went smoothly.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-102317-6, AWARD SALE OF CAPITAL IMPROVEMENT BONDS SERIES 2017

Mark Nettleton, Mika Meyers, stated the Township received bids for the sale of its capital improvement bonds in the principal amount of \$4,720,000. The recommendation is to award sale of the bonds to the low bidder FTN Financial Capital Markets, Memphis, Tennessee. **Moved by Proos, supported by Jacobs, to adopt Resolution R-102317-6, Award Sale of Capital Improvement Bonds Series 2017 to FTN Financial Capital Market in the amount of \$4,720,000, with a true interest cost of 2.611704%. Roll Call: Yes - Proos, Hurwitz, Jacobs, Smith, Haga, and Moran; No - 0; Absent - LeBlanc. Resolution adopted.**

RECOMMENDATION FROM HISTORICAL SOCIETY TO PROCEED TO BID ON BUILDING ADDITION - AVERILL HISTORICAL MUSEUM ADDITION

Bernie Veldkamp, President Ada Historical Society President, stated the AHS Board recommends that the Township begin the process of securing bids for the building of the addition to the Averill Historical Museum. To date they have raised \$592,400 towards the campaign goal. **Moved by Proos, supported by Smith, to approve going to bid for the proposed Building Addition to the Averill Historical Museum. Roll Call: Yes - Hurwitz, Jacobs, Proos, Haga, Moran, and Smith; No - 0; Absent - LeBlanc. Motion carried.**

ARCHITECTURAL FEE PROPOSAL - AVERILL HISTORICAL MUSEUM ADDITION

Ken Dixon, Dixon Architecture, stated he's been working with the museum developing the plans for over a year. His services include full architectural, structural, mechanical, electrical plumbing, and civil engineering services. **Moved by Jacobs, supported by Hurwitz, to approve the Architectural Proposal for the Averill Historical Museum Addition, in an amount not to exceed \$29,700, to Dixon Architecture. Roll Call: Yes - Hurwitz, Jacobs, Proos, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.**

AUTHORIZATION FOR ALCOHOL USE (BEER AND WINE) AT FIRE STATION 1 - "BRATS AND BONFIRES" EVENT

Supervisor Haga stated this request is for permission to allow the consumption of alcohol on Township property located at the Ada Fire Station 1 during the Brats and Bonfires event in November. **Moved by Proos, supported by Hurwitz, to approve the use of alcohol at Fire Station 1 for Brats and Bonfires event on November 9, 2017. Motion carried.**

RESOLUTION R-102317-1, APPLICATION FOR SPECIAL LICENSE - "BRATS AND BONFIRES"

Moved by Proos, supported by Jacobs, to adopt Resolution R-102317-1, Application for Special License for the Brats and Bonfires event on November 9, 2017. Roll Call: Yes - Jacobs, Hurwitz, Proos, Smith, Haga, Moran; No - 0; Absent - LeBlanc. Resolution adopted.

RESOLUTION R-102317-3, ESTABLISHING AN ACCOUNT TO RECEIVE AND SELL STOCK WHEN STOCKS ARE RECEIVED FOR DONATIONS TO THE TOWNSHIP PROJECTS AS THEY MAY OCCUR

Supervisor Haga stated this is to establish an account to receive and sell stocks when stocks are received as donations to the township projects. The resolution is required to incorporate Treasurer Moran's name on the account. **Moved by Proos, supported by Moran, to adopt Resolution R-102317-3, Establishing an Account to Receive and Sell Stock when Stocks are Received for Donations to the Township Projects as they may occur. Roll Call: Yes - Hurwitz, Proos, Jacobs, Haga, Moran, and Smith; No - 0; Absent - LeBlanc. Resolution adopted.**

AUTHORIZATION FOR BIDDING, LANDSCAPE RESTORATION/COMMUNITY ENTRY SIGN PROJECT AT KNAPP ST/GRAND RIVER DRIVE

Ferro stated the Parks, Recreation and Land Preservation Advisory Board is asking for approval to put this project out to bid. **Moved by Proos, supported by Jacobs, to authorize Bidding, Landscape Restoration/Community Entry Sign Project at Knapp St/Grand River Drive. Roll Call: Yes - Proos, Jacobs, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.**

RESOLUTION R-102317-2, MANUFACTURER & WHOLESALE LICENSE AND PERMIT APPLICATION - MICHIELS BREWING LLC - GRAVEL BOTTOM

RESOLUTION R-102317-4, GRAND RAPIDS TRIATHLON (JUNE 10, 2018) ROAD CLOSURE REQUEST

Moved by Proos, supported by Moran, to postpone action on Resolution R-102317-2, and Resolution R-102317-4. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:37 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr