



**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 9, 2020 - 7:00 p.m.**

Pursuant to Governor Whitmer's Executive Order 2020-48, The Ada Township Board, in order to protect the public health, conducted its meeting via electronic communications via ZOOM Meeting. The roll was called. Members present: Supervisor Haga, Treasurer Moran, Clerk Smith, and Trustees Hurwitz, Jacobs, McAleenan and Proos. Members Absent: None. Also present: Township Manager Julius Suchy, Planning Director Ferro, Parks Director Fitzpatrick, and Assessor Boerman.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the November 9, 2020 Agenda as presented. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

GENERAL TOWNSHIP BUSINESS

Approval of Minutes; Accept Reports/Communications

Moved by Proos, supported by Jacobs, to approve the October 12, 2020, board minutes, and accept and receive the reports/communications under Consent Agenda. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

APPROVAL OF WARRANTS

Township General Warrants

Treasurer Moran presented the following: Hand Checks: \$2,376,556.14, Warrants: \$304,783.49. Total of all Checks and Warrants: \$2,681,339.63. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for November 9, 2020, in the total amount of \$2,681,339.63. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.**

PUBLIC COMMENT

Noelle DiVozzo, Bronson Street, spoke regarding the historical district/maintaining the character of the township and noted she would like to have this addressed.

BOARD COMMENT

Proos thanked Trustee McAleenan for all of his diligent work and service on the Board. He also thanked Supervisor Haga for all his years of service and dedication to the Township.

Treasurer Moran stated it has been a pleasure to work with Supervisor Haga and his contributions to Ada will last a lifetime. He also stated he has enjoyed Trustee McAleenan's input and all he has brought to the Board.

Trustee Hurwitz also thanked Supervisor Haga for everything over the years and appreciates all he has done to teach him, and he also thanked Trustee McAleenan for all he has done on the Board. He also commended Clerk Smith and staff for all they did regarding the election. He congratulated Manager Suchy for being on the list of up and coming leaders and he looks forward to everything Suchy will keep doing for the Township.

Jacobs echoed all sentiments made above.

Smith gave election results as follows: the overall results for Ada Township were just under 83% turnout. We now have 11,843 registered voters, with 9,978 who voted. Since 2018, we have added 1,000 registered voters, and 2,000 more people voted in 2020 than in 2018. In Ada, there were 4,872 votes for President Trump and 4,638 votes for Biden. Both state proposals were overwhelmingly approved. Township results: Leisman as Supervisor, Moran as Treasurer, Smith as Clerk, and Hurwitz, Jacobs, Proos and Winczewski as Trustees. Smith thanked Supervisor Haga and Trustee McAleenan for their service. She also thanked everyone for their cooperation and participation in the Zoom meetings.

Supervisor Haga also thanked Trustee McAleenan for his diligence and knowledge on the Board. Haga thanked everyone for all of their comments and dedication to Ada Township. He stated he has enjoyed his work and he will still be around if there is a need and he will always do what he can to help out.

UNFINISHED BUSINESS

A. Kent District Library Agreement

Manager Suchy stated his memo outlines the comments and concerns addressed at the last meeting. The Library Committee met and reviewed each of the concerns and put together a response. Suchy then turned the floor over to the Library Committee, consisting of Proos, Moran and Haga, to address any questions. Proos said the committee had lengthy deliberation on the following issues: library hours, term of agreement, scheduling of KDL quarterly payments to the Township, and periodic review meetings with KDL. Trustee McAleenan spoke about the current draft of agreement compared to the draft they started with and he believes we need to let KDL do what they do best, and that is run a library. He added that this agreement will be a format for other communities to use, and to try and dictate specific hours within this contract may be a little bit overreaching. Supervisor Haga added a few comments, noting this library is an integral part of the Township which will bring people into the community and ultimately create some visitation to other businesses and also may cause more evening hours by some of those businesses. Altogether, Haga believes this is a great agreement. The Committee has worked hard and the input at the last meeting was advantageous. Suchy stated throughout this entire process we have been very involved with KDL and all involved want to see the success of the facility. The items we are working out are minor in nature. It is important to have an open line of communication. There is flexibility in the agreement for both parties to make sure we have the best agreement with KDL. Ferro stated both parties will hear feedback from patrons going forward.

Moved by Proos, supported by McAleenan, to approve the Kent District Library Branch License Agreement for the Amy Van Andel Library and Community Center as presented. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

NEW BUSINESS

A. Resolution R-110920-1: Establish the FY 2021-22 Budget Schedule

Suchy gave a brief overview of the budget schedule - he stated he spoke with Supervisor Haga about previous budget practices and wanted to move on this quickly

Moved by Proos, supported by Jacobs, to adopt Resolution R-110920-1 - Establish the Fiscal Year 2021-2022 Budget Schedule. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

B. Resolution R-110920-2: Adopt 2021 Federal Poverty Exemption Guidelines

Township Assessor Stephanie Boerman presented the federal poverty guidelines for the 2021 assessments.

Moved by McAleenan, supported by Jacobs, to adopt Resolution R-110920-2: Adopt the 2021 Federal Poverty Exemption Guidelines. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

C. RecPro Recreation Software Purchase

Parks Director Fitzpatrick presented this request noting that RecPro software best meets Township needs. The proposal presented provides a brief overview and identifies annual fees, start-up fees, and an option for their Mobile App, including first-year features and services fees and first-year start-up and annual fee for the Mobile App.

Manager Suchy stated he had an opportunity to demo some of the software and believes the App would be a great opportunity to provide residents the ability to do things at the touch of their fingertips. Trustee Proos said good job getting the first year covered with the CARES Act. He questioned if we have an out-clause with this. Fitzpatrick confirmed there is an annual out-clause. Suchy commented that this takes the Parks Department to the next level

and thanked Fitzpatrick. Clerk Smith stated she would appreciate being informed on items related to her staff's involvement.

Moved by Proos, supported by McAleenan, to approve the RecPro Recreation Software Purchase in accordance with the recommendation set forth in the memo of November 3, 2020. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran, Proos and Smith. Motion carried.

DEPARTMENT REPORTS

- A. Assessing Department Report - November 2, 2020
- B. Ada Fire Department Report - October, 2020
- C. Museum Manager Weekly Report - October 19-30, 2020
- D. Treasurer's Investment Report - July 31, 2020 & August 31, 2020
- E. Township Manager Report - November 4, 2020
- F. Utility Department Report (Ryan's Municipal) - October 2020

Smith asked why the building department report was under item 6B (receive and file various reports). Suchy stated his thought process was this is a communication report from Cascade, rather than a Ferro report.

Moved by McAleenan, supported by Jacobs, to accept and receive the Department Reports as presented. Roll Call: Yes - Haga, Hurwitz, Jacobs, McAleenan, Moran and Proos. Motion carried.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Ross Leisman thanked Trustee McAleenan and Supervisor Haga for their service with the Township.

The Fire Department presented Supervisor Haga with a recognition plaque.

ADJOURNMENT

The meeting was adjourned at 8:12 p.m.

Jacqueline Smith
Ada Township Clerk

Date