



**ADA TOWNSHIP BOARD MEETING
MINUTES
NOVEMBER 11, 2019**

Meeting was called to order by Supervisor Haga at 7 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz and McAleenan. Members absent: Trustees Jacobs and Proos. Also Present: Planning Director Ferro, Parks Director Fitzpatrick, and approximately four community members.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by McAleenan, to approve the Agenda as presented. Motion carried.

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 10-28-19

Receive and File Various Reports/Communications

1. Xfinity (Comcast) TV Channel Updates - 10/02/19; 2. Kent County Sheriff Department, East Precinct Updates - 07/01/19 - 09/30/19; 3. Ada DDA Minutes - 10/14/19 (2); 4. Social Media Recap - 10/19; 5. Legacy Park Project Update - 11/04/19; 6. Ada Township Fire Department Activity Report - 09/19, 10/19. **Moved by McAleenan, supported by Hurwitz, to approve the Minutes and Reports/Communications on the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101, \$9,648.67; #205 \$2,804.99; #214 \$4,406.66; #590, \$4,112.34; #591, \$456.38; #592 \$335.07. Total of all Hand Checks: \$21,764.11. Warrants: #101, \$187,454.30; #205, \$4,615.89; #211 \$2,618.53; #214 \$4,426.61; #401 \$137.50; #590 \$5,569.64; #591 \$13,451.64; #592 \$414.42. Total of all Warrants: \$218,688.53. Total of all Checks and Warrants: \$240,452.64. **Moved by Hurwitz, supported by Smith, to approve the Warrant Report for November 11, 2019, in the total amount of \$240,452.64. Roll Call: Yes - McAleenan, Hurwitz, Moran, Smith, Haga; No - 0; Absent - Jacobs, Proos. Motion carried.**

PAY APPLICATION 17 - LEGACY PARK PROJECT

Mike Oezer, Progressive AE, explained the status of this project. At this time they are behind on the memorial structure due to weather circumstances. **Moved by McAleenan, supported by Moran, to approve Pay Application 17 for Legacy Park to Katerberg VerHage in the amount of \$43,788.95. Roll Call: Yes - Hurwitz, McAleenan, Smith, Haga, Moran; No - 0; Absent - Jacobs, Proos. Motion carried.**

PAY APPLICATION 1 - DEVOS MEMORIAL AT LEGACY PARK

Mike Oezer, Progressive AE, explained this request. **Moved by Hurwitz, supported by Moran, to approve Pay Application 1 to Couturier Iron Craft in the amount of \$81,749.49. Roll Call: Yes - Hurwitz, McAleenan, Haga, Smith, Moran; No - 0; Absent - Jacobs, Proos. Motion carried.**

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Trustee McAleenan requested again that we communicate with the Road Commission and the State regarding another bridge at Knapp over the Grand River.

Treasurer Moran acknowledged Veterans Day and thanked the vets. He also acknowledged the Fire Department in light of last month's Fire Prevention month.

UNFINISHED BUSINESS

ADA LIBRARY & COMMUNITY CENTER - SNOWMELT ADD ALTERNATE

Planning Director Ferro explained that the board postponed action on this item at the October 28 board meeting. The issue had been referred back to the Building Committee for review and a recommendation. **Moved by Moran, supported by Hurwitz, to accept Bid Alternate #2 in the amount of \$216,883. as recommended by the Building Committee, with the change order. Roll Call: Yes - McAleenan, Hurwitz, Moran, Haga, Smith; No - 0; Absent - Jacobs, Proos. Motion carried.**

PURCHASE OF REPLACEMENT TRACTOR

Parks Director Fitzpatrick explained the proposed replacement tractor, which is a Bobcat from Carleton, including extra equipment, in the amount of \$66,993.40. **Moved by Moran, supported by Hurwitz, to purchase a replacement tractor, a Bobcat 5600 Model, from Carleton Equipment, with attachments, at a cost of \$66,993.40.** There was discussion about the intended uses for the tractor. **Moved by Moran, supported by McAleenan, to amend the motion to delete the salt spreader, and allow up to \$3,000 for a salt spreader to go behind the park pickup truck. Motion to amend carried. Roll call on main motion, as amended: Yes - McAleenan, Hurwitz, Smith, Haga, Moran; No - 0; Absent - Jacobs, Proos. Motion carried.**

NEW BUSINESS

AMENDMENT TO MINIMUM LOT WIDTH FROM 40 FEET TO 45 FEET FOR “VILLAGE HOUSE LOTS” IN PVM DISTRICT

Planning Director Ferro explained the purpose for this proposed amendment. **Moved by McAleenan, supported by Moran, to adopt O-111119-1, which is an ordinance to amend the Zoning Ordinance relating to minimum lot size in the PVM District.** Trustee McAleenan asked about height restrictions. Planning Director Ferro stated that in the PVM it is measured in stories, not feet, and the maximum is three stories. **Roll Call: Yes - Hurwitz, McAleenan, Moran, Haga, Smith; No - 0; Absent - Jacobs, Proos. Ordinance adopted.**

RESOLUTION R-111119-1 - CHANGE ORDER POLICY FOR THE AMY VAN ANDEL LIBRARY AND COMMUNITY CENTER

Scott Rantala, JLL, explained the reason for this request and gave examples. **Moved by McAleenan, supported by Hurwitz, to approve R-111119-1, which is a resolution adopting a change order policy for the Amy Van Andel Library and Community Center. Moved by McAleenan, supported by Hurwitz, to amend the motion to state that if the township supervisor is not available the township treasurer is permitted to approve changes. Motion to amend carried. Roll Call on main motion, as amended: Yes - Hurwitz, McAleenan, Smith, Haga, Moran; No - 0; Absent - Jacobs, Proos. Resolution adopted.**

LIBRARY / COMMUNITY CENTER - POTENTIAL CHANGE ORDER (PCO) 001 - ELEVATOR

Scott Rantala, JLL, explained that original bids included an elevator that is designed for a three to four story building. A more appropriate elevator has been identified which would work better for the library/community center, which is a two-story building. **Moved by McAleenan, supported by Moran, to approve Potential Change Order (PCO) #1, relating to the elevator for the Library / Community Center, with a net cost saving of \$12,000, and to move those funds to the construction contingency fund.** Trustee McAleenan requested a running total of change orders. **Roll Call: Yes - McAleenan, Hurwitz, Moran, Haga, Smith; No - 0; Absent - Jacobs, Proos. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

The meeting was adjourned at 8:22 p.m.

Jacqueline Smith
Ada Township Clerk

Date