



## ADA TOWNSHIP BOARD MEETING MINUTES

November 12, 2018

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees LeBlanc, and Proos. Trustee Jacobs arrived at 7:03 p.m. Also present: Planning Director Ferro, Parks Director Fitzpatrick, DDA Coordinator Hilbrands, Fire Chief Murray, and approximately six community members.

### APPROVAL OF AGENDA

**Moved by LeBlanc, supported by Moran, to approve the Agenda as presented. Motion carried.**

### GENERAL TOWNSHIP BUSINESS

#### CONSENT AGENDA

##### Approval of Board Meeting Minutes

Township Board Minutes - 10/22/18

##### Receive and File Various Reports/Communications

1. Building Permit Activity Report - 10/18; 2. Building Permit Trends Report - 10/18/18; 3. Ada DDA Minutes - 10/8/18; 4. Michigan Public Service (MPSC) - Filing a Video/Cable Complaint - 11/18; 5. Kent County Sheriff Department - East Precinct, 3<sup>rd</sup> Quarter Calls Report for 7/1/18 - 9/30/18; 6. KCRC Data Sheet - 11/18; 7. Ada Fire Department Activity Report - 10/18; 8. Kent County Sheriff Department - Directed Patrol Report - 10/18.

**Moved by Proos, supported by LeBlanc, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

### APPROVAL OF WARRANTS

#### ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Hand Checks: #101 \$50,006.93; #205 \$1,868.36; #208 \$17,582.76; #211 \$127,813.05; #213 \$19,823.69; #214 \$9,654.86; #248 \$160.00; #401 \$146,052.53; #590 \$3,921.47; #591 \$1,386.18; #592 \$397.00. Total all Hand Checks: \$383,666.83. Warrants: #101 \$37,151.50; #205 \$31,237.82; #211 \$22.99; #214 \$8,118.28; #401 \$33,134.25; #590 \$125,741.13; #591 \$123,923.15; #592 \$1,574.25. Total all Warrants: \$360,903.37. Total All Check and Warrants: \$744,570.20.

**Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for November 12, 2018, in the total amount of \$744,570.20. Roll Call: Yes - Jacobs, LeBlanc, Proos, Moran, Smith, Haga; No - 0; Absent - Hurwitz. Motion carried.**

#### PAY APPLICATION 1 AND CHANGE ORDER 1 - ADA DRIVE/THORNAPPLE RIVER DRIVE INTERSECTION PROJECT

Steve Groenenboom, Moore & Bruggink, explained the payment and change order request. **Moved by LeBlanc, supported by Jacobs, to approve Change Order 1 in the amount of \$4,347.00. Roll Call: Yes - LeBlanc, Jacobs, Proos, Smith, Moran, Haga; No - 0; Absent - Hurwitz. Motion carried.**

**Moved by Proos, supported by Jacobs, to approve Pay Application 1 to Kamminga & Roodvoets in the amount of \$148,103.02. Roll Call: Yes - Proos, Jacobs, LeBlanc, Moran, Haga, Smith; No - 0; Absent - Hurwitz. Motion carried.**

**FIRE STATION BUNK ROOM & STORAGE PROJECT - APPLICATION 3**

Ken Dixon presented the pay request. **Moved by LeBlanc, supported by Jacobs, to approve Pay Application 3 to Thomet Construction in the amount of \$65,455.00. Roll Call: Yes - Proos, Jacobs, LeBlanc, Moran, Haga, Smith; No - 0; Absent - Hurwitz. Motion carried.**

**AVERILL HISTORICAL MUSEUM PROJECT - APPLICATION 6**

Ken Dixon presented the pay request. **Moved by Jacobs, supported by LeBlanc, to approve Pay Application 3 to JKB Construction in the amount of \$37,935.48. Roll Call: Yes - Jacobs, Proos, LeBlanc, Haga, Moran, Smith; No - 0; Absent - Hurwitz. Motion carried.**

**PUBLIC COMMENT**

Laura Paullin stated she wanted the board to reconsider the short-term rental issue. She has a place in the country and depends on this income.

**BOARD COMMENT**

Trustee Jacobs stated the election went very well.

Clerk Smith stated the election did go well, and Ada had a 72.4% turnout. She credited our staff and election workers for the smooth operation leading up to and on election day.

Trustee LeBlanc also stated he felt the election went well.

Trustee Proos asked for a trail construction update. Supervisor Haga stated he had a meeting scheduled for November 13. Trustee Proos also stated that the state-wide marijuana proposal had passed and stated Ada needs to make a plan. He also brought up the sign issue at Grand River Drive/Knapp, and the audio/visual issue in the assembly hall.

Treasurer Moran stated the trails should be fixed, there needs to be some consistency with township signs, that Ada had opted out of the marijuana issue, the election had run smoothly, and stated that this was Veterans Day.

Supervisor Haga also commented on the smooth election, stated he was looking for information regarding the short-term rental issue, and commented on the PFAS investigation in Cascade.

**UNFINISHED BUSINESS**

There was no Unfinished Business.

**NEW BUSINESS**

**RESOLUTION R-111218-1 - DELINQUENT SANITARY SEWER CHARGES**

**Moved by Proos, supported by Jacobs, to adopt Resolution R-111218-1, which is a resolution regarding delinquent sanitary sewer charges.** There was some discussion regarding this issue. Treasurer Moran had not certified the charges, and apparently the additional six percent had not been added. These are required by the ordinance. **Moved by Jacobs, supported by LeBlanc, to postpone this issue until the next tax collection. Motion carried.** Clerk Smith suggested this be brought back to the board before next November so there would be time to complete the process before the tax collection.

**RESOLUTION R-111218-2 - ANNUAL SANTA CLAUS PARADE ROAD CLOSURE**

**Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-111218-2, which is the resolution for road closure for the annual Santa Claus parade.** Fire Chief Murray stated the only change in the route was to begin on the new River Street. **Roll Call: Yes - Proos, Jacobs, LeBlanc, Moran, Smith, Haga; No - 0; Absent - Hurwitz. Resolution adopted.**

**REVISIONS TO THE SCOPE OF THE AMPHITHEATER COMPONENT OF RIVERFRONT PARK**

Planning Director Ferro explained the background and the proposed changes to the amphitheater project at the Riverfront Park. Mike Oezer, Progressive A & E, explained the change order.

**Moved by LeBlanc, supported by Jacobs, to approve Change Order, at a cost of \$20,290. Roll Call: Yes - LeBlanc, Proos, Jacobs, Smith, Haga, Moran; No - 0; Absent - Hurwitz. Motion carried.**

Mike Oezer explained the changes required, including removing seven trees, creating more of a bowl, clearing along the pond, and better future landscaping. **Moved by Jacobs, supported by LeBlanc, to approve Change Order 6, at a cost of \$13,100. Roll Call: Yes - Proos, LeBlanc, Jacobs, Moran, Haga, Smith; No - 0; Absent - Hurwitz. Motion carried.**

Planning Director Ferro clarified that this project would bring the total of the project to \$398,900. The original estimated cost was \$121,000.

**Moved by Proos, supported by LeBlanc, to proceed with the proposal to build a covered amphitheater as proposed in Jim Ferro's memo of November 2, 2018. Roll Call: Yes - Jacobs, Proos, LeBlanc, Moran, Haga, Smith; No - 0; Absent - Hurwitz. Motion carried.**

**TOWNSHIP HALL ROOF REPLACEMENT**

**Moved by Proos, supported by LeBlanc, to approve the bid with WeatherShield at a cost of \$46,285. Roll Call: Yes - Jacobs, Proos, LeBlanc, Moran, Haga, Smith - No - 0; Absent - Hurwitz. Motion carried.**

**OPPORTUNITY FOR PUBLIC COMMENT**

Planning Director Ferro stated he was uncertain of the next action regarding the short-term rental issue. The Planning Commission needs more feedback if they are to reconsider the issue. Trustee Proos stated he felt the requirements were over the top. Treasurer Moran stated a couple of people have spoken up, but some of the comments don't add up. For example, six months is not considered short-term. It is a business issue. He felt a bigger sample size was needed. Trustee Jacobs stated that, as a planning commissioner, they thought there were just a couple residents interested, wondered about the definition of short-term, felt it could be a snowball effect, and little regulations were wanted. Trustee LeBlanc asked about resources to enforce these regulations. He felt licensing is a given, but wondered if six months was considered short-term. He felt the Fire Department requiring smoke detectors was reasonable. Supervisor Haga stated Trustee Jacobs is on the Planning Commission. He suggested that Jacobs, Treasurer Moran, and Trustee LeBlanc, meet with the Planning Commission, with Planning Director Ferro to organize this meeting.

**ADJOURNMENT**

The meeting was adjourned at 8:59 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date