



**ADA TOWNSHIP REGULAR BOARD MEETING  
TUESDAY NOVEMBER 12, 2024, at 7:00 P.M.  
MINUTES**

**Supervisor Leisman called the regular meeting of the Township Board to order at 7:00 P.M.**

**Board Members Present:** Trustee Hurwitz, Clerk Burton, Supervisor Leisman, Trustee Proos, Trustee Carter, Treasurer Moran

**Board Members Absent:** Trustee Jacobs

**Staff Present:** Buildings, Facilities and Grounds Director Brinks, Deputy Clerk McIntosh, Township Manager Suchy, Staff Accountant Rodriguez, Assessor Boerman, Planning Director Said

**Public Present:** 5 members of the public

**APPROVAL OF AGENDA**

**Moved by Trustee Carter, supported by Trustee Hurwitz to approve the agenda with an addition under new business, Grand River Greenway Update, and ending with Board Member Comments. Motion Carried.**

**GENERAL TOWNSHIP BUSINESS**

**Moved by Trustee Hurwitz, supported by Trustee Carter to approve minutes and accept and file reports/communications under consent agenda. Motion Carried.**

**A. APPROVAL OF TOWNSHIP BOARD MINUTES**

1. Regular Board Meeting Minutes – October 28, 2024

**B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS**

1. Election Commission Meeting Minutes – October 24, 2024
2. Utility Advisory Board Meeting Minutes – October 17, 2024
3. Revenue & Expense Report as of October 31, 2024

**APPROVAL OF WARRANTS**

Treasurer Moran presented the Township General Warrants in the following amounts:

Hand Checks: None

Warrants: \$357,712.40

Total All Hand Checks and Warrants: \$357,712.40

**Moved by Trustee Proos, supported by Clerk Burton to approve the Warrant Report in the total amount of \$357,712.40. Roll Call: Yes- 6 (Burton, Proos, Leisman, Moran, Hurwitz, Carter); No- 0; Absent- Jacobs. Motion Carried.**

**PUBLIC COMMENT**

There was no public comment.

**UNFINISHED BUSINESS**

There was no unfinished business.

**PUBLIC HEARING**

There was no public hearing.

## **NEW BUSINESS**

### **Consider Award of 2024-2025 Snow Removal Bid to VanVossen Property Services**

Manager Suchy presented the annual bid to the board members, stating that Director Brinks got a second quote due to a 5.6% increase from the previous year. Board members asked questions regarding number of visits, and the potential in future years for a multi-year bid. Brinks and Suchy are both satisfied with VanVossen's services. **Moved by Trustee Proos, supported by Trustee Hurwitz to award VanVossen Property Services the 2024-2025 snow removal bid. Motion Carried.**

### **Consider Recommendation from Public Safety Committee to Approve New Tender Add-on Items from Spencer Manufacturing for an Amount Not to Exceed \$17,752.00**

Manager Suchy presented the memo from the Public Safety Committee. He stated that this work is similar to other vehicles we have added to the fleet. **Moved by Trustee Proos, supported by Trustee Carter, to approve the purchase for an amount not to exceed \$17,752.00. Motion Carried.**

### **Consider Approval of Great Lakes Fireworks Proposal for 2025 4<sup>th</sup> of July Fireworks Show for an Amount Not to Exceed \$21,000.00**

Manager Suchy presented the memo to the board and stated that Cascade will present the same proposal to the Cascade Township Board on November 20. In collaboration with Cascade and Amway, this annual proposal continues to be successful. **Moved by Trustee Proos, supported by Treasurer Moran to approve the purchase for an amount not to exceed \$21,000.00. Motion Carried.**

### **Consider Approval of Columbarium Purchase from Columbarium USA for an Amount Not to Exceed \$62,962.00**

Clerk Burton presented the memo to the board. She stated that this would be the opportune time to purchase the columbarium with allocated funds. Board members asked questions regarding cost, location, and the potential for a larger conversation regarding the township cemeteries. **Moved by Trustee Carter, supported by Trustee Proos to approve the purchase for an amount not to exceed \$62,962.00. Motion Carried.**

### **ARPA Allocation Update and Consider Remaining Allocation of Funds**

Manager Suchy presented the overview of the current allocation of ARPA funds, along with the purchasing breakdown that was provided in the memo. **Moved by Trustee Proos, supported by Trustee Carter to approve the remaining allocation of funds as presented. Motion Carried.**

### **Michigan State Housing Development Authority Housing Readiness Incentive Grant Program to Support Zoning Ordinance Update**

Planning Director Said presented the program, and he stated that this would assist with the current overview and updates that are occurring to the planning and zoning ordinance. Suchy stated that there are no density requirements or other building requirements that would be required in order to receive this grant. Supervisor Leisman stated concern regarding the grant. **Moved by Proos, supported by Moran to table upon legal review. Motion Carried. 1-Nay Carter.**

### **Grand River Greenway Update**

Manager Suchy presented a schematic to the board regarding Grand River Greenway section 5-7 (Pettis from Canonsburg to Knapp Street). Suchy summarized continued interest from residents regarding the positioning of the trail, previous work from the Trail Committee and ongoing conversations with the County regarding East vs West on Pettis. Option 1 is all west side. Or would start on west side and switch over to the east side with a mid block crossing.

### **DEPARTMENT REPORTS**

- A. Township Manager Report – November 6, 2024
- B. Assessing Department Report – November 4, 2024
- C. Building, Facilities & Grounds Department Report – October, 2024
- D. Fire Department Report – October, 2024
- E. Historical Society Executive Director Report – October 2024
- F. Parks & Recreation Department Report – November 5, 2024
- G. Planning Department Report – November 5, 2024
- H. Engineering Monthly Report – November 7, 2024
- I. F&V Operations & Resource Management Utility Report – November 6, 2024

Stephanie Kozal, F&V Operations, unfortunately Ada Drive is still closed and was unable to open by end of day today.

Clerk Burton presented the Election Summary Report for how Ada Township voted in the most recent election and provided the statistics for the board members.

### **CLOSED SESSION**

**There was no Closed Session.**

### **OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT**

Tom Korth, 8805 Conservation. Wanted to thank the board members over the past four years, and thanked Leisman and Suchy for steering the community in a period of transition and looks forward to joining the board as Supervisor.

### **BOARD MEMBER COMMENT**

Clerk Burton thanked the board for welcoming her back to the board for one last time. She highly recommended Deputy Clerk Erin McIntosh for the Deputy Clerk appointment going forward.

Trustee Hurwitz thanked the Clerk's Office for the work in the elections and a big thank you to Supervisor Leisman, Clerk Burton, and Trustee Jacobs for their work throughout the years and is grateful for their service.

Trustee Carter invited those in attendance to the Ada Indoor Country Club to celebrate the outgoing board members.

Trustee Proos appreciated the work that Supervisor Leisman, Clerk Burton, and Trustee Jacobs has accomplished. He stated it has been incredible to serve on the board with them and believes their work will remain with the community for a long time.

Treasurer Moran expressed appreciation with Clerk Burton and the clerk staff for pulling off an incredible election, and to Clerk Burton coming back into the township at a time of need.

Treasurer Moran sited that Supervisor Leisman has had a great mind for legal opinions and problem solving and our community is all the better for Supervisor Leisman, Clerk Burton, and Trustee Jacobs work.

Supervisor Leisman stated at the DDA meeting this morning he shared things that have changed in his four years as Supervisor. He stated that we have new department heads, a new library, a number of businesses that now call Ada home, and budgets that have been balanced and are now transparent. Supervisor Leisman thanked Township Manager Suchy for his work and dedication as they worked together during his term. Supervisor Leisman gave a final heartfelt appreciation to all the Ada staff and their continued work for the Ada community.

#### **ADJOURNMENT**

**Moved by Trustee Carter, supported by Treasurer Moran to adjourn the meeting. Motion Carried. The meeting was adjourned at 8:20 P.M.**

Date: November 25, 2024

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Jo DeMarco  
Ada Township Clerk