

**ADA TOWNSHIP BOARD MEETING
MINUTES
November 13, 2017**

Draft

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, LeBlanc and Proos. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Fire Chief David Murray, and 8 community members.

APPROVAL OF AGENDA

Added to the agenda under New Business item D. Garland Purchasing and Installation/Take-Down Quotes. **Moved by Jacobs, supported by Hurwitz, to approve the Agenda as amended, adding Item D to New Business. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 10/23/17

Receive and File Various Reports/Communications

1. Ada Fire Department Activity Report - 10/27/17; 2. Planning Commission Minutes - 9/21/17; 3. GVMC Board Minutes - 10/5/17; 4. Salvation Army-Cleanup Day Letter - 10/18/17; 5. Utility Advisory Board Minutes - 9/21/17; 6. Sheriff's Department 3rd Quarter Activity Report. **Moved by LeBlanc, supported by Proos, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$24,864.69; #205 \$601.05; #208 \$1,892.91; #248 \$8,159.70; #590 \$4,288.13; #591 \$1,659.46; #592 \$1,091.74. Total all Hand Checks: \$42,557.68. Warrants: #101 \$259,785.57; #205 \$6,621.56; #208 \$5,728.05; #213 \$892.70; #248 \$195.49; #401 \$112,366.26; #590 \$147,245.17; #591 \$131,613.22; #592 \$1,064.32; #701 \$823.50. Total Warrants: \$666,335.84. Total All Checks and Warrants: \$708,893.52. **Moved by LeBlanc, supported by Hurwitz, to approve the Warrant Report for November 13, 2017, in the total amount of \$708,893.52. Roll Call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - 0. Motion carried.**

PUBLIC COMMENT

Keith Hopkins, Fund Raising Consultant for the Library/Community Center and the River Front Park projects, stated the public campaign will start on Friday. Four operational chairs will help lead the effort. He was requesting a commitment from board members.

BOARD COMMENT

Trustee LeBlanc stated the Strategic Planning Meeting last week went very well, and he was very anxious to see the final report from the consultant.

Treasurer Moran agreed the Strategic Planning Meeting went very well. He also stated that the proceeds of the bond sale were received last week and those monies are now in our account.

Trustee Hurwitz stated the meeting last week was pretty strong, and we're together on the same page. He looks forward to the response.

Clerk Smith reminded Board members that they may bring any sensitive information or Board packets into the office for shredding.

Supervisor Haga stated the Strategic Planning process was very successful. Everyone was quite satisfied with the consultant. He stated there are some metrics in the plan that require some or all of us to be engaged in certain areas of the Strategic Plan.

UNFINISHED BUSINESS

RESOLUTION R-111317-1, DELINQUENT WATER AND SANITARY SEWER UTILITY CHARGES

Moved by Proos, supported by Jacobs, to remove Resolution R-111317-1, Delinquent Water and Sanitary Sewer Utility Charges from the agenda. Motion carried.

RESOLUTION R-111317-2, MANUFACTURER & WHOLESALE LICENSE & PERMIT APPLICATION - MICHIELS BREWING LLC - GRAVEL BOTTOM

Gerald Gavin, Attorney for Michiels Brewing LLC - Gravel Bottom is applying for this as part of the application for a small winery permit that they're adding at the new location. **Moved by Proos, supported by LeBlanc, to adopt Resolution R-111317-2, Manufacturer & Wholesale License & Permit Application - Michiels Brewing LLC-Gravel Bottom. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Jacobs, Smith, Haga, Moran; No - 0; Absent - 0. Resolution adopted.**

RESOLUTION R-111317-3, GRAND RAPIDS TRIATHLON (JUNE 10, 2018) ROAD CLOSURE REQUEST

Andy Vidro, President Tris4Health LLC, stated this is the eighth year of the triathlon, which will be taking place on June 10, 2018. Road closures will be Thornapple River/Fase Street to Thornapple River/Buttrick, and Buttrick/Thornapple River to Buttrick/Grand River Ave. from 6 p.m. June 9 to 6 p.m. on June 10. **Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-111317-3, Grand Rapids Triathlon Road Closure Request (June 10, 2018). Roll Call: Yes - LeBlanc, Hurwitz, Jacobs, Proos, Haga, Moran, and Smith; No - 0; Absent - 0. Resolution adopted.**

NEW BUSINESS

RESOLUTION R-111317-4, ANNUAL SANTA PARADE ROAD CLOSURE REQUEST

Fire Chief David Murray stated this year the line up will be on Bronson/River Street, and will proceed along Headley to Ada Drive, right onto Thornapple River Drive to the Fire Station. **Moved by Proos, supported by Jacobs, to adopt Resolution R-111317-4, Annual Santa Parade Road Closure Request. Roll Call: Yes - Hurwitz, Jacobs, Proos, LeBlanc, Moran, Smith, and Haga; No - 0; Absent - 0. Resolution adopted.**

RESOLUTION R-111317-5, RESOLUTION REGARDING MEDICAL MARIHUANA FACILITIES

Supervisor Haga stated the resolution is for opting out of the regulations regarding the Medical Marihuana Facilities as authorized by Public Act 281 of 2016. **Moved by Proos, supported by LeBlanc, to adopt Resolution R-111317-5, Resolution Regarding Medical Marihuana Facilities to opt out in accordance with provided statutes, as noted in the Resolution. Roll Call: Yes - Jacobs, Hurwitz, Proos, LeBlanc, Smith, Haga, and Moran; No - 0; Absent - 0. Resolution adopted.**

ALTERNATIVE CONTRACTUAL APPROACHES TO DESIGN/CONSTRUCTION OF THE PLANNED COMMUNITY BUILDING/LIBRARY

Jim Ferro, Planning Director, explained the options of "Design-Bid-Build," "Design-Build," and Construction Manager/General Contractor. He suggested the CM/GC model would work well for the library/community building project. **Moved by Proos, supported by Hurwitz, to use the Construction Manager/General Contractor model and to proceed with the process of hiring a Project Manager. Roll Call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Haga, Moran and Smith; No - 0; Absent - 0. Motion carried.**

GARLAND PURCHASING AND INSTALLATION/TAKE-DOWN QUOTES

Brian Hilbrand, DDA Coordinator, stated garland is needed for the 70 new light poles in the village. The DDA approved sharing 50 percent of the cost at their meeting. He stated quotes were received from six companies for the garland, and the DDA recommended Display Sales at a cost of \$13,555.00. For installation and take-down two quotes were received, and the DDA recommended Woods Landscaping who provided a quote for \$3,290.00. **Moved by LeBlanc, supported by Proos, to approve Garland Purchasing and Installation/Take-Down Quotes with the DDA and Township cost-sharing, as presented in Brian Hilbrand's memo. Roll Call: Yes - Proos, LeBlanc, Jacobs, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - 0. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:09 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr