

**ADA TOWNSHIP BOARD MEETING
MINUTES
November 14, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Rhoades, Trustees Hurwitz, Jacobs, and LeBlanc. Absent: Trustee Proos. Also present: Planning Director Jim Ferro, and four community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes

10/24/16 Regular Board Meeting

Receive and File Various Reports/Communications: 1. Treasurer's Investment Report - 9/30/16; 2. Zoning Board of Appeals Minutes - 7/15/16; 3. Utility Advisory Board Minutes - 5/19/16; 4. Comcast Updates - 10/28/16, 10/31/16, 11/12/16; 5. East Precinct Activity Report - July-September 2016; 6. GVMC Minutes - 10/6/16; 7. Hope Network Transportation - 10/16/16; 8. Trunk or Treat - Thank You Note - 11/17/16. **Moved by Jacobs, supported by Rhoades, to approve the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Rhoades reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$4,016.79; #205 \$958.78; #208 \$1,030.17; #590 \$3,628.39; #591 \$952.81; #592 \$411.90; Total all Hand Checks: \$10,998.84. Warrants: #101 \$240,696.86; #205 \$181,724.02; #208 \$7,125.56; #248 \$1,106.96; #590 \$123,423.06; #591 \$127,973.39; #592 \$930.88. Total Warrants: \$682,980.73. Total All Checks and Warrants: \$693,979.57. **Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for November 14, 2016, in the total amount of \$693,979.57. Roll Call: Yes - Jacobs, LeBlanc, Hurwitz, Rhoades, Smith, Haga; No - 0; Absent - Proos. Motion carried.**

PUBLIC COMMENT

Supervisor Haga gave an update on Chief David Murray, explaining that he had been placed on paid administrative leave while the Township's legal counsel conducted an outside investigation into certain complaints regarding Chief Murray's conduct and performance. The investigation was completed as efficiently and quickly as possible while still remaining thorough and fair. Based on the investigation the Township has concluded that Chief Murray did not engage in any illegal activity or conduct warranting formal discipline. The investigation confirmed that Chief Murray excels in many functions of his position; it also revealed certain personnel and operational issues that will be addressed moving forward through the appropriate procedures. As a result, Chief Murray returned to active status November 14.

Kindell Rerucha, ABA Board, thanked everyone for the road closure for Trunk or Treat. There were approximately 3,000 people, so it was an overwhelming success.

Planning Director Jim Ferro gave an update on the Envision Ada Project. He stated the Kingma's market construction has started and a good share of the concrete footings for the building have been poured, and flood plain fill has been placed on the building pad. The building next to Kingma's will be underway soon; it also sits on the northernmost driveway into the shopping center, and that driveway has been closed. Due to the driveway closure and in anticipation of Ada Drive reconstruction scheduled for next March through August, the Township has constructed a new temporary parking lot and new temporary access to the shopping center off the new Headley Street extension. Agreements are being finalized with Chase Bank, 5/3rd Bank, and Dr. Norman regarding reconstruction of their driveways and parking areas to match the new grade of the street, and temporary interconnections between those properties to facilitate temporary access during the Ada Drive reconstruction

process. Ada Drive will be done in two phases with the first phase being closest to Fulton Street, and during that phase there will be no access into the village from Fulton; during the second phase there will be access to the shopping center and the businesses from Fulton Street. Two identification signs have been erected; one on Ada Drive and one at the Headley Street access. He expressed they had hoped to have the 22 parking spaces on Bronson under construction and nearing completion, but we are still waiting for formal sign-off by the railroad.

Ferro stated the DDA Board solicited bids for contracting of snow removal throughout the village from Thornapple River to the fire station. The DDA Board approved contracting with Woods Landscaping for snow removal, at a cost of about \$15,000. Also, the DDA Board has contracted with a fundraising consultant, Hopkins Fundraising Consultant to conduct a capital campaign feasibility study to evaluate the extent of support and likelihood of success of a community fundraising campaign to raise approximately \$3.2 million that would go toward the cost of all of the amenities at two major green space sites, the land between new Headley Street and Fulton Street, and the land along the Thornapple River front. The most expensive component is on the Headley Street site that calls for a 14,000 square foot building, two stories, that would house a KDL library branch, and space for general community use. The feasibility study will include interviews with 30 major donors regarding the extent of support that can be expected and the likelihood of success of a \$3.2 million campaign, and should be completed by the end of February.

LeBlanc asked whether the \$3.5 million will cover just the building or all the proposed improvements, and whether there is a timeframe for removal of the shopping center. Ferro stated under the KDL funding model the host community is responsible for providing the facility. KDL provides all the technology, various media, and staffing. The Township would be responsible for ongoing maintenance costs for the building. KDL does provide a modest per square foot payment to the host community. There is a schedule for constructing most of River Street in late summer; and Amway is talking a two phase removal of the Thornapple shopping plaza, with the portion with McDonald's and going back to the river the first phase. It is not yet known when that will take place.

Construction has started on the Spectrum Health building, with foundations poured.

Hurwitz asked about the AGO gas station. Ferro stated they have not yet submitted a plan to the Planning Commission, but anticipate that soon.

Deputy Sheriff Ryan Roe stated Trunk or Treat seemed like there were a million people. Tinsel Treats and Trolley and the Santa Parade are coming; Shop with a Sheriff is also coming. He is working with Saburba to hold Coffee with a Cop. Call volume has been relatively low.

BOARD COMMENT

Trustee LeBlanc complimented the organizers of Brats & Bonfires.

Treasurer Rhoades stated hopefully the Brats & Bonfires will be continued on a regular basis.

Trustee Hurwitz complimented Clerk Smith and the team on the election.

Trustee Jacobs stated Kindell did a wonderful job of organizing the Trunk or Treat. Also, she was glad the issue with the Fire Chief was resolved and he is back on the job.

Clerk Smith gave the following statistics regarding the election: over 2,500 absentee ballots were processed, with nearly 6,000 people voting at the polls. The total voter turnout was just under 80%. She thanked all the workers and staff for their help.

Supervisor Haga stated this was Treasurer Rhoades last meeting, and he, on behalf of the board, thanked Rhoades for his service.

UNFINISHED BUSINESS

None.

NEW BUSINESS

BROWNFIELD REDEVELOPMENT AUTHORITY BOARD APPOINTMENTS

Supervisor Haga stated the Brownfield Redevelopment Authority Board was short a couple of members, and he recommended the appointment of Devin Norman, Secretary of the DDA Board, and Terry Bowersox, current Vice-Chair of the DDA Board. **Moved by LeBlanc, supported by Rhoades, to appoint Terry Bowersox and Devin Norman to the Brownfield Redevelopment Authority Board as recommended by the Supervisor. Motion carried.**

RESOLUTION NO. R-111416-1, ADA TOWNSHIP MASTER PLAN - 2016 AMENDMENTS

Ferro stated the amendment has two major areas of focus: one, incorporating the outcomes from the Envision Ada planning process into the Master Plan; second, the planned land use along the east side of Spaulding Avenue between Cascade Road and the Ada Meadows subdivision. The Planning Commission was approached by an interested party that would like to develop a portion of that property for multi-family residential use. **Moved by Jacobs, supported by LeBlanc, to adopt Resolution No. R-111416-1, Ada Township Master Plan-2016 Amendments. Roll Call: Yes - LeBlanc, Hurwitz, Jacobs, Smith, Rhoades, Haga; No - 0; Absent - Proos. Resolution adopted.**

RESOLUTION R-111416-2, ANNUAL SANTA CLAUS PARADE

Supervisor Haga stated at the end of the road closure directions it should state Bronson Street, not Thornapple River Drive. This a project that is in concert with the Ada Business Association, and there is insurance for the parade. **Moved by LeBlanc, supported by Rhoades, to adopt Resolution No. R-111416-2, Annual Santa Claus Parade, to be held on December 3, 2016. Roll Call: Yes – Hurwitz, LeBlanc, Jacobs, Rhoades, Smith, Haga; No - 0; Absent - Proos. Resolution adopted.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:46 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr