

**ADA TOWNSHIP BOARD MEETING
MINUTES
November 27, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, and Proos. Absent: Trustee LeBlanc. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Fire Chief David Murray, DDA Coordinator Hilbrands, and six community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 11/13/17

Receive and File Various Reports/Communications

1. Utility Advisory Board Minutes - 10/19/17; 2. DDA Minutes - 10/19/17; 3. Hope Network Transit Report - 10/17; 4. Comcast Updates - 11/2/17, 11/9/17, 11/13/17; 5. Grand Valley Metro Council - Policy Committee Minutes - 9/20/17; 6. Ada Historical Society Minutes - 10/12/17; 7. Parks, Recreation, Open Space Minutes - 10/12/17; 8. Planning Commission Minutes - 10/19/17. **Moved by Proos, supported by Moran, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$2,565.24; #208 \$124.90; #248 \$1,500.00; #401 \$5,800.00. Total all Hand Checks: \$9,990.14. Warrants: #101 \$88,551.49; #205 \$28,150.24; #208 \$6,152.29; #213 \$478.38; #248 \$8,391.50; #401 \$31,079.68; #590 \$382,892.79; #591 \$470,749.00; #592 \$6,482.89. Total Warrants: \$1,022,928.26. Total All Checks and Warrants: \$1,032,918.40. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for November 27, 2017, in the total amount of \$1,032,918.40. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.**

PAY APPLICATION #1 - SETTLERS GROVE PARK PROJECT

Mike Oezer, Progressive AE, stated the project began in September/October, and there is hope that more concrete work can be done before the cold. He also stated there is a Change Order associated with this project for tree removal and the undercut for "M" retaining wall in the amount of \$3,533.25, which is included in the Pay Application. **Moved by Jacobs, supported by Moran, to approve Pay Application #1 - Settlers Grove Park Project, in the total amount of \$45,766.80 payable to Katerberg Verhage, Inc., which includes Change Order #1. Moved by smith, supported by Hurwitz, to amend the motion to include approval of Change Order #1. Motion to amend carried. Roll Call on main motion: Yes - Hurwitz, Jacobs, Proos, Haga, Moran, and Smith; No - 0; Absent - LeBlanc. Motion carried.**

PAY APPLICATION #1 - THORNAPPLE RIVER CROSSING PROJECT

Steve Groenenboom, Moore & Bruggink, explained the project is behind because of high water but they anticipate being able to finish within three weeks. **Moved by Proos, supported by Jacobs, to approve Pay Application #1 - Thornapple River Crossing Project, in the total amount of \$165,849.58 payable to Diversco Construction Co., Inc. Roll Call: Yes - Hurwitz, Proos, Jacobs, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Jacobs stated that a resident came to the Planning Commission meeting to express concern about the deviation from site plan at Vitale's. Trustee Jacobs also expressed excitement about the Tinsel Treats & Trolleys and the parade.

Clerk Smith stated she and Cassie, the Accountant, will be attending MTA seminars this week on accounting and payroll. There are several new laws going into effect. On Thursday the new election equipment will be delivered.

Trustee Proos stated it is exciting to drive around the village and see the changes and activity. Results are really starting to occur, and it's fun to hear the residents' comments.

Supervisor Haga stated the Strategic Plan will be presented at the next Board meeting for approval.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONTRACT AWARD FOR LANDSCAPING/COMMUNITY ENTRY SIGN PROJECT AT KNAPP/GRAND RIVER DR

Moved by Smith, supported by Moran, to approve the total project Contract Award for Landscaping/Community Entry Sign Project at Knapp/Grand River Dr. for \$27,425, with a contract to Katerburg Verhage in the amount of \$23,780. Roll Call: Yes - Jacobs, Hurwitz, Proos, Smith, Moran, and Haga; No - 0; Absent - LeBlanc. Motion carried.

UNIFORM VIDEO SERVICE FRANCHISE AGREEMENT RENEWAL - AT&T MICHIGAN

Ruth Godaard with AT&T Michigan, stated this is a renewal of the existing Franchise Agreement. Moved by Proos, supported by Jacobs, to approve Uniform Video Service Franchise Agreement Renewal - AT&T Michigan, for 10 years. Roll Call: Yes - Hurwitz, Proos, Jacobs, Haga, Moran, and Smith; No - 0; Absent - LeBlanc. Motion carried.

FIRE DEPARTMENT REQUEST FOR DISPOSAL OF EQUIPMENT

Fire Chief David Murray stated we recently replaced our self-contained breathing apparatus and have not been successful at selling the old equipment. We would like to donate 16 packs, 33 bottles, and 23 masks to the Slagle-Harrietta Fire Department, as is, with no warranty. Moved by Proos, supported by Jacobs, to approve Fire Department Request for Disposal of Equipment. Roll Call: Yes - Proos, Jacobs, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - LeBlanc. Motion carried.

"VILLAGE" TRAFFIC AND PEDESTRIAN SAFETY - DISCUSSION/DIRECTION

Steve Groenenboom, stated a meeting had been held with the Road Commission and himself, Supervisor Haga, and Planning Director Ferro, to discuss the village traffic and pedestrian safety concerns. He then described the six items that were discussed: a left-turn arrow at Headley and Thornapple River Drive; Ada Drive at Bronson traffic speeds; crosswalks at Ada Drive and Headley; pedestrian crossings; proposed geometrics for the Ada Drive and Headley intersection, and the Ada Drive and Bronson intersection; and additional traffic and pedestrian safety concerns, as presented in the Minutes from the meeting. The board had discussion concerning all the above items. The general consensus was that a traffic study was needed with more discussion in the future.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:20 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr