

**ADA TOWNSHIP BOARD MEETING
MINUTES
November 28, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Jacobs, LeBlanc, and Proos. Also present: Planning Director Jim Ferro, Steve Groenenboom, Moore & Bruggink, and three community members.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes and Accept Reports and Communications

Approval of minutes from the 11/14/16 Regular Board Meeting

Receive and File Various Reports/Communications:

1. Parks, Recreation and Land Preservation Advisory Board Minutes - 10/13/16; 2. Parks Director Report - 11/10/16; 3. Ada DDA Board - 10/10/16, 10/17/16; 4. GVMC Policy Committee Minutes - 9/21/16; 5. Utility Advisory Board Minutes - 10/20/16. **Moved by Proos, supported by LeBlanc, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$17,309.04; #205 \$226.28; #208 \$452.56; #590 \$47.31; #591 \$47.31; #592 \$10.52. Total all Hand Checks: \$18,093.02; Warrants: #101 \$40,988.27; #205 \$2,310.42; #208 \$2,193.35; #211 \$8.40; #213 \$6.68; #248 \$19.84; #590 \$29,091.48; #591 \$25,202.87; #592 \$3,671.43. Total Warrants: \$103,492.74. Total All Checks and Warrants: \$121,585.76. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for November 28, 2016, in the total amount of \$121,585.76. Roll Call: Yes - Smith, Moran, Hurwitz, Jacobs, LeBlanc, Proos, and Haga; No - 0; Absent - 0. Motion carried.**

ESTIMATE 1, ADA DRIVE IMPROVEMENT PROJECT

Steve Groenenboom, Moore & Bruggink, gave an update on the easements along Ada Drive involving Dr. Norman, 5th/3rd Bank, and Chase Bank. He stated this estimate is for building the access road from River Street, and the temporary parking along Ada Drive. **Moved by Proos, supported by LeBlanc, to approve Estimate 1, Ada Drive Improvement Project, payable to Kamminga & Roodvoets, Inc., in the total amount of \$105,500.27. Roll Call: Yes – Proos, LeBlanc, Hurwitz, Jacobs, Smith, Moran, Haga; No - 0; Absent - 0. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Jacobs stated that the Grand Rapids East Rotary had announced its annual Dedication to Vocations award to Supervisor Haga and presented the award to Supervisor Haga.

Clerk Smith stated she received the Certificate of Determination from the Kent County Board of canvassers, which stated gave final results of the township offices. She also stated she was waiting to hear if there will be a state-wide recount in the Presidential vote. If there is a recount, Kent County will have to count by hand 313,000 ballots.

Proos stated he heard about the Declaration regarding the recount, and wondered if Clerk Smith had heard the numbers. Smith stated they certified the election. She didn't know exact numbers, but that Trump defeated Hillary by 10,700 votes in Michigan.

Treasurer Moran acknowledged outgoing Treasurer Rhoades' service to the Township, and thanked him for his assistance with the transition. Tax bills will be going out in the next couple of days.

Supervisor Haga thanked the Rotary and Trustee Jacobs for the honor and recognition.

UNFINISHED BUSINESS

ORDINANCE O-112816-1, ZONING ORDINANCE AMENDMENT, ARTICLE XXVI, SIGNS

Planning Director Jim Ferro stated the feedback from the Board was taken back to the Planning Commission and Sub-Committee, and refinements were made to address the concerns expressed by the Board. The Planning Commission unanimously recommended a revised set of amendments at the November meeting. This is more responsive to new circumstances and site context situations that have resulted from the re-development activity in the village, and the new street construction. Most of the revisions concern the C-1 Village District; a couple of the revisions do have general applicability in the other commercial and industrial districts.

Amendments include:

- change the definition of the term "business center", to state "must have a unified or consistent architectural style, character and appearance".
- definition of the term "sign", remove "in view of the general public".
- definition of the term "projecting sign", changed to give more detail regarding orientation of the sign to the building wall, now "identification sign".
- provisions regulating placement of wall signs in the C-1 Village Business District, changed to allow placement of wall signs on the ends of gable-roofed buildings.
- provisions concerning permitted number and size of wall signs in the C-1 Village Business District, changed to vary the total aggregate wall sign area on a building and the maximum size of an individual wall sign.

Moved by Proos, supported by Jacobs, to adopt Ordinance No. O-112816-1, Zoning Ordinance Amendment, Article XXVI, Signs. Roll Call: Yes – LeBlanc, Hurwitz, Jacobs, Proos, Moran, Smith, Haga; No – 0; Absent – 0. Ordinance adopted.

NEW BUSINESS

RESOLUTION R-112816-1, 2017/2018 BUDGET PREPARATION SCHEDULE

Supervisor Haga explained that this is an annual process. **Moved by LeBlanc, supported by Jacobs, to adopt Resolution No. R-112816-1, 2017/2018 Budget Preparation Schedule, with the change of the work session to be held on February 16, 2017, at 4:00 p.m. Roll Call: Yes – Hurwitz, Jacobs, Proos, LeBlanc, Smith, Moran, Haga; No – 0; Absent – 0. Resolution adopted.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:38 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr