

**ADA TOWNSHIP BOARD MEETING  
MINUTES  
December 11, 2017**

**Draft**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, and Trustees Hurwitz, Jacobs, LeBlanc and Proos. Also present: Planning Director Jim Ferro, and three community members.

**APPROVAL OF AGENDA**

Added under to the agenda under New Business, Item E. Village Traffic and Safety - Traffic Engineering Proposal. **Moved by Proos, supported by Jacobs, to approve the Agenda as amended. Motion carried.**

**GENERAL TOWNSHIP BUSINESS**

**CONSENT AGENDA**

**Approval of Board Meeting Minutes**

Township Board Minutes - 11/27/17

**Receive and File Various Reports/Communications**

1. Comcast Update - 11/17/17; 2. Building Permit Report - 11/17. **Moved by LeBlanc, supported by Hurwitz, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

**APPROVAL OF WARRANTS**

**ADA TOWNSHIP GENERAL WARRANTS**

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$3,388.76; #205 \$2,094.51; #208 \$1,573.87; #248 \$182.58; #401 \$45,766.80; #590 \$4,675.21; #591 \$166,814.73; #592 \$696.12. Total all Hand Checks: \$225,192.58. Warrants: #101 \$15,452.76; #205 \$691.61; #208 \$3,420.61; #248 \$2,297.50; #401 \$27,748.25; #590 \$101,497.80; #591 \$84,876.84; #592 \$86.78. Total Warrants: \$236,072.15. Total All Checks and Warrants: \$461,264.73. **Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for December 11, 2017, in the total amount of \$461,264.73. Roll Call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, Smith, and Haga; No - 0; Absent - 0. Motion carried.**

**PUBLIC COMMENT**

None.

**BOARD COMMENT**

Trustee Proos stated Ada has become quite a community as evidenced by the activities last weekend. He thanked everyone involved.

Treasurer Moran thanked Supervisor Haga for getting the Board packets out a little earlier. He wished everyone a Merry Christmas and Happy New Year.

Clerk Smith stated the new election equipment has arrived and preliminary testing has been done.

Supervisor Haga stated the Kent County Administrator/Controller Recruitment Committee has identified two finalists and has scheduled final interviews on January 10 and 11, 2018, which are open to the public. He also stated that ITC, the owner of the transmission lines that run through Ada Township, will be working on brush and minor tree removal between M-21 and Cascade Roads. Supervisor Haga also stated he had the privilege of judging the chili cook-off.

**UNFINISHED BUSINESS**

None.

## NEW BUSINESS

### RESOLUTION R-121117-1, BUDGET PREPARATION SCHEDULE

Moved by LeBlanc, supported by Jacobs, to adopt Resolution R-121117-1, Budget Preparation Schedule. Moved by Smith, supported by Proos, to amend the Resolution to change the Board Work Session to February 13, 2018 at 3:00 p.m. Motion to amend carried. Roll Call on main motion (as amended): Yes - Proos, LeBlanc, Hurwitz, Jacobs, Smith, Haga, and Moran; No - 0; Absent - 0. Resolution adopted.

### KENT COUNTY DISPATCH AMENDMENT

Supervisor Haga stated we adopted this agreement in 2015, with payments for 2015, 2016, and 2017. There was a ballot question put forward to the voters for a surcharge on cell use, and that was passed, which was intended to eliminate our dispatch fees that we were paying directly to the county for fire dispatch. The action now is to continue the dispatch agreement with Paragraph 2 being amended so there are no direct charges to the Township. Moved by Jacobs, supported by LeBlanc, to approve the Kent County Dispatch Amendment as proposed. Roll Call: Yes - LeBlanc, Hurwitz, Jacobs, Proos, Haga, Moran, and Smith; No - 0; Absent - 0. Motion carried.

### APPOINTMENT TO DDA CITIZENS COUNCIL

Planning Director Jim Ferro stated we have a resignation from the DDA Citizens Council. An application to serve on the Citizens Council has been submitted by Zack Schaff. Moved by Proos, supported by Jacobs, to approve the appointment of Zack Schaff to the DDA Citizens Council. Motion carried.

### ADA TOWNSHIP STRATEGIC PLAN ADOPTION

Supervisor Haga stated a lot of work has been assigned to different Board members, and it has been an exciting adventure developing this plan. This will also be put on the web site.

Trustee Hurwitz noted on Page 33 and 35 it should state "Historic Ada Township."

Trustee LeBlanc suggested the Strategic Plan be on the agenda for the first meeting of each month to get a progress report from the people responsible for the various tasks to help us understand where we are, and help keep things on task.

Moved by LeBlanc, supported by Proos, to receive and adopt the Ada Township Strategic Plan dated November 2017, with the corrections to pages 33 and 35. Motion carried.

### VILLAGE TRAFFIC AND SAFETY - TRAFFIC ENGINEERING PROPOSAL

Planning Director Jim Ferro stated at the last Board meeting there was discussion about the possibility of engaging a traffic consultant to help us build a case for some of the steps we felt are needed to address pedestrian safety and traffic concerns in the village.

Pete LaMourie, Progressive AE, stated the proposal was put together with seven tasks to obtain information regarding traffic and pedestrian safety that should be changed/corrected.

Moved by Proos, supported by LeBlanc, to accept the Village Traffic and Safety - Traffic Engineering Proposal at a cost not to exceed \$4,000.

Moved by Moran, supported by Smith, to postpone action until the next meeting on January 8, 2018. Motion carried.

## OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

## ADJOURNMENT

The meeting was adjourned at 7:57 p.m.

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Jacqueline Smith  
Ada Township Clerk

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Date

JS/dr