

DRAFT

**ADA TOWNSHIP BOARD MEETING
MINUTES
DECEMBER 12, 2016**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Clerk Smith, Treasurer Moran, Trustees Hurwitz, Jacobs and Proos. Absent: Trustee LeBlanc. Also present: Planning Director Jim Ferro, Fire Chief David Murray, and three community members.

APPROVAL OF AGENDA

Moved by Hurwitz, supported by Jacobs, to approve the Agenda as presented. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Minutes and Accept Reports and Communications

Approval of minutes from the 11/28/16 Regular Board Meeting

Receive and File Various Reports/Communications:

1. Planning Commission Minutes - 09-15-16; 2. Comcast Updates - 11-16-16 and 11-29-16; 3. Assessor Department 2016 Field Reviews - 10-10-16; 5. Hope Network Transit Services Report - 11-16; 6. Fire Department Report - 09-16, 10-16 and 11-16; 7. Building Permit Report - 11-16. **Moved by Proos, supported by Hurwitz, to approve the Minutes and accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$2,569.27; #205 \$289.16; #208 \$1,251.41; #401 \$105,500.27; #590 \$3,951.75; #591 \$843.19; #592 \$405.61. Total all Hand Checks: \$114,810.66; Warrants: #101 \$38,852.01; #205 \$3,018.96; #208 \$3,462.10; #211 \$4,028.87; #248 \$920.26; #401 \$11,307.89; #590 \$106,463.01; #591 \$90,523.91; #592 \$70.21. Total Warrants: \$258,647.22. Total All Checks and Warrants: \$373,457.88. **Moved by Proos, supported by Jacobs, to approve the Warrant Report for December 12, 2016, in the total amount of \$373,457.88. Roll Call: Yes - Jacobs, Proos, Hurwitz, Moran, Smith, Haga; No - 0; Absent - LeBlanc. Motion carried.**

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Jacobs stated the Christmas parade and chili cook-off were very well done.

Trustee Smith explained the state presidential recount had been started and then stopped part-way through due to a federal court order.

Trustee Proos stated that back in August two issues were brought up: trails/open space and public safety millage requests. He stated that before 2017/18 budgets are prepared he would like information regarding the parks/open

space maintenance program plans and incident information re: Fire Department 2nd and 3rd shifts, response times, and plans for future additional help, etc. Supervisor Haga added that he had been talking to the fire chief about these items to bring to the public safety committee.

Supervisor Haga explained he had received calls and emails concerning snow removal. He explained that the Kent County Road Commission plows the roads, doing the expressways and main roads first. Developments and cul-de-sacs are contracted out to private companies and are done last. Supervisor Haga presented Fire Chief Murray with a ceremonial check to the Fire Association for \$3,000, which were proceeds from the chili cookoff.

UNFINISHED BUSINESS

None.

NEW BUSINESS

PROPOSED BROWNFIELD PLAN FOR ELIGIBLE PROPERTY IN THE ADA VILLAGE AREA

Planning Director Ferro explained that after several years of inactivity, the Township's Brownfield Redevelopment Authority has been reactivated to deal with new redevelopment activity in the village area. Geld LLC has requested that the township adopt a Brownfield Plan for two specific areas of the village where redevelopment has begun and is anticipated to continue. A proposed Plan has been submitted for adoption by the Brownfield Redevelopment Authority to permit tax increment financing revenues to reimburse property owners for costs of environmental remediation. At this time the township is being asked to set a public hearing on the proposed Brownfield Plan at its next regularly-scheduled board meeting on January 9, 2017. **Moved by Proos, supported by Jacobs, to set January 9, 2017, 7 pm, for a public hearing regarding the proposed Brownfield Plan.** After a question of how they knew there was contamination, Rick VanDellen, Amway, explained that they had already done some testing and knew there was contamination. He also explained that it was the hope to offset costs for future development which was a benefit to business owners and the community in general. Supervisor Haga asked if the length of time covered in the report could be reduced to fewer years. Planning Director Ferro explained that, in addition to the public, the taxing entities would have to be notified. VanDellen added that there was a provision in the Plan for the township to be reimbursed for its expenses. **Motion carried.**

APPOINTMENTS TO ADA TOWNSHIP FIRE DEPARTMENT

Fire Chief David Murray presented the names of Aaron Wallace, Eric Bakhuyzen, and Brandon Stewart, to be appointed to the township fire department. Bakhuyzen was on the Department before but left because of his commitment to a new job and now wanted to come back because his time issues had been resolved. Wallace had recently moved to Ada from Alto and is fully trained. Stewart is a resident of the village area and works from his home. He has no firefighting training but is committed to Ada and has the desire to serve as a firefighter. Murray explained that new gear will be budgeted in the next year but currently there is some extra that can be used. **Moved by Proos, supported by Jacobs, to approve the recommendation of the three appointees to the Fire Department as recommended. Motion carried.**

MOWING TRIMMING SERVICES CONTRACT AWARD

Supervisor Haga explained that the low bidder was Thornapple with a total three-year bid of \$127,440. However, as a result of the Administrative Committee meeting, there were some slightly discrepancies with the bids. **Moved by Proos, supported by Jacobs, to postpone action on the mowing trimming services contract award. Motion carried.**

APPOINTMENTS TO ADA TOWNSHIP BOARD OF REVIEW

Supervisor Haga explained that reappointments are needed for two year terms. He recommended current members James Bernier, Fred Westdale, and Luke Zinger. **Moved by Jacobs, supported by Proos, to approve the nominees recommended by Supervisor Haga for two-year reappointments. Motion carried.**

SNOW PLOW UNIT PURCHASE APPROVAL

Supervisor Haga explained that following the Administrative Committee meeting, the exemption was no longer requested. Fire Chief Murray did receive two additional bids. Supervisor Haga added that additional plowing had been required beginning last winter at Roselle Park and the new Headley Street. **Moved by Proos, supported by Jacobs, to approve the bid from Hoekstra at an amount not to exceed \$5,501, but with the provision we ask Hoekstra to meet the low bid price.** Supervisor Haga added the amount would probably be split 50/50 with Fire Department and Buildings and Grounds. **Roll Call: Yes – Proos, Hurwitz, Jacobs, Smith, Moran, Haga; No – 0; Absent - LeBlanc.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:50 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS