

**ADA TOWNSHIP BOARD MEETING
MINUTES
March 12, 2018**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Supervisor Haga, Treasurer Moran, Trustees Hurwitz, Jacobs, LeBlanc and Proos. Members absent: Clerk Smith. Also present: Deputy Clerk Thompson, Planning Director Ferro, Fire Chief Murray, Parks Director Fitzpatrick, DDA Coordinator Hilbrand and 14 community members.

APPROVAL OF AGENDA

Moved by LeBlanc, supported by Jacobs, to approve the Agenda as presented. Motion carried.

PUBLIC HEARING - FY 18/19 TOWNSHIP BUDGETS

Moved by Proos, supported by Jacobs, to proceed into the Public Hearing - FY 18/19 Township Budgets. Motion carried.

Supervisor Haga highlighted anticipated revenue and expenses for fiscal year 2018/19.

Moved by Jacobs, supported by Hurwitz, to close the Public Hearing for the FY 18/19 Township Budgets. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes and Accept Reports and Communications

Township Board Minutes - 2/26/18

Receive and File Various Reports/Communications

1. Building Permit Report - 2/18; 2. GVMC Board Minutes - 12/7/17; 3. Tax Increment Finance Authorities Reporting and Transparency Requirements. **Moved by Proos, supported by LeBlanc, to approve the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$19,423.31; #205 \$1,534.24; #208 \$845.24; #590 \$785.27; #591 \$88,043.25; #592 \$83,005.18. Total all Hand Checks: \$193,636.49; Warrants: #101 \$15,747.86; #205 \$29,934.56; #208 \$3,546.90; #214 \$214.62; #248 \$500.00; #401 \$6,436.45; #590 \$19,336.64; #591 \$38,189.01; #592 \$6,649.83; #701 \$9,475.65. Total Warrants: \$129,930.52. Total All Checks and Warrants: \$323,567.01. **Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for March 12, 2018, in the total amount of \$323,567.01. Roll Call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

APPLICATION 2 - GRAND VALLEY ESTATES WELL HOUSE PROJECT

Moved by Proos, supported by Jacobs, to approve Application 2 - Grand Valley Estates Well House Project, in the amount of \$50,707.00, payable to DVT Electric, Inc. Roll Call: Yes - Proos, LeBlanc, Hurwitz, Jacobs, Haga, and Moran; No - 0; Absent - Smith. Motion carried.

APPLICATION 3 - SETTLERS GROVE PARK PROJECT

Moved by Proos, supported by Jacobs, to approve Application 3-Settlers Grove Park Project, in the amount of \$80,723.70, payable to Katerberg Verhage, Inc. Roll Call: Yes - LeBlanc, Hurwitz, Jacobs, Proos, Haga, and Moran; No - 0; Absent - Smith. Motion carried.

PUBLIC COMMENT

Thomas Albert, State Representative for the 86th District, gave a report on the upcoming budget.

BOARD COMMENT

Deputy Clerk Thompson noted that Clerk Smith is at Academy in Mt. Pleasant, and when finished she will be a Certified Municipal Clerk.

LeBlanc asked for a status report for the Strategic Plan Initiatives at the next meeting. Supervisor Haga stated updates are planned for the second meeting of each month.

Supervisor Haga stated the Community Center/Library committee is in the process of searching for an architect; RFP's have gone out, and interviews are planned for the week of April 16.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-031218-1, AMENDMENT TO RESOLUTION R-022618-1 - HOLIDAYS

Supervisor Haga stated this is a correction in regard to the date of November 12 for Veterans Day. **Moved by LeBlanc, supported by Jacobs, to approve Resolution R-031218-1, Amendment to Resolution R-022618-1 - Holidays. Roll Call: Yes - Jacobs, Hurwitz, Proos, LeBlanc, Haga, and Moran; No - 0; Absent - Smith. Motion carried.**

RESOLUTION R-031218-2, RESOLUTION APPROVING FIFTH AMENDMENT TO WATER AND SANITARY SEWER SERVICE AGREEMENT WITH THE CITY OF GRAND RAPIDS

Mike Lunn, Utilities Director for the City of Grand Rapids, went over the changes to: (1) integrated connection fees and fire protection integrated fees; (2) surcharges being provided in a non-uniform way; (3) clarify the process of amending a Customer Community's Utility Services District; (4) clarify the process of amending a Customer Community's Urban Boundary; (5) clarify the process of the Utility Advisory Board establishing rules and regulations; and (6) approval of maps identifying the current Urban Utility Boundary and Utility Services District for the Customer Communities. **Moved by Jacobs, supported by Moran, to approve Resolution R-031218-2, Resolution Approving Fifth Amendment to Water and Sanitary Sewer Service Agreement with the City of Grand Rapids. Roll call: Yes - Hurwitz, Proos, LeBlanc, Jacobs, Haga, and Moran; No - 0; Absent - Smith. Motion carried.**

APPROVAL TO SEEK PROPOSALS FOR ADDITION TO ADA FIRE STATION NO. 1

Ken Dixon, Dixon Architecture, stated the building plans have been completed, they have received direction from the Fire Department, and they are ready to proceed with soliciting public bids. **Moved by Proos, supported by LeBlanc, to Seek Proposals for the Addition to Ada Fire Station No. 1, as proposed. Motion carried.**

FERTILIZATION TREATMENT SERVICES FOR LAWNS ON PROPERTIES OWNED BY ADA TOWNSHIP RECOMMENDATION

Parks & Recreation Director Mark Fitzpatrick, stated the Fertilization Treatment Services was put out to bid, and seven companies submitted bids, with the low bid from Lawn Doctor at \$20,979.00. **Moved by LeBlanc, supported by Jacobs, to approve the Fertilization Treatment Services for Lawns on Properties Owned by Ada Township with the Lawn Doctor in the amount of \$20,979.00.**

Moved by Proos, supported by Jacobs, to amend the main motion to interpret the adjustments that will be made will be related to new properties being serviced for Ada Township. Motion carried.

Roll call on main motion, as amended: Yes - LeBlanc, Jacobs, Hurwitz, Proos, Haga, and Moran; No - 0; Absent - Smith.

HALL STREET LIFT STATION PUMP INSTALLATION

Steve Groenenboom, Moore & Bruggink, stated the pumps have been ordered and now a contractor is needed to install the pumps. Four bids were received. **Moved by LeBlanc, supported by Proos, to approve the Hall Street Lift Station Pump Installation contract with Harper Industrial Construction, Inc., in the amount of \$13,667.00. Roll call: Yes - Jacobs, Proos, LeBlanc, Hurwitz, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

ADA'S "VILLAGE" STREETScape MAINTENANCE AND FLOWER PLANTING SERVICES

Brian Hilbrand, DDA Coordinator, stated an RFP went out, and two bids were received. **Moved by Proos, supported by Moran, to approve Ada's "Village" Streetscape Maintenance and Flower Planting Services for three years with Kuiper Landscape in the amount of \$53,861.76. Roll call: Yes - Proos, LeBlanc, Hurwitz, Jacobs, Haga, and Moran; No - 0; Absent - Smith. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 8:05 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr