

**ADA TOWNSHIP BOARD MEETING
MINUTES
July 9, 2018**

Meeting was called to order by Supervisor Haga at 12:00 noon. Members present: Supervisor Haga, Clerk Smith, Trustees Jacobs, LeBlanc, and Proos. Absent: Trustee Hurwitz and Treasurer Moran. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, DDA Coordinator Brian Hilbrands, Fire Chief David Murray, and 8 community members.

APPROVAL OF AGENDA

Added to the agenda under Approval of Warrants - Item C. Change Order #1, Averill Museum Addition Project, and D. Change Order #1 Ada Park Tennis & Pickle Ball Project. **Moved by Jacobs, supported by LeBlanc, to approve the Agenda as amended. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes and Accept Reports and Communications

Township Board Minutes - 6/25/18

Receive and File Various Reports/Communications

1. Planning Commission Minutes - 5/17/18; 2. ISO Building Code Effectiveness Grading Schedule Program - 5/30/18; 3. Directed Patrols (Speed), & Speedboard Reports - 6/18; 4. Staff Recognition Letter - Brian Hilbrands - 6/26/18; 5. Community Center/Library Dashboard Report - 6/29/18; 6. Kent County Report - 7/18. **Moved by Proos, supported by LeBlanc, to approve the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Supervisor Haga reported the general township warrants, with receipts in the following amounts: Hand Checks: #101 \$3,809.67; #213 \$44,100.00; #214 \$39.36; #248 \$107.88; #401 \$4,292.46; #590 \$220.00; #591 \$227.00; Total all Hand Checks: \$52,796.37. Warrants: #101 \$39,463.62; #205 \$28,458.42; #208 \$60.65; #214 \$2,257.06; #248 \$560.00; #401 \$22,215.61; #590 \$214,443.60; #591 \$227,838.76; #592 \$993.28. Total Warrants: \$536,291.00. Total All Checks and Warrants: \$589,087.37. **Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for July 9, 2018, in the total amount of \$589,087.37. Roll Call: Yes - LeBlanc, Jacobs, Proos, Smith, and Haga; No - 0; Absent: Hurwitz, and Moran. Motion carried.**

APPLICATION 1 - FIRE STATION BUNK ROOM & STORAGE ADDITIONS PROJECT

Moved by LeBlanc, supported by Jacobs, to approve Application #1 for the Fire Station Bunk Room & Storage Additions Project in the amount of \$38,000, payable to Thomet Construction. Roll Call: Yes - Proos, LeBlanc, Jacobs, Haga, and Smith; No - 0; Absent: Hurwitz, and Moran. Motion carried.

APPLICATION 2 - AVERILL MUSEUM ADDITION PROJECT

Moved by Proos, supported by Jacobs, to approve Application #2 for the Averill Historical Museum Addition Project in the amount of \$88,093.50, payable to JKB & Associates, Inc. Roll Call: Yes - Jacobs, LeBlanc, Proos, Smith, and Haga; No - 0; Absent: Hurwitz, and Moran. Motion carried.

CHANGE ORDER 1 - AVERILL MUSEUM ADDITION PROJECT

Moved by Proos, supported by LeBlanc, to approve Change Order #1 for the Averill Museum Addition Project with the net credit at \$7,920.80. Roll Call: Yes - LeBlanc, Jacobs, Proos, Smith, and Haga; No - 0; Absent: Hurwitz, and Moran. Motion carried.

APPLICATION 2 - ADA PARK TENNIS & PICKLE BALL PROJECT

Moved by Jacobs, supported by LeBlanc, to approve Application #2 to Apex Contractors in the amount of \$184,590.00. Roll Call: Yes - LeBlanc, Proos, Jacobs, Smith, and Haga; No - 0; Absent: Hurwitz, and Moran. Motion carried.

CHANGE ORDER 1 - ADA PARK TENNIS & PICKLE BALL PROJECT

Moved by Proos, supported by LeBlanc, to approve Change Order #1 for the Ada Park Tennis & Pickle Ball Project in the amount of \$3,500. Roll Call: Yes - Proos, Jacobs, LeBlanc, Haga, and Smith; No - 0; Absent: Hurwitz, and Moran. Motion carried.

PUBLIC COMMENT

None.

BOARD COMMENT

Trustee Proos thanked the Fire Department for all their work making the 4th a great success. He asked if there was an update on the crosswalks; commented on the rust on the sign at Grand River and Knapp; asked that the sound equipment be updated. He also asked what is being done to replace the Assessor; and asked if any advertising is being done for the Library/Community Center.

Jim Ferro gave an update on the meeting with Tim Haagsma, KCRC, regarding bumping out the curbs for the crosswalks. He stated something may have to be done to the sign at Grand River and Knapp to make it show up more.

Supervisor Haga stated he had received two bids regarding the sound equipment, and is waiting for one more to come in. He is concerned about the Assessor position, and advertisements for the position went out last week. It is on the web site and will be on MLive.

Brian Hilbrands noted the advertising that has been done and will continue to be done for the Library/Community Center.

Clerk Smith took note of the Staff Recognition Letter for Brian Hilbrands and the work he has done, and stated she is in total agreement. She also expressed thanks and kudos to everyone involved in the 4th of July festivities.

Supervisor Haga noted that the Ada Township and the Grand Valley Estates Water System Quality Reports for 2017 are out, and will be on the web site. He also stated the DDA Board is quite impressed with Brian Hilbrands work.

UNFINISHED BUSINESS

None.

NEW BUSINESS

CONDITIONAL REZONING FROM INDUSTRIAL (I) DISTRICT TO LOW DENSITY SINGLE FAMILY RESIDENTIAL (R-1) DISTRICT, FOR A PRIVATE, NON-PROFIT K-12 SCHOOL ON A 1.7 ACRE SITE, 155 SPAULDING AVE SE, PORTION OF PARCEL NO. 41-15-30-300-018, DANA ROEFER, FOR JOURNEY ACADEMY

Jim Ferro outlined the proposed rezoning request which would be for a time period of three years, after which time the property would revert back to the Industrial (I) District. The Planning Commission approved conditional rezoning as well as a special use permit and site plan for the school. **Moved by Proos, supported by Jacobs, to approve Ordinance No. O-070918-1, an**

Ordinance to Amend the Ada Township Zoning Ordinance. Roll Call: Yes - Jacobs, Proos, LeBlanc, Smith, and Haga; No - 0; Absent - Hurwitz, and Moran. Ordinance adopted.

PLANNING COMMISSION ANNUAL REPORT TO TOWNSHIP BOARD

Jim Ferro stated this is the first Annual Report of the Planning Commission. **Moved by LeBlanc, supported by Jacobs, to accept and receive the Planning Commission Annual Report for Fiscal Year ending March 31, 2018. Motion carried.**

OPPORTUNITY FOR PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 1:00 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr