

**ADA TOWNSHIP BOARD MEETING
MINUTES
August 28, 2017**

Meeting was called to order by Supervisor Haga at 7:00 p.m. Members present: Trustee Hurwitz, Trustee Jacobs, Trustee LeBlanc, Trustee Proos and Treasurer Moran. Absent: Clerk Smith. Also present: Planning Director Jim Ferro, Parks Director Mark Fitzpatrick, Deputy Clerk Thompson, and 7 community members.

APPROVAL OF AGENDA

Supervisor Haga stated there is an updated Treasurer's Report and corrected General Township Warrants. **Moved by Jacobs, supported by LeBlanc, to approve the Agenda as presented. Motion carried.**

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes - 8/14/17

Receive and File Various Reports/Communications

1. Building Permit Report - 7/2017; 2. Parks, Recreation and Land Preservation Board Minutes - 6/8/17, 7/20/17; 3. Treasurer's Investment Report - 7/30/17; 4. Utility Advisory Board Minutes - 7/20/17; 5. Ada Historical Society Minutes/Financials - 5/7/17; 6. Planning Commission Minutes - 7/2/17; 7. Ada DDA Minutes - 7/10/17, 7/24/17; 8. Comcast-Channel Lineup - 8/4/17. **Moved by LeBlanc, supported by Proos, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.**

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: #101 \$6,945.36; #208 \$1,963.00; #248 \$8,430.00; #401 \$399,352.49. Total all Hand Checks: \$416,690.85. Warrants: #101 \$33,410.51; #205 \$26,096.83; #208 \$6,695.48; #248 \$3,213.64; #590 \$442.55; #591 \$20,442.69; #592 \$158.11; #701 \$2,633.10. Total Warrants: \$90,592.91. Total All Checks and Warrants: \$507,283.76. **Moved by LeBlanc, supported by Jacobs, to approve the Warrant Report for August 28, 2017, in the total amount of \$507,283.76. Roll Call: Yes – Jacobs, Proos, LeBlanc, Hurwitz, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

ESTIMATE #6-ENVISION ADA-ADA DRIVE IMPROVEMENT PROJECT

Steve Groenenboom, Moore & Bruggink, noted that Change Order #2 is in the amount of \$36,050.25. **Moved by LeBlanc, supported by Hurwitz, to approve Change Order #2, payable to Kamminga & Roodvoets, Inc. for the Ada Drive improvement project in the amount of \$36,050.25. Roll Call: Yes – Proos, LeBlanc, Hurwitz, Jacobs, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

Groenenboom stated Estimate #6 is for work done through August 14th in the amount of \$68,826.84. **Moved by Proos, supported by Moran, to approve Estimate #6, payable to Kamminga & Roodvoets, Inc. for the Ada Drive improvement project in the amount of \$68,826.84. Roll Call: Yes – LeBlanc, Hurwitz, Jacobs, Proos, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

GRAND VALLEY ESTATES GENERATOR CONTRACT AWARD

Steve Groenenboom stated two bids were received for a new generator and associated electrical work, demolition and reconstruction of a portion of the well house. The low bid was from DVT Electric in the amount of \$140,600.00.

Moved by Proos, supported by Jacobs, to award the contract to DVT Electric for the Grand Valley Estates Well House Generator in the amount of \$140,600.00. Roll Call: Yes – Hurwitz, Jacobs, Proos, LeBlanc, Moran, and Haga; No - 0; Absent - Smith. Motion carried.

PUBLIC COMMENT

There was no public comment.

BOARD COMMENT

Deputy Clerk Thompson stated the old election equipment has been picked up, and we're waiting for the new equipment.

Supervisor Haga stated Treasurer Moran received a call from a resident regarding the condition of the tennis courts at the park. Parks Director Mark Fitzpatrick put together a report on the tennis courts, and an RFP is being processed.

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION R-082817-1, RESOLUTION TO AUTHORIZE ISSUANCE OF CAPITAL IMPROVEMENT BONDS FOR ENVISION ADA PROJECT

Supervisor Haga stated the bond for 2017 will be in the amount of \$4,720,000 with the series to be sold by a competitive sale process. **Moved by LeBlanc, supported by Jacobs, to approve Resolution R-082817-1, to Authorize Issuance of Capital Improvement Bonds for Envision Ada Project. Roll Call: Yes – Jacobs, Hurwitz, Proos, LeBlanc, Moran, and Haga; No - 0; Absent - Smith. Resolution Adopted.**

Treasurer Moran noted that on Page 3 d. "The principal and interest on the bonds..." should also include the Park Lands and Open Space.

STRATEGIC PLANNING SERVICES PROPOSAL

Supervisor Haga stated discussion on Strategic Planning began in 2016 with Board approval on May 9, 2016 for development of an RFP seeking consulting services. Four proposals were received in August 2016. It was determined by the committee that Novak Consulting was most responsive to the requirements expressed in the RFP. The committee recommends awarding the contract for preparation of a Strategic Plan to Novak Consulting Group, for services in the amount of \$29,000. **Moved by LeBlanc, supported by Jacobs, to contract with Novak Consulting for the Ada Township Strategic Planning Services in the amount of \$29,000. Roll Call: Yes – Hurwitz, Proos, LeBlanc, Jacobs, Moran, and Haga; No - 0; Absent - Smith. Motion carried.**

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:45 p.m.

Jacqueline Smith
Ada Township Clerk

Date

JS/dr