



ADA TOWNSHIP PLANNING COMMISSION MINUTES OF THE MEETING SEPTEMBER 21, 2023

A regular meeting of the Ada Township Planning Commission was held on Thursday, September 21, 2023, at 5:30 p.m., at the Ada Township Hall Rix Room, 7330 Thornapple River Dr., Ada, Michigan.

I. CALL TO ORDER

Chair Korth called the meeting to order at 5:30 p.m.

II. ROLL CALL

Members Present: Burton, Butterfield, Easter, Jacobs, Kluting, Korth, Moyer

Members Absent: 0

Staff Present: Bajdek, Buckley, Said, Suchy

Others Present: 3

III. APPROVAL OF AGENDA

Moved by Moyer, supported by Burton, to approve the agenda as presented. Motion carried.

IV. APPROVAL OF MINUTES OF AUGUST 17, 2023, REGULAR MEETING

Moved by Easter, supported by Moyer, to approve the August 17, 2023, Regular Meeting minutes as presented. Motion carried.

Jacobs arrived at the meeting at 5:35 p.m.

V. PUBLIC HEARING - none

VI. UNFINISHED BUSINESS

Planning Director Said made note that the request for amendments to an approved PUD (7510, 7518, 7520, and 7524 Fase Street SE), that was presented at the last Planning Commission meeting on August 17, has been withdrawn. The Planning Staff received an email/letter on August 23 from Ufuk Turan requesting to formally withdraw his application for an amendment to the existing Fase Street Townhouse PUD. Mr. Turan extended his thanks to the Planning Commission members and Planning Staff for their time and consideration.

VII. NEW BUSINESS

1. Planning committee Training Workshop

Planning Director Said arranged for a Training Workshop through the Michigan Association of

Planning. Instructor Andy Moore, AICP, with Williams&Works, provided a powerpoint presentation as well as many handouts and a Planning Commissioner's Toolkit manual. Andy's presentation covered: what is planning, the laws of planning and zoning acts, the obligations and responsibilities of the planning commission, the master plan coordination process and the required 5 year review, zoning and rezonings and special land uses, site plan review process, and concluded with good meeting practices (agenda basics, regular meetings vs. public hearings, public relations, conflict of interest, motions, and minutes).

Easter left the meeting at 7:04 p.m.

VIII. COMMISSION MEMBER / STAFF REPORTS - none

IX. PUBLIC COMMENT - none

X. ADJOURNMENT

Moved by Burton, supported by Jacobs, to adjourn the meeting at 8:04 p.m. Motion carried.

Respectfully submitted,

Jacqueline Smith, Ada Township Clerk

rs:eb