



**ADA TOWNSHIP PLANNING COMMISSION  
MINUTES OF THE MEETING DECEMBER 21, 2023, REGULAR MEETING**

A regular meeting of the Ada Township Planning Commission was held on Thursday, December 21, 2023, at 5:30 p.m., at the Ada Township Hall Rix Room, 7330 Thornapple River Dr., Ada, Michigan.

**I. CALL TO ORDER**

Chair Korth called the meeting to order at 5:30 p.m.

**II. ROLL CALL**

Members Present: Burton, Butterfield, Easter, Jacobs, Kluting, Korth, Moyer

Members Absent: 0

Staff Present: Bajdek, Buckley, Said

Others Present: 5

**III. APPROVAL OF AGENDA**

Moved by Easter, supported by Jacobs, to approve the agenda as presented. Motion carried.

**IV. APPROVAL OF MINUTES OF NOVEMBER 16, 2023, REGULAR MEETING**

Moved by Easter, supported by Jacobs, to approve the November 16, 2023, Regular Meeting minutes as presented. Motion carried.

**V. PUBLIC HEARING - none**

**VI. UNFINISHED BUSINESS - none**

**VII. NEW BUSINESS**

- 1. Request for Special Use Permit for health care office (optometrist), Heather Jones for Sundog Properties East LLC, 7175 Headley Street SE, Parcel No. 41-15-28-479-005**

Dr. Heather Jones presented her request for a Special Use Permit to allow for a full-service optometry office.

Korth opened the public hearing at 5:35 p.m. There was no public comment and the public hearing was closed.

Following a brief discussion about the zoning ordinance and its Special Use regulations, it was moved by Moyer, supported by Jacobs, to approve the Special Use Permit. Motion carried.

#### **VIII. COMMISSION MEMBER / STAFF REPORTS**

Planning Director Said noted that at the most recent Township Board meeting Angela Butterfield, Tom Korth, and Steve Kluting were re-appointed, each for new 3-year terms, on the Planning Commission.

There was discussion among the Commissioners and Planning Staff regarding the code of ordinances and the reason for Special Use allowance for a health care facility (medical) vs. general office (retail) use. It was agreed that that part of the ordinance would be reviewed (with many other zoning codes) at the time of the zoning ordinance re-write process later next year.

#### **IX. PUBLIC COMMENT - none**

#### **X. ADJOURNMENT**

Moved by Easter, supported by Jacobs, to adjourn the meeting at 5:44 p.m. Motion carried.

Respectfully submitted,

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Jacqueline Smith, Ada Township Clerk

rs:eb