

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY JULY 8, 2020 REGULAR MEETING
8:30 A.M., VIA VIDEO/AUDIO CONFERENCING**

1. Call meeting to order/roll call

Present: Schmottlach, Levick, Terwilliger, Steketee, Roe, Haga, Jacobs, VandenBerge, Damstra, Jacobs

Absent: Crosby, Nowak

Staff Present: Ferro, Fitzpatrick, Ergang, McCormick

Public Present: None

2. Approval of agenda

Roe moved, Steketee supported, to approve the agenda as presented. Motion carried unanimously.

3. Approval of minutes of the June 11, 2020 meeting.

Haga moved, Jacobs supported, to approve the minutes as presented. Levick pointed out several typographical/grammatical errors for correction. Motion approved, subject to the corrections pointed out by Levick, by unanimous roll call vote.

4. Meeting Procedures and Protocols

Haga provided an update on the Governor's Orders authorizing virtual meetings through the end of July, and noted that we do not have the technology to conduct meetings via a combination of in person and virtual participation. The consensus of the Board was to continue holding virtual meetings.

5. Roselle Park Shelter/Picnic Area/ Parking lot project – OCBA proposal

Fitzpatrick provided an overview of the project and history of proposals submitted by OCBA to complete construction drawings and administer the bidding and construction phases of the project. Discussions reflected cost of the project, cost of OCBA services, and components of the project. Options to accept, turn down, or postpone were considered as well as conducting a new RFP process. Damstra suggested requesting OCBA to perform the work for the fee listed in their earlier proposal, \$44,800, and if not accepted by OCBA, that we issue an RFP on the project administration. Following discussion, Damstra moved, Haga seconded to postpone action on the proposal, pending further discussion with OCBA. Motion carried unanimously by roll call vote.

6. Committee Report and updates

A. Facilities/Program Committee

Fitzpatrick provided a summary and referred to the minutes in the packet for an update.

B. Stewardship Committee

Ferro provided an update on recent meetings and discussions focusing on promoting the use of conservation easements by property owners, and identifying a list of property owners to initiate discussion with regarding the possibility of easements on their land.

C. Trails & Connect Ada Committee

Ferro provided an update noting the Trail Committee completed their work to have the millage renewal on the ballot for the August elections.

D. Rules Committee

Clarification of Committee members was made as: Haga, Jacobs, Roe, Terwilliger and Schmottlach.
Meeting to be set up via emails.

7. Directors Report

Fitzpatrick provided a brief summary, refereing to his report for more details. He noted that due to COVID-19, most programs are still on hold and hiring a new Program Assistant is questionable with the uncertainty of what schools will do in the fall. Also noted was the passing of Mrs. Grochowalski, who lived in the house adjacent to Ada Park.

8. Board Member Comment – No comments made.

9. Public Comment – No comments were made.

10. Adjournment

Moved by Jacobs, seconded by Roe, to adjourn the meeting at 9:19 a.m.

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk