

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY JANUARY 13, 2022 REGULAR MEETING
8:30 A.M., ROSELLE MEETING ROOM
1010 GRAND RIVER DR., ADA 49301**

1. Call meeting to order/roll call

Present: Leisman, Crosby, Steketee, Winczewski, Terwilliger, Schmottlach, Roe and Jacobs

Absent: Levick, VandenBerge

Staff Present: Fitzpatrick, Ergang, Said and Suchy

Public Present: None

2. Approval of agenda

Crosby moved, Winczewski supported, to approve the agenda as presented. Motion carried unanimously.

3. Approval of minutes from December 9, 2021

Leisman moved, Schmottlach supported, to approve minutes as presented with spelling correction on the Stewardship minutes. Terwilliger requested approval to not read the minutes. Leisman moved, Crosby supported, motion carried unanimously.

4. 2022-23 Meeting Schedule

Fitzpatrick provided a copy of the schedule for the upcoming fiscal year, noting all meetings planned are for the 2nd Thursday of each month at 8:30 am at Roselle Park. Accepted by all Board members present.

5. PRLP Plan status update – Fitzpatrick noted that the draft is updated and posted. He noted that on January 24 at the Township Board meeting will be a Public Hear for the plan and the Board to approve the plan. Schmottlach moved for the Advisory Board to approved the plan pending edits after the Public Hear and a recommendation for the Township Board to approve the plan at the March 24 meeting. Roe supported; motion carried unanimously.

6. Committee Report and updates

- a. Stewardship Committee** – Fitzpatrick went over updates on the last stewardship meeting. Summary included discussion about the \$25,000 annual transfer to the 213 Fund for future land acquisitions. Leisman expressed concerns and recommend options for higher amounts to be presented next month.
- b. Programs & Facilities Committee** – the committee had not met but planned to do so soon.
- c. Trails Committee** – Suchy and Said provided a brief update on the Trail Committee activities and intended projects.

7. Update on Major Projects for 2022

Discussion of the major projects were incorporated into the review of the proposed FY 22-23 Budget and the 2022-28 CIP. Highlights included Roselle Park Parking Lot Project this summer and shelter project postponed, Leonard Field Riverfront Improvement Project construction in 2023, Ada Park Maintenance and Office Buildings moved to high priority with reviews and some work in 2022.

8. FY 22-23 Budget & 2021-2027 CIP drafts review – Fitzpatrick went over drafts of the proposed CIP tables for Fund 213 and Fund 214 funds. The charts presented were not up to date but still served to show where the major changes were being made and impacts to the long-term fund balances. Discussion included comments about reallocation of expenditures from the PRLP 214 fund to other Township Funds (Township General Fund, DDA, Buildings & Grounds, Trails); that was applied to staffing and equipment; shifting timeframe of major projects like the Roselle Park Shelter and Carl Creek wetlands trails; purchasing of new vehicles and equipment; shifts to some staff from part time to full time and applying more funds to the annual transfer to Fund 213 for long term property acquisition. Discussion also highlighted how there is still a projected decrease in the PRLP Fund 214 balance over time and how that remains a concern. Leisman requested better clarification of how funds are allocated to meet the millage goals, especially for land preservation and stewardship.

9. Discussion on designation of Social District in Ada – Suchy provided an overview and update on the process. Leisman and Fitzpatrick added comments. Discussion included questions about how it would run, maintenance, safety, permitting alcohol in the park, timeframe and other items of concern. There was a consensus of needing additional information

10. Directors Report – Fitzpatrick referred to the report in the packet. No discussion.

11. Board Member Comment – no comments presented

12. Public Comment – Said commented on the upcoming review and renewal of the Township Comprehensive Master plan. An RFP for consultants to go out on February 4.

Meeting adjourned at 9:52 a.m.

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk