



**PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
THURSDAY, MAY 12, 2022 BOARD MEETING, 8:30 AM**

**Roselle Park Community Building Meeting Room
1010 Grand River Dr., Ada, MI 49301**

MINUTES

1) Call meeting to order/roll call

Present: Crosby, Steketee, Winczewski, Terwilliger, Hurwitz, Roe, Levick, VandenBerge, Leisman

Absent: Schmottlach, Britt, Suchy

Staff Present: Fitzpatrick, Said, McIntosh

Public Present: None

2) Approval of agenda

Moved by Levick, supported by Hurwitz to approve the Agenda. Motion Carried.

3) Approval of minutes from April 14, 2022 meeting.

Moved by Levick, supported by Crosby to approve the minutes. Motion Carried

4) Old Business

Status the Leonard Field Riverfront Improvement Project

Fitzpatrick was in communication with DNR and the timeline has been moved back to September. Fitzpatrick will be meeting with RJM design to set schedule and scaling back project to fit within approved budget.

Status of Roselle Park Parking Lot Improvement Project

Fitzpatrick reviewed restricted covenant in the area and the issues regarding the soil profile and potential hazards from contamination. Fitzpatrick was in communication with OCBA regarding alternatives and ongoing issues.

Update on improvements to Ada Park office & maintenance buildings

Fitzpatrick discussed the ongoing project of improving the miniatous building and office space due to expanding staff. Fitzpatrick addressed advisory board regarding upcoming expenses of new desks, chairs, and filing systems.

5) New Business

Setting a date/time for PRLP Advisory Board Training/Planning Session

Leisman addressed board members and stated discussion should be postponed due to absent members and current changes in board member structure. The board agreed to postpone.

Discussion on recognition for Rob McCormick's years of service

Fitzpatrick discussed what board can do to celebrate his upcoming retirement and show recognition of service.

6) Committee Reports & Updates

Fitzpatrick to add subcommittee discussion regarding placement for Hurwitz and Britt for next meeting

- **Programs and Facilities:** last meeting held March 3. After upcoming RJM meeting, there will be a meeting of this subcommittee.

- **Trails:** VandenBerge presented regarding the attached report and discussed the subcommittee's hope to continue to connect with the community regarding improvements. VandenBerge also stated that the Pettis trail bid was approved at the May 9th Township Board meeting.

- **Stewardship:** Fitzpatrick stated the ongoing work with volunteer stewardship crews and programs. Further, he discussed the ongoing work with community easements and work with the Kent Count Conservation District.

7) Staff Comments & Reports

Ada Township Planner, John Said addressed the board regarding the township master plan.

Fitzpatrick and Suchy are in ongoing conversations regarding the new Recreation Programmer position and hope to make a decision by the end of the week. Further, a full-time second shift maintenance position is expected to be posted by the end of May.

8) Board Member Comments

9) Public Comments

10) Adjournment

Meeting adjourned at 9:25