

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD  
MINUTES OF THE THURSDAY MAY 13, 2021 REGULAR MEETING  
8:30 A.M., ROSELLE MEETING ROOM  
1010 GRAND RIVER DR., ADA 49301**

**1. Call meeting to order/roll call**

**Present:** Terwilliger, Damstra, Steketee, Levick, Roe, Jacobs, Winczewski, VandenBerge, Schmottlach, Crosby

**Absent:** Leisman

**Staff Present:** Fitzpatrick, Ergang, Suchy, McCormick **Absent:** Ferro

**Public Present:** None

**2. Approval of agenda**

Crosby moved, Roe supported, to approve the agenda as presented. Motion carried unanimously.

**3. Approval of minutes from April 8, 2021.**

VandenBerge moved, Crosby supported, to approve the minutes as presented. Motion carried unanimously.

**4. Planning Schedule for Updating the PRLP 5-year Community Recreation Plan** – Fitzpatrick presented a draft of a schedule to update the 5-year PRLP Plan. Note that the schedule and links to the DNR guidelines and our current plan are in the packet. Discussion followed regarding timing and bringing in a consultant to assist with the process. Julius to follow up with Jim and Mark on an RFP for a consultant.

**5. Review of Updated Facility Use & Rental Fees** –Fitzpatrick presented the draft of Park facility use and rental fees, noting changes since the last version. Increases were based on maintenance and operations costs, supplies, and staffing. New facilities added on included Legacy Park and the Decks at Leonard Field. Rental of the Les Craig Learning Center was removed. Julius mentions an upcoming meeting with a person from Amway to help look comparable prices for rentals and events.

**6. Committee Report and updates**

- a. **Stewardship Committee** — Crosby gave an update on the last meeting. The group is working on communications about invasive plants in the Adaview. Other efforts focusing on conservation easements and reaching out to property owners. The next meeting is to have a representative from the Land Conservancy of West Michigan.
- b. **Programs & Facilities Committee** – Terwilliger provided an update on the May 7 committee meeting. Minutes from that meeting are in the packet. Highlights included: keeping the committee as one group and that in the past it had focused on facilities; some discussion on park rules; and next steps of meeting out in the parks. Mark to set up site visits plus a meeting to review recreation programs.

**c. Trails Committee**– VandenBerge provided an update on the work of the committee. Highlights include large maintenance projects for the summer of 2021 to going out to bid, and finalizing a plan for new projects to be done over the course of the new millage.

**7. Directors Report** – Fitzpatrick provided a few highlights from the Directors Report included in the packet. These included an update on Covid-19 restrictions being reduced; the RecPro software still in process, construction on Leonard Field lights being done and operating. He also noted that bids for the Roselle Shelter project are to go out next fall or early winter.

**8. Board Member Comment** – None

**9. Public Comment** – None

Meeting adjourned at 9:31 a.m.

Respectfully Submitted,

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Jacqueline Smith, Ada Township Clerk