



**PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
THURSDAY, JULY 14, 2022 BOARD MEETING, 8:30 AM**

**Roselle Park Community Building Meeting Room
1010 Grand River Dr., Ada, MI 49301**

MINUTES

1) Call meeting to order/roll call

Present: Vanderberge, Leisman, Hurwitz, Britt, Crosby, Terwillger, Levick

Absent: Steketee, Roe

Staff: Fitzpatrick, Deason, McIntosh, Suchy, Said

Public: OCBA Staff, Sandy Bliesener

2) Approval of agenda

Terwillger suggests moving *4a (Status of filling PRLP Board vacancy, committees, training session)* be changed to *4b*, and *4b (Roselle Park Parking Lot project update)* be changed to *4a* to be conscience of OCBS staff time. Change is made and will be reflected for the remainder of the minutes.

Moved by Britt, supported by Crosby to approve the Agenda. Motion Carried.

3) Approval of meeting minutes from May 12, 2022. June meeting not held.

Moved by Britt, supported by Crosby to approve the minutes. Motion Carried.

4) Old business

Roselle Park Parking Lot project update

OCBA staff, Sand Bliesener, attended the meeting to discuss updates on the Roselle Parking lot project. Fitzpatrick stated that Manager Suchy, on behalf of the board, is able to oversee progress of the parking lot improvements. Suchy continues to work with Fitzpatrick regarding permitting and timelines from EGLE. Fitzpatrick stated that the current debate is regarding a six-inch soil cap on the contaminated area, or an 18-inch cap per EGLE guidelines.

Suchy, Fitzpatrick and Supervisor Leisman fielded questions from the board regarding cost estimates, the extent of the contaminates, timelines, and potential price points.

OCBA staff Bliesener estimated the project is able to start up again mid-August with an estimated end date of September 30 before winter.

Britt motions to move forward with paving the parking lot with a soil cap of 18 inches pending cost estimation from EGLE. Supported by Leisman. Motion Carried.

Status of filling PRLP Board vacancy, committees, training session

Fitzpatrick addressed the ongoing vacancy on the board and will send candidates to Leisman for review. Fitzpatrick stated that board training would be in early September or after when the

new board member is appointed. Further, Fitzpatrick addressed that there will be an upcoming meeting of the programs and facility committee in order to better review concerns and needs at Ada and Legacy parks.

5) New Business

Introduction of new Recreation Program Coordinator, Wesley Deason

Deason discussed qualifications and background which led him to the position. He also discussed upcoming projects and programs he hopes to accomplish for the department.

Discussion on Legacy Park site plan & improvements

Fitzpatrick discussed potential changes regarding Legacy Park and connecting the current park and development with existing trail system. This project is to be discussed in the program and facility committee.

6) Committee Reports & Updates

a) Stewardship Committee: Fitzpatrick reported that the committee met and a summary is in the packet. In regards to discussions on potential conservation easements,

Crosby stated that there is a lot of information which is not currently digestible for the general public. A potential project for Erin to work on for the winter. Crosby stated the need for a new evaluation process regarding potential open space preservation and acquisition. Leisman provided an update on the potential acquisition of part of the property for sale on Fase Street along the Thornapple River. He noted that the Township Board approved a resolution and MOU regarding a potential purchase of 12-acres.

b) Programs and Facilities Committee

1. Update on park office modifications: Fitzpatrick stated that the office facility is being worked on with desks and furniture being delivered and internet wiring being updated.
2. Update on recreation programs & events: Deason discussed hosting kickball this fall. However, there is no fall softball this year due to lack of umpires. Deason stated the need to finalize fall calendar within the next 2 weeks due to the upcoming Adaview publication.
3. Discussion on relationship to Township Buildings & Grounds Committee: Fitzpatrick stated that this committee will meet as needed in accordance with the Program and Facility committee.

c) Trails Committee

1. Joint Trail Committee/Township Board meeting summary: VandenBerge discussed the project going through Pettis and the positive. He stated that the Camp twins is planned to happen this year as well. 2023 projects are moving forward, and much was addressed during the joint trail meeting. Further, Vanenberge stated that the wayfinding project is making good progress as new signage will be addressed and implemented throughout the trail system soon.
2. Maintenance projects update: Suchy stated that the Grand River Natural Area project is to be finished the 2nd week of August, while the Ada Drive project is 85% done.

Ada Township Parks, Recreation and Land Preservation Advisory Board

July 14, 2022 Meeting

Page 3 of 3

7) Board Member Comments

None

8) Staff Comments

Planning Director Said gave an update regarding the Master Plan process, addressing positive public engagement throughout the three focus group workshops and popup events his team has hosted. Said encouraged members to take the survey available and encouraged board members and staff to attend the August 16 Master Planning workshop at 6pm at the Amy Van Andel Library.

9) Public Comments

None

10) Adjournment

Meeting Adjourned at 9:45am

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk