

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY AUGUST 12, 2021 REGULAR MEETING
8:30 A.M., ROSELLE MEETING ROOM
1010 GRAND RIVER DR., ADA 49301**

1. Call meeting to order/roll call

Present: Leisman, Crosby, Roe, Steketee, Levick, Winczewski

Absent: Terwilliger, Schmottlach, Jacobs, Damstra, VandenBerg

Staff Present: Fitzpatrick, Ferro, McCormick, Suchy, Stichman **Absent:** Ergang

Public Present: Mike Reese of Troyer Group, Paul Warnick of OCBA

2. Approval of agenda

Steketee moved, Crosby supported, to approve the agenda as presented. Motion carried unanimously.

3. Approval of minutes from June 10, 2021

Winczewski moved, Crosby supported, to approve with changes – Betty Jo comment on stewardship and conservation easement goals, to correct Steketee showing under absent, he attended the meeting.

4. Introduction of new DDA Coordinator, Status of Planner Position –

Mike Reese gave an overview of his relationship to and interest in Ada Township. Haley Stichman introduced herself as the new DDA Director. Julius provides an update on the Planner position and announced that John Said was offered the position.

5. Updated Schedule for the Roselle Park Shelter Project – OCBA representative–

Mark provided an overview on the history and funding of the project. Paul Warnick, from OCBA, provided a draft of the bidding and construction schedule. Discussion by the Board provided Paul with feedback to base revisions of the schedule on. Paul noted that he expects increases in some areas of the initial project cost estimate.

6. RFP on consultant services and schedule for updating the PRLP Plan -

Mark provided an overview on posting of the RFP and review process. Ross raised questions on some items regarding scope of services. Jim and Julius discussed amending the RPF and sending out an updated version.

7. Committee Report and updates

a. Stewardship Committee —

Mark provided an update and information about the Adaview information and Bittersweet brochure. Julius commented on updates to IT and Web site services. Elise commented on Kent Conservation District information and lectures.

b. Programs & Facilities Committee –

Mark provided an update. The next meeting is to be scheduled. Judy requested photos of Advisory Board members to be on the web site.

c. Trails Committee –

Jeff Vandenberg had provided a report in the packet. Jim commented on the report and provided an update on the work of the Trails Committee. Julius provided an update on the bond funding process and trail project planning process. Judy raised questions about specific sections. Betty Jo comments on appreciating the work being done.

8. Directors Report –

Mark provided highlights to the report (included in packet). Noted a new e-newsletter now being done by the Parks Department and a copy included in the packet. Mark presented Jim Ferro with a Certificate of Appreciation for his work with the PRLP program and Board.

9. Board Member Comment –

Ross commented on Kim Karn as the new director of the Land Conservancy of West Michigan. Betty Jo commented on attendance concerns for PRLP Board member. Ross replied noting quorum issues and a need for review.

10. Public Comment –

Mike Reese commented on the work the Cascade Parks Committee is doing and desire to have a combined meeting with the PRLP Board.

Meeting adjourned at 9:47 a.m.

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk