



**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION  
ADVISORY BOARD MEETING  
THURSDAY, DECEMBER 13, 2018  
4:00 P.M. ROSELLE PARK, MEETING ROOM  
ADA, MICHIGAN**

**AGENDA**

1. Call meeting to order/roll call
2. Approval of agenda
3. Approval of minutes of November 8, 2018 meeting
4. Capital Improvement Plan, park improvements plans
5. Schedule/Process for Roselle Park Picnic Area/Parking Lot Improvements and Grant Application.
6. Committee Updates
  - Rules Committee
  - Park Facilities and Recreation Programs
  - Trails
  - Stewardship
7. Park Director's Report and Current Project Updates
  - Resignation of Trustee LeBlanc; filling of vacancy
  - Trail and Parking Area Repairs/Construction
  - Status of Riverfront Park Construction
  - Roselle Park north trails
8. Board Member Comment
9. Public Comment
10. Adjournment

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD  
MINUTES OF THE THURSDAY, NOVEMBER 8, 2018 REGULAR MEETING  
4:00 P.M., ROSELLE PARK, MEETING ROOM  
1010 GRAND RIVER DR NE, ADA, MICHIGAN**

**1. Call meeting to order/roll call**

**Present:** Terwilliger, Steketee, Crosby, Roe, Nowak, Haga,  
**Absent:** Damstra, Jacobs, LeBlanc, VandenBerge, Schmottlach  
**Staff Present:** Ferro, Fitzpatrick, McCormick, Winczewski,  
**Public Present:** Judy Levick

**2. Approval of agenda**

Terwilliger moved to approve agenda. Steketee supported. Motion carried unanimously.

**3. Approval of minutes of the September 13th meeting**

Terwilliger moved to approve the minutes for the September 13<sup>th</sup> meeting as written. Crosby supported. Motion carried unanimously.

**4. Review/Approve Parks and Recreation Needs Assessment Final Report**

Fitzpatrick stated that approval and recommendation to the Township Board of the Parks & Recreation Needs Assessment Final Report is needed.

*4:12 p.m. Jacobs and VandenBerge arrived.*

Ferro stated he felt the national data such as Revenue Per Capita and Cost Recovery on pages 11 & 12 were useful.

Fitzpatrick noted that East Grand Rapids data was added since the previous preliminary report.

Terwilliger stated the report has improved with each revision but it doesn't seem to include everything the Park Director, Fitzpatrick, would like.

Ferro stated that detailed information regarding Stakeholder Engagement on pages 16 & 17 should be in the Appendix but it is not.

Fitzpatrick stated that the summary reports regarding stakeholder engagement that were reviewed at the September meeting need to be in the Appendix.

Haga reminded everyone that the purpose of the Recreation Needs Assessment is outlined in the first paragraph on page i of the Executive Summary. *"The Ada Township Recreation Needs Assessment incorporates an analysis of Township-owned and regional recreation facilities and recreation/education programs. The goal of the Assessment is to provide Ada Township with recommendations for the development of new parks, the addition of recreation amenities in existing Township parks, and a guide for planning future recreation programs and support services."*

Ferro stated a document like this can lend support in applying for a DNR grant.

Haga moved to recommend to the Township Board that the Recreation Facilities and Programs Needs Assessment Final Report be accepted as a guide for approving recreational needs for Ada Township. VandenBerge supported. Motion passed unanimously.

**5. Review of Projects and Timelines for the Capital Improvements Plan Update**

Fitzpatrick briefly reviewed funds as outlined in the Director's Report. He stated the CIP is for capital projects over \$10,000.

Fitzpatrick requested a meeting between the Recreation Programs, Services & Facilities Subcommittee and the Trails Subcommittee to determine which Ada Park paving projects should be on the CIP. Also, what trail connectors do we want to do and what are we going to market to the public for 2021?

**6. Park Director's Report and Current Project Updates**

Fitzpatrick gave a brief update on various projects throughout the township as outlined in the board packets.

Fitzpatrick stated Wes Steer of OCBA is retiring.

Crosby stated that a lighter contrasting material is needed behind the Knapp Corner Entry Sign.

Fitzpatrick stated that a formal ribbon cutting and grand opening of the Riverfront Park will be in the spring.

VandenBerge asked if any thought has been put into the area next to the amphitheater that dries up. Ferro stated several options are being considered such as drilling a ground water well, an aeration fountain, landscape enhancements, and there may be a wall at the back of the stage area of the amphitheater which would block the view of the dry area.

*5:30 p.m. Jacobs left meeting.*

**7. Advisory Board Administrative Matters**

Roe stated it is time to have new members on this advisory board. Crosby stated a quorum is needed more often.

**8. Board Member Comment**

Board members wished McCormick farewell for the season. He will return in the spring.

**9. Public Comment**

There were no public comments.

Meeting was adjourned at 5:35 p.m.

Respectfully Submitted,

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Jacqueline Smith, Township Clerk

November 14, 2018

**ASSUMPTIONS USED IN PROJECTIONS OF REVENUES, EXPENSES AND FUND BALANCES**

|  |                |
|--|----------------|
| Future Growth Rate, Property Tax Revenues and Charges for Services, 2019-20            | 2.00% per year |
| Future Growth Rate, Property Tax Revenues and Charges for Services, 2020-21 and beyond | 1.50% per year |
| Future Growth Rate, DDA Property Tax Revenues  | 1.00% per year |
| Future Growth Rate, DDA Tax Increment:   | 8.00% per year |
| Future Growth Rate, State Revenue Sharing  | 1.50% per year |
| Future Growth Rate, Operating Expenses:  | 2.00% per year |

**TABLE 3  
CAPITAL IMPROVEMENT PROJECTS  
PARKS AND RECREATION FUND 208**

| PROJECT TITLE                              | Rank    | Rank | TOTAL<br>COST | FY<br>18-19 | FY<br>19-20 | FY<br>20-21 | FY<br>21-22 | FY<br>22-23 | FY<br>23-24 | FY<br>24-25 | Long-<br>Term | FUNDING SOURCES |        |       |
|--|---------|------|---------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|---------------|-----------------|--------|-------|
|  | Overall | Park |               |             |             |             |             |             |             |             |               | TWP.            | GRANTS | OTHER |
|  |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| <b>Ada Park</b>                            |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| Complete paved trail repairs               |         |      |               |             | \$13,000    |             |             |             |             |             |               | \$13,000        |        |       |
|  |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| <b>Roselle Park</b>                        |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| Improve north section hydrology and trails |         |      |               | \$5,000     | \$35,000    |             |             |             |             |             |               | \$40,000        |        |       |
|  |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| <b>TOTALS:</b>                             |         |      |               | \$5,000     | \$48,000    | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           | \$53,000        | \$0    | \$0   |
|  |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| <b>POTENTIAL FUNDING SOURCES</b>           |         |      |               |             |             |             |             |             |             |             |               |                 |        |       |
| Parks and Rec. Fund - 208                  |         |      |               | \$5,000     | \$48,000    | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           | \$53,000        |        |       |
| Grant Funds                                |         |      |               | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |                 | \$0    |       |
| Other Sources                              |         |      |               | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0         | \$0           |                 |        | \$0   |

**TABLE 13**  
**PARK AND RECREATION FUND - 208**  
**PROJECTED REVENUES/EXPENDITURES - 2018-19 THROUGH 2024-25**

| <b>REVENUES</b>   | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Property taxes (Parks Millage)                              | \$0            |                |                |                |                |                |                |
| Property taxes (42% of Parks and Land Preservation Millage) | \$0            |                |                |                |                |                |                |
| Local Govt. Stabilization Fund                              | \$0            |                |                |                |                |                |                |
| Licenses and permits  |                |                |                |                |                |                |                |
| Contributions   | \$0            |                |                |                |                |                |                |
| Grants/revenue sharing                                      | \$0            |                |                |                |                |                |                |
| Charges for services  | \$0            |                |                |                |                |                |                |
| Interest and rentals  | \$400          | \$150          |                |                |                |                |                |
| Other   | \$0            |                |                |                |                |                |                |
|   |                |                |                |                |                |                |                |
| Total revenues:   | \$400          | \$150          | \$0            | \$0            | \$0            | \$0            | \$0            |

| <b>EXPENDITURES</b>          | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Operating expenditures       | \$0            | \$6,031        |                |                |                |                |                |
| Capital expenditures         | \$48,390       | \$48,000       | \$0            | \$0            | \$0            | \$0            | \$0            |
| Tax tribunal refunds ordered |                |                |                |                |                |                |                |
|                              |                |                |                |                |                |                |                |
| Total expenditures           | \$48,390       | \$54,031       | \$0            |                |                |                |                |

| <b>FUND TRANSFERS (IN, -OUT)</b>                          | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Transfer in from General Fund (for Personnel costs)       |                |                |                |                |                |                |                |
| Transfer in from General Fund (for Capital projects)      |                |                |                |                |                |                |                |
| Transfer in from Park, Recreation, Land Preservation Fund |                |                |                |                |                |                |                |
|   |                |                |                |                |                |                |                |
| Total net transfers:                                      | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            |

| <b>FUND BALANCE</b>                  | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Net change in fund balances:         | -\$47,990      | -\$53,881      | \$0            | \$0            | \$0            | \$0            | \$0            |
| Beginning fund balance:              | \$101,871      | \$53,881       | \$0            | \$0            | \$0            | \$0            | \$0            |
| Ending fund balance:                 | \$53,881       | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            |
| Fund balance % of total expenditures | 111.3%         | 0.0%           |                |                |                |                |                |

**TABLE 5**  
**CAPITAL IMPROVEMENT PROJECTS**  
**PARKS AND LAND PRESERVATION FUND - 213**

| PROJECT TITLE  | EST. TO<br>3/31/19 | FY 19-20  | FY 20-21  | FY 21-22 | FY 22-23 | FY 23-24 | FY 24-25 | Long<br>Term | FUNDING SOURCES |        |             |
|--|--------------------|-----------|-----------|----------|----------|----------|----------|--------------|-----------------|--------|-------------|
|  |                    |           |           |          |          |          |          |              | TWP.            | GRANTS | OTHER       |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| <b>Ada Park</b>                                      |                    |           |           |          |          |          |          |              |                 |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| <b>Leonard Field</b>                                 |                    |           |           |          |          |          |          |              |                 |        |             |
| Prepare Park Master Plan                             |                    | \$20,000  |           |          |          |          |          |              | \$20,000        |        |             |
| Master Plan Implementation                           |                    |           | \$75,000  | \$75,000 | \$75,000 |          |          |              | \$201,000       |        | \$24,000    |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| <b>Open Space</b>                                    |                    |           |           |          |          |          |          |              |                 |        |             |
| Matching Funds for Chief Hazy Cloud Park Acquisition | \$300,000          | \$200,000 | \$200,000 |          |          |          |          |              | \$700,000       |        |             |
| Design of Carl Creek Wetland Preserve Improvements   |                    |           |           |          |          |          |          | \$21,500     |                 |        |             |
| Construct Carl Creek Wetland Preserve Improvements   |                    |           |           |          |          |          |          | \$175,000    |                 |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| <b>Grand River Natural Area</b>                      |                    |           |           |          |          |          |          |              |                 |        |             |
| Trail Repair/Modification                            |                    | \$60,000  |           |          |          |          |          |              | \$60,000        |        |             |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| Total:   | \$300,000          | \$280,000 | \$275,000 | \$75,000 | \$75,000 | \$0      | \$0      | \$196,500    | \$981,000       | \$0    | \$24,000    |
|  |                    |           |           |          |          |          |          |              |                 |        |             |
| <b>POTENTIAL FUNDING SOURCES</b>                     |                    |           |           |          |          |          |          |              |                 |        |             |
| Parks and Land Preservation Fund-213                 | \$300,000          | \$280,000 | \$267,000 | \$67,000 | \$67,000 |          |          |              | \$981,000       |        |             |
| Grant Funds  | \$0                | \$0       | \$0       |          |          |          |          |              |                 | \$0    |             |
| Other Sources:                                       | \$0                | \$0       | \$8,000   | \$8,000  | \$8,000  |          |          |              |                 |        | \$24,000    |
| Total:   | \$300,000          | \$280,000 | \$275,000 | \$75,000 | \$75,000 | \$0      | \$0      |              | \$1,005,000     |        | \$1,005,000 |

**TABLE 15**  
**PARKS AND LAND PRESERVATION FUND - 213**  
**PROJECTED REVENUES/EXPENDITURES - 2018-19 THROUGH 2024-25**

| <b>REVENUES</b>                     | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|-------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Property taxes                      |                | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            |
| Local Government Stabilization Fund | \$15,224       |                |                |                |                |                |                |
| Licenses and permits                |                |                |                |                |                |                |                |
| Contributions                       |                | \$0            | \$8,000        | \$8,000        | \$8,000        | \$0            | \$0            |
| Grants/revenue sharing              |                | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            |
| Charges for services                |                |                |                |                |                |                |                |
| Interest and rentals                | \$1,500        |                |                |                |                |                |                |
| Other                               |                |                |                |                |                |                |                |
|                                     |                |                |                |                |                |                |                |
| Total revenues::                    | \$16,724       | \$0            | \$8,000        | \$8,000        | \$8,000        | \$0            | \$0            |

| <b>EXPENDITURES</b>    | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Operating expenditures | \$16,960       |                |                |                |                |                |                |
| Capital expenditures   | \$300,000      | \$280,000      | \$275,000      | \$75,000       | \$75,000       | \$0            | \$0            |
| Tax Tribunal Refunds   |                |                |                |                |                |                |                |
|                        |                |                |                |                |                |                |                |
| Total expenditures     | \$316,960      | \$280,000      | \$275,000      | \$75,000       | \$75,000       | \$0            | \$0            |

| <b>FUND TRANSFERS (IN, -OUT)</b> | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
|                                  |                |                |                |                |                |                |                |
|                                  |                |                |                |                |                |                |                |
| Total net transfers              | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            | \$0            |

| <b>FUND BALANCE</b>                  | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|--------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Net change in fund balances:         | -\$300,236     | -\$280,000     | -\$267,000     | -\$67,000      | -\$67,000      | \$0            | \$0            |
| Beginning fund balance:              | \$1,133,357    | \$833,121      | \$553,121      | \$286,121      | \$219,121      | \$152,121      | \$152,121      |
| Ending fund balance:                 | \$833,121      | \$553,121      | \$286,121      | \$219,121      | \$152,121      | \$152,121      | \$152,121      |
| Fund balance % of total expenditures | 262.8%         | 197.5%         | 104.0%         |                |                |                |                |



**TABLE 6**  
**CAPITAL IMPROVEMENT PROJECTS**  
**PARKS, RECREATION AND LAND PRESERVATION FUND - 214**

| PROJECT TITLE  | EST. TO<br>3/31/19 | FY 19-20 | FY 20-21 | FY 21-22  | FY 22-23  | FY 23-24 | FY 24-25 | Long<br>Term | FUNDING SOURCES |           |           |
|--|--------------------|----------|----------|-----------|-----------|----------|----------|--------------|-----------------|-----------|-----------|
|  |                    |          |          |           |           |          |          |              | TWP.            | GRANTS    | OTHER     |
| <b>Ada Park</b>  |                    |          |          |           |           |          |          |              |                 |           |           |
| lighting for softball fields   |                    |          |          |           | \$30,000  |          |          |              | \$15,000        |           | \$15,000  |
| scoreboard for softball fields   |                    |          |          |           | \$10,000  |          |          |              | \$5,000         |           | \$5,000   |
| Mill and re-surface Arboretum trails   |                    |          |          |           | \$170,000 |          |          |              | \$170,000       |           |           |
| Aquire adjacent house - property   |                    |          |          |           |           |          |          | \$300,000    |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| Parking reconfiguration at driveway; extend trail around ballfield to Buttrick Ave. trail        |                    | \$60,000 |          |           |           |          |          |              | \$60,000        |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>Roselle Park</b>  |                    |          |          |           |           |          |          |              |                 |           |           |
| Parking/picnic area /gazebo/ playground/stream access project at Roselle Park - 50% grant-funded |                    |          |          | \$525,000 |           |          |          |              | \$210,000       | \$262,500 | \$52,500  |
| River bank stabilization or adjust trail   |                    |          |          |           | \$75,000  |          |          |              | \$75,000        |           |           |
| Construct new maintenance building   |                    |          |          |           |           |          |          | \$225,000    |                 |           |           |
| Improve lagoon area - ponds - trails   |                    |          |          |           |           |          |          | \$30,000     |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>Leonard Field</b>   |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>Preserves</b>   |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>Equipment</b>   |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| Replace Ford F350 (heavy duty) Truck   |                    |          | \$32,000 |           |           |          |          |              | \$32,000        |           |           |
| Replace Ford Ranger (light duty) truck   |                    |          |          |           | \$22,000  |          |          |              | \$22,000        |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>TOTAL:</b>  |                    | \$60,000 | \$32,000 | \$525,000 | \$307,000 | \$0      | \$0      |              | \$589,000       | \$262,500 | \$72,500  |
|  |                    |          |          |           |           |          |          |              |                 |           |           |
| <b>POTENTIAL FUNDING SOURCES</b>   |                    |          |          |           |           |          |          |              |                 |           |           |
| Parks, Rec. and Land Preservation Fund-214   |                    | \$60,000 | \$32,000 | \$210,000 | \$287,000 | \$0      | \$0      |              | \$589,000       |           |           |
| Grant Funds  |                    | \$0      | \$0      | \$262,500 | \$0       | \$0      | \$0      |              |                 | \$262,500 |           |
| Other Sources:   |                    | \$0      | \$0      | \$52,500  | \$20,000  | \$0      | \$0      |              |                 |           | \$72,500  |
| <b>Total:</b>  |                    | \$60,000 | \$32,000 | \$525,000 | \$307,000 | \$0      | \$0      |              |                 |           | \$924,000 |

**TABLE 16**  
**PARKS, RECREATION AND LAND PRESERVATION FUND - 214**  
**PROJECTED REVENUES/EXPENDITURES - 2018-19 THROUGH 2024-25**

| <b>REVENUES</b>                | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|--------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Property taxes                 | \$585,894      | \$597,612      | \$606,576      | \$615,675      | \$624,910      | \$634,283      | \$643,798      |
| Local Govt. Stabilization Fund | \$22,000       |                |                |                |                |                |                |
| Licenses and permits           |                |                |                |                |                |                |                |
| Contributions                  | \$51,405       | \$0            | \$0            | \$52,500       | \$20,000       | \$0            | \$0            |
| Grants/revenue sharing         | \$1,575        | \$0            | \$0            | \$262,500      | \$0            | \$0            | \$0            |
| Charges for services           | \$41,900       | \$42,738       | \$43,379       | \$44,030       | \$44,690       | \$45,361       | \$46,041       |
| Interest and rentals           | \$31,050       |                |                |                |                |                |                |
| 2017 Bond Premium              |                |                |                |                |                |                |                |
| Other                          |                |                |                |                |                |                |                |
|                                |                |                |                |                |                |                |                |
| Total revenues:                | \$733,824      | \$640,350      | \$649,955      | \$974,704      | \$689,600      | \$679,644      | \$689,839      |

  

| <b>EXPENDITURES</b>          | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Operating expenditures       | \$539,057      | \$549,838      | \$560,835      | \$572,052      | \$583,493      | \$595,162      | \$607,066      |
| Capital expenditures         | \$20,078       | \$60,000       | \$32,000       | \$525,000      | \$307,000      | \$0            | \$0            |
| Tax tribunal refunds ordered |                |                |                |                |                |                |                |
|                              |                |                |                |                |                |                |                |
| Total expenditures           | \$559,135      | \$609,838      | \$592,835      | \$1,097,052    | \$890,493      | \$595,162      | \$607,066      |

  

| <b>FUND TRANSFERS (IN, -OUT)</b>          | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|---|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| To Debt Service Fd; 2017 Cap. Impr. Bonds | \$68,750       | \$67,650       | \$71,550       | \$69,750       | \$72,950       | \$71,000       | \$69,050       |
|   |                |                |                |                |                |                |                |
|   |                |                |                |                |                |                |                |
| Total net transfers:                      | \$68,750       | \$67,650       | \$71,550       | \$69,750       | \$72,950       | \$71,000       | \$69,050       |

  

| <b>FUND BALANCE</b>  | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Net change in fund balances:                               | \$105,939      | -\$37,138      | -\$14,430      | -\$192,097     | -\$273,843     | \$13,482       | \$13,723       |
| Beginning fund balance:                                    | \$635,080      | \$741,019      | \$703,881      | \$689,451      | \$497,354      | \$223,511      | \$236,993      |
| Ending fund balance:                                       | \$741,019      | \$703,881      | \$689,451      | \$497,354      | \$223,511      | \$236,993      | \$250,716      |
| Fund balance as % of total expenditures plus transfers out | 132.5%         | 103.9%         | 103.8%         | 42.6%          | 23.2%          | 35.6%          | 37.1%          |

**TABLE 4**  
**CAPITAL IMPROVEMENT PROJECTS**  
**TRAIL FUND - 211**

| PROJECT TITLE               | DEPARTMENT | DEPT.<br>PRIORITY | EST. TO<br>3/31/19 | FY 19-20  | FY 20-21  | FY 21-22  | FY 22-23    | FY 23-24    | FY 24-25    |
|-----------------------------|------------|-------------------|--------------------|-----------|-----------|-----------|-------------|-------------|-------------|
| Trail Repair/Rehabilitation | TRAILS     |                   | \$329,745          | \$125,000 | \$150,000 | \$350,000 | \$350,000   | \$350,000   | \$350,000   |
| New trail construction      | TRAILS     |                   |                    |           |           |           | \$300,000   | \$250,000   | \$200,000   |
|                             |            |                   |                    |           |           |           |             |             |             |
|                             |            |                   |                    |           |           |           |             |             |             |
|                             |            |                   |                    |           |           |           |             |             |             |
| TOTAL:                      |            |                   | \$329,745          | \$125,000 | \$150,000 | \$350,000 | \$650,000   | \$600,000   | \$550,000   |
| CUMULATIVE TOTAL BY YEAR:   |            |                   | \$329,745          | \$454,745 | \$604,745 | \$954,745 | \$1,604,745 | \$2,204,745 | \$2,754,745 |

**TABLE 14**  
**TRAIL FUND - 211**  
**PROJECTED REVENUES/EXPENDITURES - 2018-19 THROUGH 2024-25**

| <b>REVENUES</b>                      | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21*</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
|--------------------------------------|----------------|----------------|-----------------|----------------|----------------|----------------|----------------|
| Property taxes                       | \$443,026      | \$451,887      | \$458,665       | \$465,545      | \$472,528      | \$479,616      | \$486,810      |
| Local Gov't. Stabilization Fund      | \$90,000       | \$90,000       | \$90,000        | \$90,000       | \$90,000       | \$90,000       | \$90,000       |
| Grants/revenue sharing/donations     |                |                |                 |                |                |                |                |
| Charges for services                 |                |                |                 |                |                |                |                |
| Interest and rentals                 | \$3,000        | \$3,000        | \$3,000         | \$3,000        | \$3,000        | \$3,000        | \$3,000        |
| Other                                |                |                |                 |                |                |                |                |
|                                      |                |                |                 |                |                |                |                |
| Total:                               | \$536,026      | \$544,887      | \$551,665       | \$558,545      | \$565,528      | \$572,616      | \$579,810      |
|                                      |                |                |                 |                |                |                |                |
| <b>EXPENDITURES</b>                  | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21*</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
| Operating Expenditures               | \$23,860       | \$24,337       | \$24,824        | \$25,320       | \$25,827       | \$26,343       | \$26,870       |
| Debt Service                         | \$467,320      | \$476,079      | \$478,938       | \$474,935      |                |                |                |
| Capital expenditures                 | \$329,745      | \$125,000      | \$150,000       | \$350,000      | \$650,000      | \$600,000      | \$550,000      |
| Tax Tribunal refund ordered          |                |                |                 |                |                |                |                |
|                                      |                |                |                 |                |                |                |                |
| Total expenditures                   | \$820,925      | \$625,416      | \$653,762       | \$850,255      | \$675,827      | \$626,343      | \$576,870      |
|                                      |                |                |                 |                |                |                |                |
| <b>FUND TRANSFERS (IN, -OUT)</b>     | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21*</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
| Transfer in from General Fund        | \$100,000      | \$100,000      | \$100,000       |                |                |                |                |
|                                      |                |                |                 |                |                |                |                |
| Total net transfers                  | \$100,000      | \$100,000      | \$100,000       | \$0            | \$0            | \$0            | \$0            |
|                                      |                |                |                 |                |                |                |                |
| <b>FUND BALANCE</b>                  | <b>2018-19</b> | <b>2019-20</b> | <b>2020-21*</b> | <b>2021-22</b> | <b>2022-23</b> | <b>2023-24</b> | <b>2024-25</b> |
| Net change in fund balances:         | -\$184,899     | \$19,470       | -\$2,097        | -\$291,711     | -\$110,299     | -\$53,727      | \$2,940        |
| Beginning fund balance:              | \$661,640      | \$476,741      | \$496,211       | \$494,114      | \$202,404      | \$92,105       | \$38,377       |
| Ending fund balance:                 | \$476,741      | \$496,211      | \$494,114       | \$202,404      | \$92,105       | \$38,377       | \$41,317       |
| Fund balance % of total expenditures | 58.1%          | 79.3%          | 75.6%           | 23.8%          | 13.6%          | 6.1%           | 7.2%           |

\* FY 2020-21 is the last year of tax revenue from the 15-year Non-Motorized Trail millage.

The last debt service payment on the 2007 Capital Improvement bonds is due the following year, in FY 2021-22.

**George Haga**

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**From:** Paul LeBlanc <plbplanninggroup@gmail.com>  
**Sent:** Friday, November 30, 2018 8:53 AM  
**To:** George Haga  
**Subject:** Resignation

George:

As you are aware, my wife and I have decided to down-size and ease into the next chapter of our lives. Unfortunately, that involves leaving Ada. While we attempted to find a residence that met our needs and would allow us to remain in the community that we have enjoyed for so many years, we were unsuccessful. Therefore, the December 10 Board meeting will be my last as a resident and trustee of Ada Township.

It has been a privilege to serve on the Board. Ada is a truly special place and I'm proud to have been witness to and part of the incredible transformation of the village and the many other changes that have elevated the Township to a place of prominence in the metro area.

Thanks for all your support.

Paul LeBlanc, AICP  
PLB Planning Group, LLC  
(616) 581-3978



10. Ensure reasonable accessibility to preserved properties, facilities and recreational programs.
11. Provide guidance and recommendations for annual budgets, capital improvement plans and long range financial plans. Advise the Administration in the allocation of park funds in the budgetary process. Make recommendations concerning fee assessment policies as well as schedules of fees and charges for recreational facilities and programs.
12. To serve as an ambassador for the Parks, Recreation and Land Preservation Program and the Parks & Recreation Department, which may include promoting its use to residents and affiliates.
13. Assume such other duties related to the Parks, Recreation and Land Preservation Program as may be assigned by the Township Board.

\* { C. **Membership:** The Advisory Board shall be composed of no less than 9 and no more than 13 members appointed by the Township Supervisor and subject to approval by the Township Board. The makeup of the Advisory Board shall be as follows:

1. 2-3 Township Board members.
2. 7-10 residents at large, not holding elective office, with expertise, experience and/or demonstrated interest in fields relevant to parks, recreation, or preservation of natural or agricultural land.

D. **Terms of Office:** Resident members appointed to the Advisory Board shall be appointed to four-year terms. During the first appointment process resident members will be appointed at varied term lengths (ex. two-year terms, three-year terms and four-year terms) to allow for a staggering of members terms in the future. Members appointed from the Township Board shall serve only so long as they remain a member of the Township Board. All first appointed members shall be appointed within 30 days after the effective date of this chapter. No member shall serve after he or she ceases to be a Township resident. Members may serve in successive terms, subject to any limits imposed pursuant to a resolution of the Township Board.

E. **Rules of Procedure:** The Advisory Board shall adopt rules for the transaction of business, protocols for recreation programs and services, and the selection of Property Interests to be acquired under this chapter.

F. **Conflict of Interest:** No member of the Advisory Board shall participate in discussion or vote on acquisition of a Property Interest, program or service for which a conflict of interest exists. A conflict of interest includes situations where an Advisory Board member:

1. Has a direct or indirect financial or personal interest in the Property Interest, program or service.
2. Has a Property Interest adjacent to the Property Interest being considered.
3. Is a member of the immediate family of the owner of the Property Interest or of an owner of an adjacent Property Interest.
4. Is an employee or owner of a company with a financial interest in the Property Interest.

G. **Removal:** A member of the Advisory Board may, after a public hearing, be removed by the Township Supervisor, subject to approval by the Township Board, for neglect of duty or malfeasance in office, which may include, but is not limited to: failure to declare a conflict of interest as provided



## **Ada Township Parks & Recreation Department**

### **Park Director's Report**

**For December 13, 2018**

**Submitted by Parks & Recreation Director Mark Fitzpatrick**

#### **Updates on Administrative Items**

##### **Staffing Updates**

\*Our next transition is to fill the vacant Recreation Program Assistant position. This is a year-round, 30 hour per week position to support community, family and youth programs. Advertising for the position should be posted next week.

\*Kent County Parks Director Roger Sabine has retired. The Operations Director Dan Delooff is serving as the interim Director. [dan.delooff@kentcountymi.gov](mailto:dan.delooff@kentcountymi.gov)

##### **Planning Initiatives**

\*Copies of the Recreation Needs Assessment report submitted by RJM Design can be found via the following link: <https://we.tl/t-r1bfWyextb>

\*The new Kent County Parks Master Plan for parks, trails and open spaces is available via the link: <https://www.kentcountyparks.org/info/2019-2023MasterPlan.php>

\*Budget planning for FY 2019-20 will go on during the rest of December and into mid-January.

\*A new committee is reviewing design parameters for all entry and location signs in the Township. This includes signs at all the parks and preserves.

\*The Community Center/Library project is reviewing the alternative of having the facility back on the north side of Headley Street.

\*Identifying projects for the Capital Improvements Plan has been updated. These still have to be reviewed by the CIP Committee. Highlights for the parks, preserves and trails include:

- Fund 211 Non-motorized trail improvements. Details to be submitted by Moore & Bruggink.
- Fund 208 Roselle Park north section non-paved trail improvements – the project has started in FY 18-19 with the remainder to be in FY 19-20.
- Fund 213 Carl Creek Wetland Preserve improvements – remains in the status of “undetermined year” for implementation.
- Fund 213 Leonard Field Park Improvements – revised plans to include a master plan process in 2019, then site improvements done as a full project or phased in after that.
- Fund 213 Kent County Chief Hazy Cloud Park contributions may shift one year. Kent County Parks is working through the purchasing process with MI DNR.
- Fund 214 Roselle Park Improvements – next phase including gazebo, picnic area, parking lot and playground. Targeted for FY 2020-21 with DNR grant proposal due in 2019.
- Fund 214 Ada Park Improvements – proposing a paving project of widening parking spaces near the driveway and creating a paved trail connection from the Ada 2 ballfield to the trail on Buttrick.
- Fund 214 Capital Purchases -future replacement of current trucks – to add into the CIP plan.

## **Updates on Parks, Preserves, Trails and Related Projects**

### **Ada Township Park**

- \*The projects for the paved trail along Buttrick drive and the paved paths within the arboretum have finished for the winter. Some details, clean up and restoration work will be needed in the spring.
- \*The shelter and gazebo facilities were winterized November 1.
- \*Nets for the tennis and pickleball courts have been taken down for the season.
- \*We have started taking Shelter and Gazebo reservations for the 2019 season.
- \*We are still waiting on Midstate Security to repair the control box so our alarm system is back to normal.
- \*We are having an electrician assess the office building for grounding and protection from electrical storms.
- \*We are getting estimates to upgrade lights in the parking lots and garage to LED systems to save energy.
- \*The gates are to be reviewed for short term repairs, long-term function and replacement needs.

### **Roselle Park**

- \*The improvements project for the north section non-paved trails is moving forward. Currently we are working on getting a dirt pile moved, wetland delineations conducted, and a proposal from OCBA to administrate the project. Construction phase to be next summer.
- \*We are still planning for the next development phase of the park is to be in FY 2020-21. That project includes a new shelter/gazebo structure, an accessible picnic area, renovating the parking lot by the silos and additions to the playground. A DNR grant proposal is due in March of 2019. We are working with OCBA for a proposal to administrate this project.
- \*The elections were held in the meeting room last month. That was busy but went well.
- \*The Rules Committee has been working on the rules and procedures for private groups renting out the Roselle Park meeting room. That is getting closer to being set. The Committee will focus next on the updating the rules that pertain to all parks and preserves.
- \*There is beaver activity in the north section with a number of trees being cut and some dam making which adds to the flooding. Park staff are opening the dammed-up area and monitoring the situation.
- \*A volunteer recognition and "thank you" luncheon was held at the park early December.

### **Leonard Field Park**

- \*The parking lot improvement project was completed this November. There is still some follow-up work for the spring including striping parking spaces.
- \*We are adjusting our CIP plans to reflect development of a park master plan in 2019 and then to do other major upgrades after that. Major maintenance items will still be done in the meantime.

### **Riverfront Park**

- \*We are no longer referring to the new park as Settler's Park. For the short term we are referring to it as Riverside Park. At some point in the late winter or spring there will be a naming ceremony where it will be formally referred to as "Legacy Park".
- \*The contractors are to put in plant shoots along the bank this December. Those are expected to grow into bushes to stabilize the bank. Completion of the paved trail is postponed until spring.
- \*The final designs for the amphitheater/stage area are still under review. The construction phase for that section is now planned for next spring.
- \*For the winter, the trail in the center of the park and the stairs have been closed off.

### **Grand River Natural Area**

- \*The contractor was not been able to secure the DEQ permit in time to complete the trail repair project this fall. That project is being moved to the spring and will be reflected in the CIP.
- \*Basic maintenance has been kept up on this site.
- \*A safety fence remains up at the erosion area.



## **Updates on Parks, Preserves, Trails and Related Projects continued ...**

### **Carl Creek Crossings Preserve**

- \*Park staff and volunteers continue with regular maintenance and stewardship work.
- \*As part of the restoration efforts, park staff and volunteers have been slowly adding native plants and seeds to the area where the old house was located and the section facing Fulton. Most of these have been donated.
- \*The site still gets daily use by visitors.
- \*We will not be plowing the gravel parking lot on snow days in the winter.

### **Carl Creek Wetland Preserve**

- \*The site development project remains on hold. The timing, funding and extent of development for the project is to be re-considered.

### **Knapp Corners Preserve**

- \*Issues related to the new entry sign have not been resolved. Follow up with Trevor from the VIRIDIS Design Group and input by the new sign committee will help.
- \*Landscape improvements will resume in the spring.

### **Bike Paths / Non-Motorized Trails**

- \*The contractor, Jordan Intercostal, did not fully completed all the work required for the bike paths system by the deadlines set for this winter. The trails are now usable and open, but a series of areas will need to be cleaned up or re-done in the spring. Moore & Bruggink in managing this project.
- \*Moore & Bruggink is working on a proposal for trail repairs for next year as part of the CIP process.
- \*We contracted out a service to power wash several boardwalks along the trail to reduce the slipperiness. We will be setting up contracts to do more of this kind of maintenance work.
- \*We are working with the staff at REGIS to better utilize there GIS and mapping services for trail management and maintenance needs.

## **Updates on Recreation and Education Programs**

- \*The Recreation Needs Assessment provided us with a lot of information to incorporate into our planning process for future facilities and programs. We aim to have a framework outlined in mid-January summarizing our ideas on implementing the recommendations outlined within it. We have started discussions with community partners on means to implements some of the goals including FHPS, AHS, KDL, ABA and the Community Church.
- \*We intentionally reduced our winter program offerings this year so we can focus on maintenance project and planning needs. We will be offing a family-based program each month, but most others will wait until spring to resume.
- \*We are reviewing a number of recreation software alternatives to aid us in managing our recreation programs, databases and facility operations. We aim to budget for a new system in the FY 2019-20.
- \*We provided support for the November 30 "*Bridge Lighting*" and "*Tinsel, Treats and Trolleys*" event and December 1 *Santa's Parade* in the Village and the *Chili Cook-off* at the Community Church
- \*Softball leagues and tournaments are schedule in for 2019. Registration for teams will start in February.
- \*AYSO has requested to rent the soccer fields again for the spring and a summer session too.
- \*Zig-zag Ultimate is setting up facility rentals at Ada Park for youth ultimate frisbee events.
- \*The GR Triathlon is set for next June.
- \*The Kid's Garden is still on hold until we see updated plans for the library project and community church.
- \*The winter Adaview newsletter has gone out to the community. We have produced out winter program fliers - a copy is included with this report.
- \*We will be working on our spring-summer program brochure through the winter to have it available in early March.



# Ada Township Parks & Recreation Department Winter 2018-2019



## Our Mission

"To provide all community members with diverse recreational opportunities including access to premiere natural, historical and cultural areas that enhance our quality of life and inspire the preservation of nature."

## Ada Township Parks And Preserves

### Ada Park & Locke Arboretum

1180 Buttrick Ave., 57 acres

Park office, maintenance facilities, picnic pavilion and gazebos, softball & soccer fields, tennis courts, basketball court, playground, fishing pond, trails, picnic tables, grills, Les Craig Learning Center and Locke Arboretum.

### Roselle Park

1010 Grand River Dr. NE, 247 acres

Building with restroom and meeting room. Paved walking/bike path, hiking trails, XC ski trails, observation decks, playground, prairie, wetland, woods, Grand River shoreline.

### Leonard Field Park & Ada Covered Bridge

7490 Thornapple River Drive, 2 acres

Softball field, bike path, Thornapple River overlooks, picnic tables, Ada Covered Bridge.

### Grand River Natural Area

Grand River Drive SE, 110 acres

Enter via Ada Moorings, Ada Park or McGraw Park. Nature area, walking/hiking trails, paved bike path, woodlands, wetlands, Grand River shoreline.

### Carl Creek Crossings Preserve

6230 Grand River Drive, 8 acres

Natural area, Carl Creek, small parking area, walking trails.

### Carl Creek Wetlands Preserve

Alta Dale Dr. south of Fulton, 34 acres

Natural area, Carl Creek, wooded area and wetlands. Limited access and trails.

### Riverside Park

Along River Street in Ada Village

Thornapple River view, restroom, playground. Under partial construction until spring 2019.



## Facility Use

**Ada Township Park Pavilion & Gazebo Rentals and Reservations:** Available April through October. For rates, availability, use policies, or reservations contact the Park Office. The Ada Covered Bridge is not rented out for private use.

**Roselle Park meeting room:** Currently available for rent to schools, non-profits, local community groups and business on a limited basis.

**Park Hours:** Parks and Preserves are open every day dawn to dusk. Park office during regular business hours.

**Dog Policy:** Township ordinances require dogs to be on a leash and cleaned up after in all parks and preserves.

**Motorized vehicles:** Snowmobiles or other motorized vehicles are not allowed on trails or in Parks.

**Walking & Bike Paths:** Our best attempts will be made to clear the snow off the trails after each major snowfall. Note that conditions may remain wet, icy and/or slippery throughout the winter.

**Cross-Country Trails:** XC ski trails are set up at Roselle Park and available as weather allows. Please do not walk on or allow dogs on the XC ski tracks.

## Christmas Tree and Wreath Recycling



Ada Township residents may bring Christmas trees and wreaths for recycling to the back parking lot of Ada Park from Dec. 26, 2018 through Jan. 15, 2019 between 7:30 a.m. and 8:00 p.m. Trees will be recycled into wood chips and wreath wire will be reclaimed. Please remove decorations, wires, strings or other items that interfere with a chipper.

## Ada Township Parks & Recreation Department

Office located in Ada Park, 1180 Buttrick Ave, Ada, MI 49301. Office open daily 9-5.

Mailing address: P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301

Phone: 616-676-0520 fax: 616-676-5870 e-mail: [mfitzpatrick@adatownshipmi.com](mailto:mfitzpatrick@adatownshipmi.com) web: [www.adatownshipmi.com](http://www.adatownshipmi.com)



# Ada Township Parks & Recreation Department Winter 2018-2019

Page 3



## **\*\*Family and Adult Programs\*\***

Please pre-register for all programs

Call 616-676-0520 or email [mfitzpatrick@adatownshipmi.com](mailto:mfitzpatrick@adatownshipmi.com)

### **“Winter Night Sky and Star Watch”**

Wednesday, January 9 and Thursday, February 7

Roselle Park Building

7:00 p.m.

\$3/adult \$2/youth

Two evenings set to observe the winter night sky out at Roselle Park. Each event to have an indoor presentation and orientation to the winter sky followed by outside observation time. Star charts and other tools provided. Telescopes welcome, dress to be both inside and outdoors.



### **“Winter Fun & Skills Day”**

Saturday, January 26

Roselle Park

10:00 a.m. - 12:00 p.m.

\$3/adult \$2/youth \$10/Feeder kit

A morning of fun with introductions to winter activities. Learn about winter birds, snowshoeing and xc-skiing. Bill & Paul's Sporthaus on site for questions, coaching and demonstration xc-skis and snowshoes (rentals available at their store). Presentations in identifying local winter birds and how to attract birds to your yard. Option of building a wooden bird feeder to take home for an additional fee—Pre-registration is required for birdfeeders. Come on out to hike, ski, snowshoe, birdwatch and enjoy a hot drink and snack.



## **\*\*Youth Programs\*\***

### **“Adventure Challenge —Winter Version”**

Youth 9-12

Saturday February 9

Roselle Park

10:00 a.m. - 12:00 p.m.

\$5.00

A drop off program for youth ready for an adventure outside in the park. Meet up in the community room to set up teams and receive your “challenge”. Teams will then follow clues that take them through the park in a series of fun challenges. Each challenge is based on outdoor skills, winter ecology and fun! Prizes and refreshments at the end. Wear your snow boots!



### **Field Trips for Pre-K, Elementary, and Middle Schools**

Outdoor environmental education experiences are available year-round at Roselle Park, Ada Township Park and Leonard Field Park. Programs are thematic, place-based, hands-on and aligned with curriculums. Programs run one to three hours with a fee of \$3/student. Outreach programs to schools are also available. Contact the Park office for details, curriculum, fees, and scheduling.



### **Boy Scout and Girl Scout Programs**

Achievement and badge theme programs and service projects are available for Scout groups through field trips and facility rentals in the parks and through service projects. Contact the Park office for details. Girl Scout Day Camp to be at Ada Park in June.



**2019 Summer Day camps** — Contact us in February for program details.

## **Ada Township Parks & Recreation Department**

Office located in Ada Park, 1180 Buttrick Ave, Ada, MI 49301. Office open daily 9-5.

Mailing address: P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301

Phone: 616-676-0520 fax: 616-676-5870 e-mail: [mfitzpatrick@adatownshipmi.com](mailto:mfitzpatrick@adatownshipmi.com) web: [www.adatownshipmi.com](http://www.adatownshipmi.com)





## **\*\* Adult Programs \*\***

### **Parks Update & Public Input Session**

**Wednesday, January 16**

**6:30 p.m.– 8:00 p.m.**

**Roselle Park**

Our recent Recreation Needs Assessment reviewed the Township park facilities, recreation programs and potential for future opportunities. This event will highlight our findings, recommendations and provide an opportunity for your comments and questions. Doors will open at 6:30 p.m. with displays, presentation at 7:00 p.m., followed by time for comment and input. Held in the Community Resource room at Roselle Park, 1010 Grand River Dr., Ada.

### **Ada Adult Softball Programs 2019**

We will begin accepting 2019 softball team registrations in February 2019. Team registration forms and fees are due by March 18, 2019. The entry fee is \$735 per team which includes softballs, umpires fees, team awards, MASA sanction fees and league tournament. League play starts on April 30, 2019.

Below are the league nights and types offered:

Mondays: HS Girls Fast Pitch, Ada Park & Leonard Field

Tuesdays: Men's Slow-Pitch, Ada Park & Leonard Field

Wednesdays: Coed Softball, Ada Park & Leonard Field

Thursdays: Men's Slow-Pitch, Ada Park

Thursdays: Men's Fast-Pitch, Leonard Field

For forms or more information contact the Park office at 616-676-0520 or email [rmccormick@adatownshipmi.com](mailto:rmccormick@adatownshipmi.com). Standings for the 2017 leagues are on our web site.



## **\*\*\* Volunteer Opportunities \*\*\***

Ada Parks & Recreation Department is recruiting volunteers to assist with grounds, gardens, trails, habitat stewardship, office work, program instruction and youth programs.

Volunteer service credits are available for high school students. Internships are available for college students and recent graduates.

Residents are welcome to join in on planning and project committees or on the Parks, Recreation and Land Preservation Advisory Board.

For details or to apply, contact the Park office at 616-676-0520 or email [mfitzpatrick@adatownshipmi.com](mailto:mfitzpatrick@adatownshipmi.com).

**Area businesses and service groups are always welcome to lend a hand in the parks.  
Contact the Park office to schedule a work day!**



### **Grand Rapids Audubon Club Christmas Bird Count**

**Saturday, December 29, 2018**

**7:30 a.m. start time**

**Meet at the WWAE Center in Lowell**

**\$5/adult, free/youth**

Join the Grand Rapids Audubon Club and other bird enthusiasts for the annual Kent County Christmas Bird Count. Have fun enjoying birds and gathering data useful for tracking bird locations and species abundance. All skill levels are needed. You may participate for all or part of the day. The event begins at the Wittenbach-Wege Center, 11715 Vergennes Rd., Lowell, 616-987-2565. For more information or to pre-register, contact Tom Leggett at [tomleggett@hotmail.com](mailto:tomleggett@hotmail.com), 616-249-3382 or see [www.graud.org](http://www.graud.org)



## **Ada Township Parks & Recreation Department**

Office located in Ada Park, 1180 Buttrick Ave, Ada, MI 49301. Office open daily 9-5.

Mailing address: P.O. Box 370, 7330 Thornapple River Dr., Ada, MI 49301

Phone: 616-676-0520 fax: 616-676-5870 e-mail: [mfitzpatrick@adatownshipmi.com](mailto:mfitzpatrick@adatownshipmi.com) web: [www.adatownshipmi.com](http://www.adatownshipmi.com)