

**Ada Township Parks, Recreation and Land Preservation Advisory Board**

December 8 Meeting

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**PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD  
BOARD MEETING**

**THURSDAY, DECEMBER 8, 2022**

**8:30 AM**

**Roselle Park Community Building Meeting Room**

**1010 Grand River Dr., Ada, MI 49301**

**MINUTES**

**1) Call meeting to order/roll call**

**Board Members Present:** Leisman, Hurwitz, Roe, Crosby, Steketee, Hulust, Terwilliger, Britt, Schmottlach

**Board Members Absent:** Levick, VandenBerge

**Staff Present:** Said, Fitzpatrick, McIntosh, Deason

**Public Present:** Paul Hueley, Resident

**2) Approval of agenda**

Moved by Britt, supported by Hurwitz to approve agenda. Motion Carried.

**3) Approval of meeting minutes from November 11.**

Moved by Britt, supported by Steketee to approve agenda. Motion Carried.

**4) Conservation easement request for 3201 Egypt Valley**

**Discussion and vote to proceed to final review**

Fitzpatrick presented the land acquisition request process of the PRLP Board. He presented the memo written and the land map provided by the landowner. Paul Hueley, the land owner answered questions from the PRLP board regarding the Home Owners Association, septic location, and inspection schedule. Roe motioned to move easement to final review. Supported by Crosby. Motion Carried.

**5) Old business**

**Update on Roselle Park parking lot project**

Fitzpatrick updated the PRLP board regarding the status of the project, use limitations for the winter, and spring punch list to round out the project. Fitzpatrick also gave an update regarding the budget of the project.

**Update on Leonard Field Riverfront Improvement Project**

Fitzpatrick provided an update on the planning process noting a more detailed review in January, a final review in February, and will go out to bid approximately in April.

**6) New Business**

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**Discussion on review process for transfer of property to Kent County Parks**

Fitzpatrick recommended a review of the process to transfer a property we own over to Kent County. The property is within the boundaries of the Chief Hazy Cloud park. Leisman recommended a review by the Township's Admin Committee.

**7) Financial report & FY 2023-24 Budget and CIP planning process**

**8) Committee Reports**

**-Stewardship:** Summary attached

**-Programs & Facilities:** Next meeting scheduled December 21, 2022

**-Trails:** Summary attached

**9) Staff reports**

**-Director's report:** Summary attached

**10) Board Member Comments**

**11) Public Comments**

**12) Adjournment**

Meeting was adjourned at 9:40am

Respectfully Submitted,

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Jacqueline Smith, Ada Township Clerk

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