



**PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
THURSDAY, JULY 9, 2020 MEETING, 8:30 AM**

NOTICE REGARDING ELECTRONIC PARTICIPATION:

PURSUANT TO THE MICHIGAN GOVERNOR'S EXECUTIVE ORDER, IN ORDER TO PROTECT THE PUBLIC HEALTH, THIS MEETING WILL BE CONDUCTED VIA ELECTRONIC COMMUNICATIONS. ANY MEMBER OF THE PUBLIC WISHING TO LISTEN AND/OR WATCH THE PROCEEDINGS OR PROVIDE PUBLIC COMMENT MAY DO SO BY USING THE FOLLOWING INTERNET CONNECTION OR PHONE NUMBER AND MEETING ID NUMBER BELOW:

**Participate by online videoconferencing: <https://us02web.zoom.us/j/88955352221>
Meeting ID: 889 5535 2221**

**Dial-in phone audio:
312 626 6799 or
646 876 9923
Meeting ID: 889 5535 2221**

AGENDA

1. Call meeting to order/roll call
2. Approval of agenda
3. Approval of minutes of June 11 meeting
4. Meeting procedures and protocol
5. Roselle Park Shelter/Picnic Area/ Parking lot project – OCBA proposal
6. Committee Reports
 - a. Facilities & Programs Committee
 - b. Trails/Connect Ada Committee
 - c. Stewardship Committee
 - d. Rules Committee
7. Directors Report
8. Board Member Comment
9. Public Comment
10. Adjournment

**ADA TOWNSHIP PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD
MINUTES OF THE THURSDAY JUNE 11, 2020 REGULAR MEETING
8:30 A.M., VIA AUDIO/VIDEO CONFERENCING**

1. Call meeting to order/roll call

Present: Crosby, Schmottlach, Levick, Terwilliger, Steketee, Roe, Haga, Jacobs, VandenBerge

Absent: Nowak, Damstra

Staff Present: Ferro, Fitzpatrick, Ergang, McCormick

Public Present: Paula Lawrence from RJM Design

2. Approval of agenda

Terwilliger moved, Roe supported, to approve the agenda as presented. Motion carried unanimously.

3. Approval of minutes of the March 12, 2020 meeting.

Roe stated that at the March meeting, she had pointed out that her name was missing from the list of members absent from the February meeting, not from the list of members present.

It was moved by Steketee, seconded by Crosby, to approve the minutes of the March 12 meeting with the correction pointed out by Roe. Motion carried unanimously.

4. Leonard Field Master Plan & report

Paula Lawrence from RJM Design presented the final report for the Leonard Field Park Master Plan. She focused on the details of the Final Master Plan section and cost estimates in the report.

Fitzpatrick noted a few highlights, questions and recommended changes. Paula noted on the changes. Haga noted that he did not want the plans showing private landowner's property. Steketee asked how the total amount for this project would get paid for. Fitzpatrick reviewed options of payments over time and a combination of Township funds and donor funds for the project. Additional discussion on increasing rental fees to help sustain operational cost.

It was moved by Haga, seconded by Levick, to recommend the Leonard Field Park Master Plan Final Report to the Township Board for approval. The motion carried by a unanimous roll call vote.

5. Election of Officers

By roll call votes, Levick was unanimously elected to serve as Chair and Schmottlach was unanimously elected to serve as Vice-Chair, both for terms ending March 31, 2021.

6. Committee Report and updates

A. Facilities/Program Committee – Fitzpatrick an update on departmental responses to Covid-19, and noted that the adult softball league schedule is getting underway.

B. Stewardship Committee updates – No updates given

C. Trails & Connect Ada Committee – Ferro stated the Committee's work is completed pending the outcome of the election on the proposed Non-motorized trail milalge.

D. Rules Committee – No updates

7. Directors Report – Fitzpatrick referred to his report for details. He noted that the courts, and playgrounds opened Monday and that the bathrooms will open Friday after a sanitation. The rental room in the Roselle building has not been opened for use yet. With our Program Assistant leaving and the COVID-19 issues, Fitzpatrick noted that it is not clear when the positions will be filled or programs to start back up again.

8. Board Member Comment – Haga noted that the township office is opening back up on June 15th. Staff will be required to fill out daily forms and will have temperature checks. Face mask will be requested to enter the building. Schmottlach asked if the cleaning will be increased at the Township Hall and Haga said yes, to 3 time a week. Haga requested that a committee be put together to handle nominations for Chair and Vice Chair for next year.

9. Public Comment - None

10. Adjournment

Meeting adjourned at 10:26 a.m.

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk

To: Parks, Recreation and Land Preservation Advisory Board
From: Mark Fitzpatrick, Parks Director
Re: OCBA Proposals for the Roselle Park Shelter/Picnic area/ Parking lot Project
Date: July 7, 2020

Background

On January 14, 2019, the Ada Township Board of Trustees approved \$7,000 in services for OCBA to assist us in preparing a MI DNR Trust Fund Grant application for the Shelter/Picnic Area/Parking lot improvement project at Roselle Park. OCBA had also submitted a proposal to administrate the construction phase of the project for \$44,800.00, which the Board did not approve at that time. With OCBA assistance, the grant application was submitted in March of 2019. By January of 2020 we heard from the MI DNR that we were not awarded the grant.

The PRLP Programs and Facilities Committee met in the winter to review options for pursuing the project without the grant funds. It was decided to move forward on the project without a grant, and to spread the construction phase out over two years to reduce the impact of the costs (*2021 and 2022*). It was also decided to request of OCBA a revised proposal to administrate the construction phase over a two-year period.

Revised OCBA Proposal

This spring, OCBA submitted a new proposal to administrate the construction phase of the project over a two-year period. They based their proposal on the same project description that had been submitted for the grant. A copy of their proposal is attached and the site plan are attached.

The original (2019) proposal was for \$44,800.00. The new proposal is for \$55,900.00. The increase includes spreading the work over two years versus one and additional services for a geotechnical investigation and electrical engineering work not included in the original proposal.

Cost Updates

Change in costs with new OCBA proposal	2019 Grant Application	2020 Revised Costs
Project Construction	\$ 417,226.80	\$ 417,226.80
Design & Engineering	\$ 44,800.00	\$ 55,900.00
Totals	\$ 462,026.00	\$ 473,162.80

Committee Review and Recommendation

The PRLP Programs & Facilities Committee met on July 7 to review this project and the OCBA proposal. The Committee voted to accept the new OCBA proposal and move forward on the project.

The PRLP Programs & Facilities Committee is recommending to the PRLP Advisory Board that they accept the new OCBA proposal for \$55,900.00 to administrate this project with a revised time frame.

21 May 2020

Mr. George Haga, Supervisor
Ada Township
7330 Thornapple River Drive
Ada, MI 49301

Re: Revised Professional Services Proposal - Roselle Park – Parking and Picnic Area Improvements

Dear George:

O’Boyle, Cowell, Blalock & Associates, Inc. (OCBA) is pleased to provide this proposal to provide professional design services for the Roselle Park – Parking and Picnic Area Improvements project.

OUR UNDERSTANDING OF THE PROJECT

We understand that Ada Township has decided to move forward with the project despite not being awarded a DNR Trust Fund grant. Changes to the approach include not applying for additional state grants and extending the construction phase to two years.

Therefore, this revised proposal includes projected fees reflecting the following considerations:

- Construction documents will be based on the project plan developed for the DNR grant application.
- Implementation of the project will occur over a two-year period (2021 and 2022).
- Priorities need to be set for the various project components, and a two-year implementation plan developed and approved before beginning construction documents.
- The current project cost estimate needs to be assessed and adjusted as needed.
- Construction plans and bid documents will be completed this year (2020).
- The bid process will be administered later this year (2020).
- The construction process will be administered over two years (2021 and 2022).
- A geotechnical investigation of the site to evaluate subsurface conditions that may affect construction, construction staking, and materials testing during construction of the improvements will be completed by Driesenga & Associates as part of this proposal.
- Electrical engineering services for site lighting will be completed by Geotech as part of this proposal.
- The site survey prepared by Moore & Bruggink in 2013 combined with the site construction documents prepared by OCBA for the Resource Center will be used as a base.

With these considerations in mind we offer the scope of work on the following pages.

PROPOSED SCOPE OF WORK

Phase One - Design Development

- 1.1. Geotechnical Investigation – Driesenga & Associates will conduct an exploration consisting of four (4) borings to a depth of 5-feet for the new service drive and parking lot and one (1) boring to a depth of 15-feet at the new picnic shelter area for a total of 35 linear feet of drilling. This proposal assumes that all boring locations will be accessible using a standard, truck-mounted drill rig. Driesenga & Associates' proposal for this work is included at the end of this document.
- 1.2. Design Development Drawings: OCBA will prepare site development and Geotech will develop lighting and electrical drawings for the proposed improvements, including plans, sections, elevations, and other details as required to clarify the design intent. Priorities for components to be constructed in the first year and second year will be explored during this task, and a two-year implementation plan will be developed.
- 1.3. Opinion of Probable Construction Cost: OCBA and Geotech will review the previously prepared cost opinion and update it based on the design development drawings. Probable costs will be refined to reflect phased project implementation.
- 1.4. Review Meetings/Discussions: OCBA will conduct two Webex meetings with Township staff to review the design development drawings and cost opinion. The goal of the meetings will be to reach consensus on project phasing for the construction documents. A memo of each meeting will be prepared and distributed.

Phase Two - Construction Documents

- 2.1. Construction Drawings: OCBA and Geotech will prepare construction drawings (plans, sections, details) that describe the scope of two phases of proposed construction. These drawings will include removals, layout, grading, planting, irrigation, and lighting and electrical plans as well as site details.
- 2.2. Technical Specifications and Project Manual: OCBA and Geotech will prepare technical specifications that describe the products and execution standards to which the work should comply. Technical specifications will be combined with other contract requirements to form a project manual suitable for public bidding.
- 2.3. Final Opinion of Probable Cost: OCBA and Geotech will prepare a final opinion of probable cost based on the construction documents. The cost opinion will be itemized for each component and phase of the work.
- 2.4. Review Meetings: OCBA will meet with the Township staff to review the construction documents when they are 50% and 90% complete and make final adjustments to the plans as required.

- 2.5 DEQ Pre-Application Meeting: OCBA will prepare preliminary drawings and specifications for DEQ permitting and attend an on-site meeting with them to review and discuss the project requirements.
- 2.6 DEQ Permitting: OCBA will prepare and submit the DEQ joint permit application and the required drawings and specifications for permitting. This proposal assumes that DEQ permit fees will be paid by Ada Township.

Phase Three - Bidding

- 3.1. Issue Bid Documents: OCBA will advertise and distribute the construction documents to prospective bidders.
- 3.2. Pre-Bid Meeting: OCBA will conduct a pre-bid meeting with prospective bidders to review the scope of construction and answer contractor questions about the work.
- 3.3. Bidding Assistance: OCBA and Geotech will answer contractor questions during the bid period and issue clarifying addenda as required to explain the intent of the documents.
- 3.4. Bid Review: OCBA will attend the bid opening, review bids received for completeness, check references supplied by bidders and provide a letter to Ada Township recommending award to the lowest qualified bidder.
- 3.5. Construction Contract: OCBA will prepare the agreement (AIA Document A101) between Ada Township and the selected contractor.

Phase Four – Construction Administration

- 4.1 Construction Administration: OCBA will act as the Township’s agent in the administration of the construction contract between the Township and the contractor. In this capacity, OCBA will review contractor submittals, prepare proposal requests, and recommend change orders, process applications for payment, and conduct routine communications with the Township and the contractor.
- 4.2 Construction Staking – D&A will provide the following contractor staking services:
 - Stake and grade parking lots and drives (rough & final staking)
 - Stake and grade Asphalt trails and service drive
 - Stake and grade picnic shelter (rough & final staking)Driesenga & Associates’ proposal for this work is included at the end of this document.
- 4.3 Materials Testing - D&A will provide quality control material testing as follows:
Soil Testing
 - Observe proof roll evaluations on subgrade to identify potential areas of soft, unsuitable soil
 - Test fill soil compaction by nuclear gauge method
 - Verify proper material quality for use as fill

Concrete Construction

- Perform on-site testing for slump, temperature, air content, and cast cylinders
- Perform compressive strength tests on cylinders
- Verify placement of reinforcing steel
- Verify the product code delivered is acceptable to approved mix designs

Bituminous Construction

- Perform field inspection to ensure proper placement techniques are followed
- Test bituminous compaction by nuclear gauge method
- Continually monitor & document overall placement, temperature & loose thickness

Driesenga & Associates’ proposal for this work is included at the end of this document.

- 4.4 **Progress Meetings:** OCBA will conduct weekly progress meetings, with Township staff and the contractor present, to review the status of the work and discuss project schedule and coordination issues. Memos of each meeting will be prepared for distribution to the City and Contractor.
- 4.5 **Site Observation Visits:** OCBA and Geotech will conduct periodic site observation visits to review the progress of the work and answer contractor questions about the contract documents.
- 4.6 **Punch List:** Upon substantial completion of the work, OCBA will review the work in the field, with Township staff and the contractor present, to identify deficiencies and prepare a punch list of repairs. A final site visit will be made with Township staff to review the completed project.

PROJECT FEES

We propose to complete the work described above for a lump sum of \$55,900.00, which includes reimbursable expenses. This fee is broken down by phase as follows:

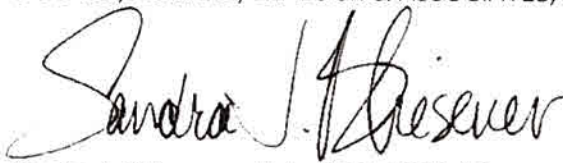
Phase One – Design Development		\$12,150.00
Landscape Architecture	\$ 9,400.00	
Geotechnical Investigation	\$ 2,750.00	
Phase Two – Construction Documents		\$20,000.00
Landscape Architecture	\$16,000.00	
Electrical Engineering	\$ 4,000.00	
Phase Three – Bidding		\$ 4,500.00
Landscape Architecture	\$ 4,500.00	
Phase Four – Construction Administration		<u>\$19,250.00</u>
Landscape Architecture	\$10,100.00	
Construction Staking	\$ 3,250.00	
Materials Testing	\$ 5,900.00	
		\$55,900.00

We will invoice monthly in proportion to services complete and expect payment within 30 days of receipt of invoice.

We appreciate the opportunity to present this proposal for your consideration and would be happy to answer any questions that you have. If this proposal is acceptable, please return a signed copy of this letter as our authorization to proceed.

Sincerely,

O'BOYLE, COWELL, BLALOCK & ASSOCIATES, INC.



Sandra J. Bliesener, LLA, ASLA, LEED AP
President

SJB/atr

Accepted by: _____ Date: _____

**ROSELLE PARK
SITE DEVELOPMENT
ENLARGEMENT PLAN**
February 15, 2019



Adjacent property Residential

Nature Trails
Future Native Prairie Restoration
Existing Bike Path

100 Year Floodplain

Existing Resource Center Entrance & Parking
Existing Resource Center & Restrooms

Adjacent property Residential

MNRTF REQUEST

- New Picnic Shelter w/ Grills, Capacity 72
- New Picnic Area w/ Trees
- New Landscaped Entrance

Park Sign
Existing Trail / Playground Entrance
Restrictive Covenant Area

Adjacent property Residential

MNRTF REQUEST

- New Asphalt Service Drive
- Bioswale Rain Garden
- New Portable Restroom
- New Picnic Area w/ Trees
- New 64 Space Parking Lot w/ Curbed Landscape Islands

Wetland

To Trails

Wetland Reclaimed In Abandoned Sewage Ponds
Bridge

Wetland
Existing Nature Trails
Native Prairie Restoration

MNRTF REQUEST

- New Stacked Stone Access To Stream
- Adventure Playground Improvements
-Obstacle/Ropes Course
-Swings
- Proposed Universally Accessible Picnic Area
-Concrete Walk
-Accessible Picnic Tables w/ Shelters
-Benches
-Trees

To Trails

Future Accessible Ramp - Water Access
Existing 8' Wide Asphalt Barrier Free Path

**TABLE 5
CAPITAL IMPROVEMENT PROJECTS
PARKS, RECREATION AND LAND PRESERVATION FUND - 214**

PROJECT TITLE	EST. TO 3/31/20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	Long Term	FUNDING SOURCES		
									TWP	GRANT	OTHER
Ada Park											
Short-term office improvements and master plan update		\$30,000							\$30,000		
Roselle Park											
Picnic shelter/picnic area/parking lot improvements		\$25,000	\$216,620	\$216,620					\$438,240		\$20,000
Leonard Field Park											
Master Plan Implementation		\$25,000	\$150,000	\$50,000					\$200,000		\$25,000
Preserves											
Carl Creek Wetland Preserve, Public Access Improvements								\$200,000	\$200,000		
Grand River Natural Area: paved trail repair		\$70,000							\$70,000		
Equipment											
Replace light duty pick-up truck				\$22,000					\$22,000		
TOTAL:		\$150,000	\$366,620	\$288,620	\$0	\$0	\$0	\$200,000	\$960,240	\$0	\$45,000
POTENTIAL FUNDING SOURCES											
Parks, Rec. and Land Preservation Fund-214		\$150,000	\$356,620	\$253,620				\$200,000	\$960,240		
Grant Funds										\$0	
Other Sources:			\$10,000	\$35,000							\$45,000
Total:		\$150,000	\$366,620	\$288,620	\$0	\$0	\$0	\$200,000			\$1,005,240

TABLE 15
PARKS, RECREATION AND LAND PRESERVATION FUND - 214
PROJECTED REVENUES/EXPENDITURES - 2019-20 THROUGH 2025-26

REVENUES	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Property taxes	\$670,463	\$693,575	\$703,979	\$714,538	\$725,256	\$736,135	\$747,177
Local Govt. Stabilization Fund	\$1,079	\$1,000					
Licenses and permits							
Contributions	\$100	\$1,000	\$10,000	\$35,000	\$0	\$0	\$0
Grants/revenue sharing		\$0	\$0	\$0	\$0	\$0	\$0
Charges for services	\$44,438	\$45,000	\$45,675	\$46,360	\$47,056	\$47,761	\$48,478
Interest and rentals	\$62,285	\$54,025	\$45,000	\$45,000	\$45,000	\$45,000	\$45,000
Other	\$64,815	\$1,000					
Total revenues:	\$843,180	\$795,600	\$804,654	\$840,898	\$817,312	\$828,897	\$840,655

EXPENDITURES	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Operating expenditures	\$541,100	\$614,800	\$537,584	\$639,638	\$652,431	\$665,479	\$678,789
Capital expenditures	\$96,636	\$150,000	\$366,620	\$288,620	\$0	\$0	\$0
Tax tribunal refunds ordered							
Total expenditures	\$637,736	\$764,800	\$904,204	\$928,258	\$652,431	\$665,479	\$678,789

FUND TRANSFERS (IN, -OUT)	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
To Debt Service Fd; 2017 Cap. Impr. Bonds	\$67,650	\$71,550	\$69,750	\$72,950	\$71,000	\$69,050	\$72,100
Total net transfers:	\$67,650	\$71,550	\$69,750	\$72,950	\$71,000	\$69,050	\$72,100

FUND BALANCE	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26
Net change in fund balances:	\$137,794	-\$40,750	-\$169,300	-\$160,309	\$93,881	\$94,367	\$89,766
Beginning fund balance:	\$809,543	\$947,337	\$906,587	\$737,287	\$576,977	\$670,858	\$765,226
Ending fund balance:	\$947,337	\$906,587	\$737,287	\$576,977	\$670,858	\$765,226	\$854,992
Fund balance as % of total expenditures plus transfers out	148.5%	108.4%	75.7%	57.6%	92.7%	104.2%	113.9%

Note: In FY, 19-20, \$33,942 of parks and rec operating expenses are charged to 208 Fund, to zero out and terminate the fund.

In FY 21-22, \$41,526 of parks and rec operating expenses are charged to 213 Fund, to zero out and terminate the fund.



To: PRLP Programs & Facilities Committee
Cc: PRLP Advisory Board
From: Mark Fitzpatrick, Parks Director
Re: Summary of July 7, 2020 Programs & Facilities Committee Meeting

The PRLP Programs & Facilities Committee held a meeting on Tuesday, July 7 at 8:00 am. The meeting was conducted on Zoom. Committee members attending included community representatives Mike Terwilliger, Judy Levick, and Kraig Schmottlach, staff members of Mark Fitzpatrick, Jim Ferro, Rob McCormick and Township Supervisor George Haga.

The Committee first reviewed a revised proposal from OCBA to administrate the Roselle Park Shelter, Picnic Area and Parking Lot project. After some discussion, the Committed decided to accept the revised OCBA proposal and to proceed with the project with an adjusted timeframe. The Committee also agreed to recommend to the Advisory Board to accept the revised OCBA proposal.

Fitzpatrick provided an update on the Township Board approval of the Leonard Field Master Plan and Report submitted by RJM-Design. He requested input from the Committee on how to proceed with establishing a framework for phasing in the components of the Master Plan and a funding plan to support that work. The Committee recommended that Fitzpatrick draft up a phasing framework and funding plan to submit to the Committee. Fitzpatrick agreed to work on that with input from other Committee members over the next few weeks.

Fitzpatrick provided an update on potential trail improvement projects. He noted that some along Ada Drive that we had hoped to do in 2020 were being postponed due to the COVID-19. He also noted that the trail improvement project intended at the Grand River Natural Area is being reviewed by staff at Moore & Bruggink and that we should be receiving a list of options soon.

Fitzpatrick provided a brief update on the status of recreation and education programs still on hold due to the COVID-19 and the re-opening of the room at Roselle Park for rentals. He noted that a dedication event is targeted for the Legacy Park amphitheater on July 29th.



MEMORANDUM

Date: 7/8/20

TO: PRLP Advisory Board
FROM: Jim Ferro, Planning Director
RE: Summary of July 7, 2020 Stewardship Committee Meeting

The Stewardship Committee, consisting of Board members Crosby, Roe and Steketee, held a meeting on Tuesday, July 7, with staff members Fitzpatrick and Ferro in attendance.

The Committee discussed the need for ongoing educational communications to the general public regarding the Township's important natural lands, and the benefits of natural land preservation.

The Committee also discussed communicating, in coordination with the Land Conservancy of West Michigan, with specific owners of large properties that have been identified as having high quality natural features or otherwise being a high priority for preservation regarding the potential use of conservation easements to achieve long-term preservation of their property.

The Committee would like to use periodic posts on the Ada Village Facebook page as a means of communicating to the public regarding natural lands and the benefits of preservation, similar to the posts that are made by the Ada Historical Society to promote awareness of local history.

The Committee also identified 7 specific owners of large undeveloped properties for outreach efforts regarding potential use of conservation easements.

CC: Mark Fitzpatrick, Elise Roe, Betty Jo Crosby, Rick Steketee



Ada Township Parks & Recreation Department
Park Director's Report
For July 9, 2020
Submitted by Parks & Recreation Director Mark Fitzpatrick

Updates on COVID-19

- Between June 8 and 15 we re-opened the park restrooms, playgrounds and courts. On June 16 we started the adult softball programs. All our amenities have COVID-19 Advisory postings on them and the ball games have a new set of guidelines and liability waiver forms.
- The room at Roselle Park is set to start holding small rental groups starting July 12. We have also updated the guidelines and liability waiver forms for that facility. We continue to have cancellations of groups with paid reservations.
- For staffing, we have decided to not fill the summer intern position. Our Recreation Program Assistant resigned in early June after accepting a full-time job elsewhere. That position has not been filled yet.
- General activity in the parks and on the trails remains steady, but slower than past years.
- Our group based, volunteer stewardship work days in the parks remains on hold. A few dedicated volunteers assisted us on an individual basis this spring.

Updates on Township Parks and Preserves

Ada Township Park

- The Shelter was reopened for rentals in late June with fewer tables set up in it. Reservations have been slower than past years.
- The interior and exterior lights in the park office/learning center and maintenance buildings were recently replaced with more energy efficient bulbs and fixtures.
- The softball fields are being used again on a limited basis. The soccer fields have not been used for formal games yet this year.
- Estimates are being taken to remove several of the trees in the Arboretum that have been slowly dying.

Legacy Park – In Memory of Helen and Rich Devos

- The grass and final touches to the amphitheater are being finished up.
- July 29 has been tentatively set for a dedication event for the new Amphitheater. This may mark the beginning of scheduled activities in the park.
- The table area remains busy with lunch crowds and people eating take-out food.
- The Ada Historical Society cancelled their summer concerts that were set up for July and August.
- Potential facility use guidelines and rental fees are to be reviewed.

Leonard Field Park

- On June 22, the Township Board approved the Leonard Field Park Master Plan and Report submitted by RJM-Design. The report can be downloaded via this link: <https://we.tl/t-631Sk6XDbd>
- The Programs and Facilities Committee will be working on a plan to phase in and finance the components of the Master Plan. That should be completed later this summer.
- Softball games resumed in the park June 16 on a limited basis.

Updates on Township Parks and Preserves continued

Roselle Park

- The project to improve the non-paved trails in the north section of the park is ready to begin. A pre-construction meeting with OCBA and Bultsma Construction was held in June to review the logistics of the project. Preliminary work has begun but the formal construction work is scheduled to start the week of July 20. The site has been dry enough to proceed.
- Township based meetings began in the room last week. Rentals will begin again next week, with restrictions.
- Some work on trees damaged from last September's storm is still targeted for this summer and fall.
- OCBA submitted a revised proposal to administrate the shelter/picnic area/parking lot improvement project. That proposal was reviewed by the Programs and Facilities Committee and will be recommended to the Advisory Board.

Carl Creek Crossings Preserve

- No updates at this time.

Carl Creek Wetlands Preserve

- No updates at this time.

Grand River Natural Area Preserve

- Moore & Bruggink is reviewing options for repairing a section of the paved trail. Once received, we will determine the level of work for this summer and adjust longer term goals.

Knapp Corners Preserve

- No updates at this time.

Updates on the Bike Paths / Non-Motorized Trails

- The new millage proposal is now on the ballot for the August 4th election.
- Major trail improvement projects have been cancelled for this year.

Updates on Recreation Programs

- Most programs remain cancelled through the end of July. Only the softball programs have started up again.
- We hope to have a few late program offerings set up for August, September and October. The goal is to market them at a tentative July 29 dedication event at Legacy park.
- We have not heard from our youth rental programs of AYSO soccer and Zig-Zag Ultimate Frisbee as to their return to Ada Park for the fall.
- School and pre-school field trip programs have not opened up yet and may not for the fall.