



PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD

BOARD MEETING

THURSDAY, JANUARY 12, 2023, 8:30 AM

Roselle Park Community Building Meeting Room

1010 Grand River Dr., Ada, MI 49301

MINUTES

1) Call meeting to order/roll call

Board Members Present: Leisman, Roe, Crosby, Steketee, Schmottlach, Hulst, Terwilliger, VandenBerge, Britt

Board Members Absent: Hurwitz, Levick

Staff Present: Said, Fitzpatrick, McIntosh, Deason, Suchy

Public Present: None

2) Approval of agenda

Moved by Hulst, supported by VandenBerge. Motion Carried.

3) Approval of meeting minutes from December 8.

Moved by Britt, supported by VandenBerge. Motion Carried.

4) 2023-2024 PRLP Advisory Board meeting schedule

Fitzpatrick presented the schedule, and discussed new openings on the board in the coming fiscal year and the appointment of a new chair.

Moved to approve 2023-2024 meeting schedule, with additional proof reading by Leisman, supported by Hulst. Motion Carried.

5) Financial report & FY 2023-24 Budget and CIP planning update

- a) Fund 213 – Open Space acquisition
- b) Fund 208 - PRLP
- c) Fund 211 - Trails

Fitzpatrick summarized monthly report of 208 and 213 funds, presented to the board.

Fitzpatrick also discusses change in the general ledger numbers for more effective tracking of revenues and expenditures.

6) Old business

Conservation easement request for 3201 Egypt Valley

Fitzpatrick reviewed the PUD plan regarding the easement for the property and relationship to the easement. He provided an update regarding the agreement, maintenance plan, and ongoing management of the site.

Motion to approve easement, pending the final maintenance plan and agreement, moved by Britt, supported by Hulst. Motion Carried.

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Update on Leonard Field Riverfront Improvement Project

Fitzpatrick provided a summary on the status of the proposed site plans and schedule. He discusses the electric plan and relationship to summer access and games held at the park. Fitzpatrick discussed the funding, cost, and contributions from the DDA and the ongoing cooperation with the DNR.

Update on Roselle Park parking lot project

Fitzpatrick provided a final update, announcing the parking lot is open and weight limit signs have been posted. Further discussion was held on the shelter project and the improvement of the lagoon area.

7) New Business

8) Committee Reports & Updates

-Stewardship Committee, summary of meeting attached.

Discussion was held regarding the Gilmore Property, land acquisition plan and management plans.

-Programs & Facilities Committee

The next meeting of this committee is on Jan 25, 2:45 at the Amy Van Andel Library. The PRLP Advisory Board reviewed the program framework.

-Trails Committee

VandenBerge provided an update regarding the conclusion of the Pettis project for 2023. Manager Suchy presented on potential trail project options for 2024 and provided feedback from the Grand River Greenway Committee.

Fitzpatrick discussed the status of the Wayfinding Initiative and showed slides on design concepts.

9) Staff reports

-Director's report

Fitzpatrick gave updates regarding recreation programming framework and the programming strides the department is making to prepare for the upcoming summer season.

-Others

Planning Director Said discussed the Argo Trail plan and grant application regarding the project. The next meeting regarding the Master Plan will be held on February 9th at the Amy Van Andel Library.

Manager Suchy stated that the Township is preparing for the 2023-2024 budget. The first draft will be presented in a special Township Board session, with a potential approval on March 13, 2023. The 2023-2024 fiscal year is set to begin on April 1, 2023.

10) Board Member Comments

11) Public Comments

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12) Adjournment

Meeting was adjourned at 9:53am

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk

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