



PARKS, RECREATION AND LAND PRESERVATION ADVISORY BOARD

BOARD MEETING

THURSDAY, MARCH 9, 2023, 8:30 AM

Roselle Park Community Building Meeting Room

1010 Grand River Dr., Ada, MI 49301

MINUTES

1) Call meeting to order/roll call

Board Members Present: Leisman, Roe, Crosby, Steketee, Schmottlach, Hulst, Terwilliger, Levick, Britt

Board Members Absent: VandenBerge, Hurwitz

Staff Present: Said, Fitzpatrick, McIntosh, Deason, Suchy, Sullivan

Public Present: None

2) Approval of agenda

Moved by Hulst, supported by Schmottlach. Motion Carried.

3) Approval of meeting minutes from February 9, 2023.

Moved by Leisman, supported by Levick to approve minutes and closed session minutes. Motion Carried

4) Financial report & FY 2023-24 Budget update

Suchy provided a brief overview of the budget process as he is in the final stages of preparing the budget to be presented to the board. Suchy summarized the recent changes for staff compensation, merit-based raises and a cost of living adjustment for staff. He stated the Township is set to start the 2023-2024 fiscal year with \$1.26 million in the bank, as projected.

5) Old business

a) Update on Leonard Field Riverfront Improvement Project

Fitzpatrick summarized that the work on this improvement project has been primarily engineering expenses as the Township works with RJM Design to develop the project. Due to this project utilizing a DNR Reimbursement grant, once construction starts, the Township will begin to see those costs reimbursed. Construction is set to start in late May or in early June with a tentative completion in October. The project will go out to bid at the end of March, with a buy a brick campaign to follow.

b) Update on the Legacy Park erosion improvements

Fitzpatrick presented on the current proposal by Progressive AE. This proposal is set to be approved at the Township Board meeting held on Monday the 13th

Ada Township Parks, Recreation and Land Preservation Advisory Board

March 9, 2023 Meeting

Page 2 of 3

6) New Business

a) Nominations for PRLP Advisory Board Chair and Vice Chair positions

Terwilliger gives overview of nominations schedule. Hulst moved to open the floor for nomination, supported by Roe. Motion Carried.

Supervisor Leisman, nominated Hulst for chair due to upcoming projects and connection with downtown community and business association.

No nominations for vice chair. Nominations will stay open until the April meeting. The board discussed several members that are coming to the end of their terms.

7) Committee Reports & Updates

-Stewardship Committee

Crosby expressed concern regarding the management plan for the Egypt Valley Conservation Easement. She encouraged a plan survey. Fitzpatrick noted that the landowner continues to work on marking property lines.

-Programs & Facilities Committee

Fitzpatrick stated that the committee did not meet. It is encouraged to pick up meeting in the spring to resume park review and asset assessments.

-Trails Committee

Suchy noted that through collaboration with the Grand River Greenway Committee, Ada Township was allocated 56k to identify projects in the area, including the Knapp and Roselle bridges. He states that the committee is set to meet next month regarding the 2024-25 planning and hopes to solidify 2023-24 projects. Regarding the Wayfinding initiative, Suchy and Fitzpatrick are set to receive a refined set of concepts to be presented to the trails committee.

8) Staff Reports

-Director's report

Fitzpatrick attended the Quiet Adventures Symposium regarding regional cooperation within water ways and regional watersheds. Michigan Recreation and Parks Association conference is currently going on in Lansing and the Township sent several staff to participate in professional development and regional cooperation. Currently, the department is working on an alcohol permit and rate review. Fitzpatrick announced the park department, the DDA and fire department will be at the Forest Hills Ada Community Expo Saturday 11th.

-Others

Planning Director Said stated that REGIS updated the maps for zoning and street maps. He stated that the Master Plan is set to be release for public review period at the end of the month.

9) Board Member Comments

Crosby raised concerns regarding the Mosaic property construction. Said stated that the property construction was approved by the Township board to develop 88 units of mixed residential, with EGLE approval of the construction permits.

10) Public Comments

Ada Township Parks, Recreation and Land Preservation Advisory Board

March 9, 2023 Meeting

Page **3** of **3**

11) Adjournment

Meeting adjourned at 9:33am

Respectfully Submitted,

Jacqueline Smith, Ada Township Clerk

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