



**SIGN PERMIT APPLICATION FOR
C-1 (VILLAGE BUSINESS) DISTRICT**

Applicant Information:

Name: _____

Address: _____

Phone Number: _____ Email: _____

Property Owner Name and Address (if different than above): _____

Property Information of where the sign will be located:

Property Address: _____

Parcel Number: 41-____ - ____ - _____ - _____ Zoning District: _____

A FILING FEE OF \$50.00 MUST ACCOMPANY THIS APPLICATION.

1. The undersigned applicant hereby requests a sign permit for the following types of sign(s) (check all that apply):

____ a. 1 wall sign per business:
The sign area proposed is ____ sq. ft. (maximum 12 sq. ft. per sign)

____ b. Individual business freestanding sign
The sign area proposed is ____ sq. ft. (maximum 16 sq. ft.), or

____ c. Business center freestanding sign (A "business center" is "two or more uses, activities, or enterprises located in the same building, on the same parcel of property, or otherwise presenting the appearance of a unified grouping of businesses.")
The sign area proposed is ____ sq. ft. (maximum 24 sq. ft.)

____ d. 1 projecting sign per building:
The sign area proposed is ____ sq. ft. (maximum 6 sq. ft.) (Note: A projecting sign may not project more than 4 feet from the building wall, nor any closer than 2 feet from the street pavement edge or curb line, and must have a minimum ground clearance of 10 feet, if it projects over a public sidewalk.)

2. The proposed sign (if freestanding) will be set back from the street right-of-way a distance of ____ feet. (minimum 0 feet).

3. The proposed sign (if freestanding) will be ____ feet in height. (maximum 5 feet)

4. The proposed sign will have: no illumination.
 external illumination.
 internal illumination, and the percentage of the sign face that is illuminated is ____ %. (maximum 35%)
5. The applicant represents that the sign shall comply with all sign standards set forth in Section 78-744 of Chapter 78.
6. The applicant has attached to this application a plan of the proposed sign, drawn to scale, showing the proposed location of the sign, materials, dimensions, and sufficient other details to show compliance with Chapter 78.
7. Consent of record owner of property (please check):
- The applicant is the record owner of the property and hereby gives consent to the erection and maintenance of the proposed sign.
- The applicant is not the record owner of the property, but has obtained the written consent of the record owner to the erection and maintenance of the proposed sign. An original of the written consent is attached to this application.
8. The applicant:
- has received a construction permit as required by the current BOCA Basic/National Building Code, Article 19.
- Has not yet received a construction permit, but has submitted an application pursuant to the current BOCA Basic/National Building Code, Article 19.

Applicant's Signature(s): _____ Date: _____

TO BE COMPLETED BY THE TOWNSHIP

Application Received: _____ Initial: _____
mm / dd / yy

Application fee of \$ _____ Received: _____ Initial: _____ Check # _____
mm / dd / yy

Receipt No. _____

Application, plans, other submissions and any necessary inspections indicate that the proposed sign:

Complies with the Sign Ordinance

Does not comply with the Sign Ordinance for the following reasons: _____

The application for a sign permit is:

Approved Approved, with the following conditions: _____

Denied

Zoning Administrator's Signature: _____ Date: _____