



**SIGN PERMIT APPLICATION FOR
C-1 (VILLAGE BUSINESS) DISTRICT**

Applicant Information:

Name: _____

Address: _____

Phone Number: _____ Email: _____

Property Owner Name and Address (if different than above): _____

Property Information of where the sign will be located:

Property Address: _____

Parcel Number: 41-____ - ____ - _____ - _____ Zoning District: _____

Business Name: _____

A FILING FEE OF \$50.00 MUST ACCOMPANY THIS APPLICATION.

1. The undersigned applicant hereby requests a sign permit for the following types of sign(s) (check all that apply):

_____ a. **Individual business freestanding sign:**
The sign area proposed is _____ sq. ft. (maximum 16 sq. ft.), or

_____ b. **Business center freestanding sign:** (A "business center" is "two or more uses, activities, or enterprises having one or more of the following characteristics: **1.** They are located in the same building; or **2.** They are located in multiple buildings on one lot; or **3.** They are located in multiple buildings on multiple lots, have shared parking and driveway access to a public street, and the buildings have a unified or consistent architectural style, character and appearance.")

In the event that any two or more uses fall within more than one of the above categories, for purposes of determining the maximum number and size of freestanding signs, the uses shall be considered as being within a business center comprised of the largest grouping of businesses resulting from any of the characteristics identified above.

The sign area proposed is _____ sq. ft. (maximum 24 sq. ft.)

Freestanding signs have the following limitations:

1. On a lot or parcel having frontage on and vehicular access from one street or on a corner lot, one freestanding sign is permitted.
2. On a double frontage lot having vehicular access from both streets, two freestanding signs are permitted.

- _____ c. **Projecting signs:**
 Proposed area of sign(s) _____ sq. ft.
 Permitted one projecting sign per entry door to a business (excluding an entry door serving more than one business) or two projecting signs per business, whichever is greater, provided the following conditions are met:
- The sign shall not exceed 6 sq. ft. in area.
 - There shall be a minimum clearance between the ground and the bottom of the sign of 10 feet, if the sign projects over a public sidewalk.
 - The sign shall not project more than 4 feet from the building wall, nor extend closer than 2 feet to the curb line.
 - An individual business premises shall have no more than 1 projecting sign per street or sidewalk frontage.

- _____ d. **Wall sign in the C-1 district:**
 Proposed area of sign(s) _____ sq. ft.
 Floor area of building _____ sq. ft.
 The maximum permitted area of all wall signs placed on a building and the maximum area of an individual wall sign shall be as specified in the table below:

Floor Area of Building	Maximum Permitted Area of All Wall Signs	Maximum Number of Wall Signs per Business or Occupant	Maximum Area per Wall Sign	
			For buildings on a lot having frontage on Fulton St. (M-21)	All other buildings
5,000 square feet or less	The lesser of two percent of the ground floor area, or 50 square feet	2	24 square feet	16 square feet
5,001 square feet to 10,000 square feet	70 square feet	2	30 square feet	16 square feet
Over 10,001 square feet to 15,000 square feet	80 square feet	2	40 square feet	16 square feet
Over 15,000 square feet	80 square feet, subject to footnote "A." below	2	40 square feet	16 square feet

A. The planning commission, in its consideration and approval of a special land use, planned unit development or PVM district development plan application, may authorize maximum permitted area of all wall signs in excess of the limit specified above for buildings over 15,000 square feet in floor area.

- The proposed sign (if freestanding) will be set back from the street right-of-way a distance of _____ feet. (minimum 0 feet)
- The proposed sign (if freestanding) will be _____ feet in height. (maximum 5 feet)

4. The proposed sign will have: no illumination.
 external illumination.
 internal illumination, and the percentage of the sign face that is illuminated is ____%. (maximum 35%)
5. The applicant represents that the sign shall comply with all sign standards set forth in Section 78-744 of Chapter 78.
6. The applicant has attached to this application a plan of the proposed sign, drawn to scale, showing the proposed location of the sign, materials, dimensions, and sufficient other details to show compliance with Chapter 78.
7. Consent of record owner of property (please check):
- The applicant is the record owner of the property and hereby gives consent to the erection and maintenance of the proposed sign.
- The applicant is not the record owner of the property, but has obtained the written consent of the record owner to the erection and maintenance of the proposed sign. An original of the written consent is attached to this application.
8. Building Permit:
- The applicant submitted a building permit application Yes No

Applicant's Signature(s): _____ Date: _____

TO BE COMPLETED BY THE TOWNSHIP

Application Received: _____ Initial: _____
mm / dd / yy

Application fee of \$ _____ Received: _____ Initial: _____ Check # _____
mm / dd / yy

Receipt No. _____

Application, plans, other submissions and any necessary inspections indicate that the proposed sign:

Complies with the Sign Ordinance

Does not comply with the Sign Ordinance for the following reasons: _____

The application for a sign permit is:

Approved Approved, with the following conditions: _____

Denied

Zoning Administrator's Signature: _____ Date: _____