



**SIGN PERMIT APPLICATION FOR
PO, C-2, I AND LI DISTRICTS**

Applicant Information:

Name: _____

Address: _____

Phone Number: _____ Email: _____

Property Owner Name and Address (if different than above): _____

Property Information of where the sign will be located:

Property Address: _____

Parcel Number: 41-____ - ____ - _____ - _____ Zoning District: _____

A FILING FEE OF \$50.00 MUST ACCOMPANY THIS APPLICATION.

1. The undersigned applicant hereby requests a sign permit for the following types of sign (please check):

_____ a. 1 wall sign per business:
The sign area proposed is _____ sq. ft.

One wall sign per business, subject to the following size limits:

- a. For a business having 1,200 square feet or less of floor area, a maximum of 24 square feet.
- b. For a business having over 1,200 square feet of floor area, the lesser of one square foot per 50 square feet of building floor area occupied by the business or 40 square feet.

_____ b. Individual business freestanding sign
The sign area proposed is _____ sq. ft. (maximum 40 sq. ft.), or

_____ c. Business center freestanding sign
The sign area proposed is _____ sq. ft. (maximum 60 sq. ft.)

_____ d. Driveway entry sign (max. sign area: 4 sq. ft. per sign)

Corporate Logo / No Corporate Logo (please circle)

The applicant represents that if a corporate logo is being used on the driveway entry signs, the business' freestanding sign complies with the reduced square footage requirement found in Section 78-744 of Chapter 78.

2. The proposed sign will be set back from the street right-of-way a distance of _____ feet. (minimum set back 5 feet).
3. The proposed sign will be _____ feet in height. (maximum 5 feet).
4. The proposed sign will have:
 - ___ no illumination.
 - ___ external illumination.
 - ___ internal illumination, and the percentage of the sign face that is illuminated is _____ %. (maximum 35%)
5. The applicant represents that the sign shall comply with all sign standards set forth in Section 78-744 of Chapter 78.
6. The applicant has attached to this application a plan of the proposed sign, drawn to scale, showing the proposed location of the sign, materials, dimensions, and sufficient other details to show compliance with Chapter 78.
7. Consent of record owner of property (please check):
 - ___ The applicant is the record owner of the property and hereby gives consent to the erection and maintenance of the proposed sign.
 - ___ The applicant is not the record owner of the property, but has obtained the written consent of the record owner to the erection and maintenance of the proposed sign. An original of the written consent is attached to this application.
8. The applicant:
 - ___ Has received a construction permit as required by the current BOCA Basic/National Building Code, Article 19.
 - ___ Has not yet received a construction permit, but has submitted an application pursuant to the current BOCA Basic/National Building Code, Article 19.

Applicant's Signature(s): _____ Date: _____

TO BE COMPLETED BY THE TOWNSHIP

Application Received: _____ Initial: _____
mm / dd / yy

Application fee of \$ _____ Received: _____ Initial: _____ Check # _____ Receipt # _____
mm / dd / yy

Application, plans, other submissions and any necessary inspections indicate that the proposed sign:

- ___ Complies with the Sign Ordinance
- ___ Does not comply with the Sign Ordinance for the following reasons: _____

The application for a sign permit is:

- ___ Approved ___ Approved, with the following conditions: _____

- ___ Denied

Zoning Administrator's Signature: _____ Date: _____