



APPLICATION FOR APPROVAL OF SPECIAL USE

An application for a special use must be heard before the Ada Township Planning Commission. **Regular meetings of the Planning Commission are held on the third Thursday of each month at 7:00 p.m. at Ada Township Hall.** After receipt of the application and payment of the fee, your request will be placed on the next Planning Commission meeting agenda for the purpose of scheduling a public hearing. The hearing will be scheduled for the next month's Planning Commission meeting for consideration, with all legal notifications being met.

Recommendations from the Planning Commission are considered by the Ada Township Board of Trustees at the first available Ada Township Board of Trustees meeting following the regular Planning Commission meeting.

A non-refundable filing fee made payable to Ada Township must accompany this application:

For a residential accessory building or Type 2 home occupation permit: \$200.00
For all other special use applications: \$300.00

Please note that a \$1,000 escrow deposit may be required, at the discretion of Township officials and staff.

Applicant Information:

Name: _____

Address: _____

Phone Number: _____ Email: _____

Property Owner Name and Address (if different than above): _____

Property Information:

Property Address: _____

Parcel Number: 41-__ - __ - ____ - ____

Zone District Classification: _____

Proposed Use and/or Changes to the Property: _____

In support of this application, the following items are required:

- _____ (a) A complete to-scale site plan that complies with Sec. 78-492 (2)(b) and Sec. 78-524 of the Zoning Ordinance.
- _____ (b) A written statement addressing the extent to which the proposed use complies with the standards set forth in Sec. 78-493 of the Zoning Ordinance.

I (we), the undersigned, do hereby make application to the Ada Township Planning Commission for a Special Land Use and also hereby grant permission to Ada Township and its officials and staff to enter upon the subject property for purposes of review and evaluation of this request.

Applicant's Signature(s): _____ Date: _____

Signature of Property Owner(s): _____ Date: _____
(If different than above)

TO BE COMPLETED BY ADA TOWNSHIP

Application Received: _____ Initial: _____
mm / dd / yy

Application Fee of \$ _____ Received: _____ Initial: _____ Check # _____
mm / dd / yy

Escrow Deposit of \$ _____ Received: _____ Initial: _____ Check # _____
mm / dd / yy

Updated 10/11/18