



**ADA TOWNSHIP BOARD MEETING
MINUTES
FEBRUARY 26, 2024 - 7:00 p.m.**

The meeting was called to order by Supervisor Leisman at 7 p.m. The roll was called. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, and Trustees Carter, Hurwitz, Jacobs and Proos. Also present: Township Manager Suchy, Planning Director Said, Parks Director Deason, Buildings/Grounds Supervisor Brinks, Assessor Boerman, Accountant Rodriguez, Fire Chief Murray, Firefighter Dewey, and approximately seven members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Carter, to approve the February 27, 2024, agenda as amended to indicate the closed session is just to consider property purchase. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes & Accept Reports/Communications

1. Regular Board Meeting Minutes – February 12, 2024
2. Special Work Session Meeting Minutes – February 5, 2024

Receive and File Various Reports and Communications

1. Ada Historical Society Meeting Minutes – January 11, 2024
2. Downtown Development Authority Meeting Minutes – January 8, 2024
3. Planning Commission Regular Meeting Minutes – January 18, 2024
4. Kent County Fire Commission Meeting Minutes – September 15, 2023
5. Kent County Fire Commission Meeting Minutes – December 8, 2023
6. Utility Advisory Board Meeting Minutes – December 21, 2023
7. Water Advisory Board Meeting Minutes – November 8, 2023
8. Kent County Grand River Greenway Project Chief Hazy Cloud Park to Roselle Park Pedestrian Bridge Kickoff Meeting Minutes – February 9, 2024
9. Letter from Mark Hunsaker re: Paving of 3 Mile Road to Mela Via Court

Moved by Hurwitz, supported by Jacobs, to approve the Minutes and Accept the Reports/Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran presented the following Warrants: Hand Checks - \$14,206.11; Warrants - \$103,351.93, total Checks and Warrants of \$117,558.046. **Moved by Jacobs, supported by Hurwitz, to approve the Warrant Report for February 27, 2024, in the total amount of \$117,558.04. Roll Call: Yes – Carter, Proos, Hurwitz, Jacobs, Smith, Moran, Leisman; No - 0; Absent - 0. Motion carried.**

CONSIDER LEONARD FIELD PARK RIVERFRONT IMPROVEMENT PROJECT CHANGE ORDER #2 FROM THOMET CONSTRUCTION FOR AN INCREASE OF \$12,950.61 FOR REPLACEMENT OF THE OBSERVATION DECK SUBSTRUCTURE, ADDITIONAL SQUARE POSTS BETWEEN THE RAILING AND COVERED BRIDGE AND TO CORRECT THE COST OF UNIVERSAL PICNIC TABLES FROM THE ORIGINAL BID FORM
Manager Suchy and Jim Morgan from RJM Design presented the reasons for this change order. **Moved by Proos, supported by Jacobs, to approve Change Order #2 for the Leonard Field Park Riverfront Improvement Project. Motion carried.**

CONSIDER LEONARD FIELD PARK RIVERFRONT IMPROVEMENT PROJECT PAY APPLICATION #2 TO THOMET CONSTRUCTION FOR \$317,575.29

Manager Suchy and Jim Morgan, RJM Design, presented this pay request. **Moved by Proos, supported by Jacobs, to approve Pay Application #2 to Thomet Construction for \$317,575.29. Motion carried.**

PUBLIC COMMENT

Mark Hunsaker, 2945 Mela Via Court, talked about potential paving of 3 Mile Road.

UNFINISHED BUSINESS

There was no Unfinished Business.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

RESOLUTION R-022624-1 – A RESOLUTION TO APPOINT JASON MEYER AND REAPPOINT JEFF VANDENBERGE TO THE PARKS, RECREATION, AND LAND PRESERVATION ADVISORY BOARD FOR TERMS EXPIRING MARCH 31, 2028

Moved by Jacobs, supported by Carter, to appoint Jason Meyer and reappoint Jeff Vandenberg to the Parks, Recreation, and Land Preservation Advisory Board for terms expiring March 31, 2028. Roll Call: Yes – Jacobs, Hurwitz, Carter, Proos, Moran, Leisman, Smith; No – 0; Absent – 0. Resolution adopted.

CONSIDER ADA PARK ARBORETUM TREE CARE BID AWARD TO WITTENBACH TREE SERVICE FOR AN AMOUNT NOT TO EXCEED \$13,625.00.

Buildings/Grounds Supervisor Brinks explained the need for this service. **Moved by Proos, supported by Carter, to approve the bid to Wittenbach Tree Service for arboretum care for an amount not to exceed \$13,625.00. Motion carried.**

KENT COUNTY ROAD COMMISSION 2024 LOCAL ROAD PROGRAM PROJECT SUMMARY

Manager Suchy explained the proposed road projects for 2024.

Moved by Carter, supported by Hurwitz, to approve Project #1 for up to \$130,000 (50%) of the township's share. Motion carried.

Moved by Hurwitz, supported by Proos, to approve Project #2 at a total cost to the township of up to \$95,000 (50% of \$190,000). Motion carried.

Moved by Jacobs, supported by Hurwitz, to approve Project #3 at a cost to the township of up to \$135,000 (45%). Motion carried.

Moved by Proos, supported by Hurwitz, to pay for the township's share of the three projects from the anticipated ARPA funds. Motion carried.

DEPARTMENT REPORTS

A. Township Manager Report – February 7, 2024

BOARD MEMBER COMMENT

Clerk Smith stated Lowell has filed to place a bond issue on the May ballot. Also, the nine days of early voting for the presidential primary concluded on February 26.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Mark Hunsaker stated that he could bring the road issue to the HomeOwners Association to gauge the interest of the residents.

CLOSED SESSION

Moved by Hurwitz, supported by Jacobs, to proceed into closed session for the purposes of Considering the Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act, at 8:00 p.m. Roll Call: Yes – Jacobs, Hurwitz, Carter, Proos, Moran, Smith, Leisman. Motion carried 7-0.

CLOSED SESSION

(Minutes prepared separately)

Moved by Hurwitz, supported by Jacobs, to proceed into closed session for the purposes of Considering the Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act, at 8:00 p.m. Roll Call: Yes – Jacobs, Hurwitz, Carter, Proos, Moran, Smith, Leisman. Motion carried 7-0.

Moved by Hurwitz, supported by Jacobs, to return to open session at 8:45 p.m.

ADJOURNMENT

Moved by Hurwitz, supported by Jacobs, to adjourn. Motion carried. The meeting was adjourned at 8:46 p.m.

Jacqueline Smith
Ada Township Clerk

Date