



**ADA TOWNSHIP BOARD MEETING
MINUTES
MAY 13, 2024**

Draft

Meeting was called to order by Supervisor Leisman at 7:00 p.m. Members present: Supervisor Leisman, Clerk Smith, Treasurer Moran, Trustees Carter, Hurwitz, and Jacobs. Members absent: Trustee Proos. Also present: Planning Director Said, Parks Director Deason, Fire Chief Murray, Buildings & Grounds Director Brinks, Accountant Rodriguez, Assessor Boerman, and approximately eight members of the community.

APPROVAL OF AGENDA

Moved by Jacobs, supported by Hurwitz, to approve the Agenda with the addition of April 8, 2024, closed session minutes. Motion carried.

GENERAL TOWNSHIP BUSINESS

CONSENT AGENDA

Approval of Board Meeting Minutes

Township Board Minutes – 04-08-2024

Township Closed Session Board Minutes – 04-08-2024

Receive and File Various Reports/Communications

1. Ada Historical Society Meeting Minutes – March 14, 2024
2. Downtown Development Authority Meeting Minutes – March 11, 2024
3. Parks, Recreation and Land Preservation Meeting Minutes – February 8, 2024
4. Planning Commission Meeting Minutes – March 21, 2024
5. Kent County Fire Commission Meeting Minutes – February 16, 2024
6. Zoning Board of Appeals Meeting Minutes – February 6, 2024.

Moved by Hurwitz, supported by Jacobs, to approve the Minutes and Accept the Reports and Communications under the Consent Agenda. Motion carried.

APPROVAL OF WARRANTS

ADA TOWNSHIP GENERAL WARRANTS

Treasurer Moran reported the general township warrants with receipts in the following amounts: Hand Checks: \$336,631.84; Warrants \$473,346.62. Total All Checks and Warrants: \$809,978.46. **Moved by Jacobs, supported by Carter, to approve the Warrant Report for May 13, 2024, in the total amount of \$809,978.46. Roll Call: Yes – Hurwitz, Jacobs, Carter, Moran, Smith, Leisman; No - 0; Absent - Proos. Motion carried.**

PUBLIC COMMENT

Dan Oreck, 106 Pettis, made comments regarding the proposed trail.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

REQUEST FROM EGYPT VALLEY COUNTRY CLUB FOR PUBLIC FIREWORK DISPLAY PERMIT ON SEPTEMBER 21, 2024, WITH RAIN DATE OF OCTOBER 5, 2024

Moved by Jacobs, supported by Moran, to approve the request for Public Fireworks Display on September 21, 2024, with Rain Date of October 5, 2024. Motion carried.

RECOMMENDATION FROM TRAIL COMMITTEE MEETING TO PROCEED WITH PETTIS AVENUE PHASE II TRAIL ON NORTH SIDE OF PETTIS AVENUE AND CONSIDER EXTENDING PATH TO THE NORTH TO CONNECT TO DOGWOOD AVENUE

Moved by Carter, supported by Hurwitz, to approve the recommendation from the Trail Committee Meeting to Proceed with Pettis Avenue Phase II Trail on the North Side of Pettis Avenue and discontinue spending staff support and money for south side plans. Motion carried.

ORDINANCE O-051324-1 – AN ORDINANCE TO AMEND CHAPTER 78 OF THE ADA TOWNSHIP CODE OF ORDINANCES TO AMEND REGULATIONS REGARDING ZONING COMPLIANCE PERMITS

Moved by Hurwitz, supported by Moran, to adopt Ordinance O-051324-1, which is an Ordinance to Amend Chapter 78 of the Ada Township Code of Ordinances to Amend Regulations Regarding Zoning Compliance Permitted. Roll Call: Yes – Hurwitz, Jacobs, Carter, Moran, Smith, Leisman; No – 0; Absent – Proos. Ordinance adopted.

RESOLUTION R-051324-1 – A RESOLUTION IN SUPPORT OF CITIZENS FOR LOCAL CHOICE PETITION EFFORTS

Moved by Moran, supported by Jacobs, to adopt Resolution R-051324-1, which is a resolution in Support of Citizens for Local Choice Petition Efforts. Roll Call: Yes – Moran, Carter, Hurwitz, Jacobs, Smith, Leisman; No – 0; Absent – Proos. Resolution adopted.

RESOLUTION R-051324-2 – A RESOLUTION AUTHORIZING THE BEERS AT THE BRIDGE SPECIAL EVENT LIQUOR LICENSE APPLICATION

Moved by Hurwitz, supported by Carter, to adopt Resolution R-051324-2, which is a resolution authorizing the Beers at the Bridge Special Event Liquor License Application. Roll Call: Yes – Hurwitz, Carter, Jacobs, Smith, Moran, Leisman; No – 0; Absent – Proos. Resolution adopted.

RESOLUTION R-051324-3 – A RESOLUTION CONCERNING TOWNSHIP RESPONSIBILITIES FOR PRIVATE WASTE TREATMENT FACILITIES SERVING “HIDDEN LAKES” PLANNED UNIT DEVELOPMENT

Moved by Jacobs, supported by Carter, to table Resolution R-051324-3. Motion carried.

RESOLUTION R-051324-4 – A RESOLUTION ESTABLISHING UTILITY RATES FOR THE 2024-2025 FISCAL YEAR

Steve Groenenboom, Moore & Bruggink, presented information from the rate study. Moved by Jacobs, supported by Hurwitz, to adopt Resolution R-051324-4, which is a resolution establishing Utility Rates for the 2024-2025 Fiscal Year. Roll Call: Yes – Jacobs, Hurwitz, Carter, Moran, Leisman, Smith; No -0; Absent – Proos. Resolution adopted.

RESOLUTION R-051324-5 – A RESOLUTION APPROVING ROAD CLOSURES FOR THE ADA 4TH OF JULY PARADE

Moved by Hurwitz, supported by Moran, to adopt Resolution R-051324-5, which is a resolution approving road closures for the Ada 4th of July Parade. Roll Call: Yes – Hurwitz, Carter, Moran, Jacobs, Smith, Leisman; No – 0; Absent – Proos. Resolution adopted.

CONSIDER PURCHASE OF UTV FOR USE BY FIRE DEPARTMENT FROM FOX POWER SPORTS LLC FOR AN AMOUNT NOT TO EXCEED \$37,576.88

Fire Chief Murray presented the need for this vehicle. Moved by Jacobs, supported by Carter, to approve the purchase of o UTV for an amount not to exceed \$37,576.88. Motion carried.

PLANNING DEPARTMENT MEMO FOR PROPOSED ATHLETIC FIELD DEVELOPMENT AT FOREST HILLS EASTERN CAMPUS

Manager Suchy gave an update. Possible board actions were discussed.

CONSIDER RECOMMENDATION FROM PARKS, RECREATION, AND LAND PRESERVATION ADVISORY BOARD TO APPROVE PROGRESSIVE COMPANIES DESIGN PROPOSAL FOR CONNECTING COMMUNITY IN ADA CAMPAIGN FOR AN AMOUNT NOT TO EXCEED \$26,500

Parks Director Deason explained this proposal. It was noted that Treasurer Moran will temporarily serve on this committee. Moved by Hurwitz, supported by Moran, to approve the Progressive Companies Design Proposal for Connecting Community in Ada Campaign for an amount not to exceed \$26,500. Motion carried.

CONSIDER APPROVAL OF FIRST AMENDMENT TO FIELD LEASE AGREEMENT LOCATED AT 7575 E FULTON STREET WITH ALTICOR THROUGH NOVEMBER 1, 2028

Moved by Moran, supported by Carter, to approve the First Amendment to Field Lease Agreement Located at 7575 East Fulton with Alticor through November 1, 2028. Motion carried.

CONSIDER APPROVAL OF CORBIN DESIGN PROPOSAL TO PROVIDE WAYFINDING IMPLEMENTATION CONSULTING SERVICES FOR AN AMOUNT NOT TO EXCEED \$11,010.00 IN PROFESSIONAL FEES

Moved by Hurwitz, supported by Carter, to approve the Corbin Design proposal for wayfinding implementation consulting services for an amount not to exceed \$11,010.00 in professional fees. Motion carried.

CONSIDER APPROVAL OF REVIZE PROPOSAL TO NEW WEBSITE DESIGN/IMPLEMENTATION FOR AN AMOUNT NOT TO EXCEED \$23,970.00

Moved by Jacobs, supported by Hurwitz, to approve the Revize proposal for new website design/implementation for an amount not to exceed \$23,970.00. Motion carried.

DEPARTMENT REPORTS

TOWNSHIP MANAGER REPORT – MAY 8, 2024

ASSESSING DEPARTMENT REPORT – MAY 6, 2024

BUILDING, FACILITIES AND GROUNDS DEPARTMENT REPORT – MAY 13, 2024

DOWNTOWN DEVELOPMENT AUTHORITY DIRECTOR REPORT – MAY 13, 2024

FIRE DEPARTMENT REPORT – APRIL, 2024

HISTORICAL SOCIETY MUSEUM MANAGER REPORT – APRIL, 2024

PARKS & RECREATION DEPARTMENT REPORT – MAY 8, 2024

PLANNING DEPARTMENT REPORT – APRIL, 2024

ENGINEERING MONTHLY REPORT – MAY 7, 2024

F& V OPERATIONS & RESOURCE MANAGEMENT UTILITY REPORT – APRIL, 2024

BOARD MEMBER COMMENT

Clerk Smith gave statistics regarding the May election for Lowell Schools bond proposal. She also announced her retirement planned for June 24, 2024.

Supervisor Leisman stated he will not be at the May 28 board meeting.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Hurwitz, supported by Jacobs, to adjourn the meeting at 8:50 p.m. Motion carried.

Jacqueline Smith
Ada Township Clerk

Date