



ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY OCTOBER 28, 2024, at 7:00 P.M.
MINUTES

Supervisor Leisman called the Regular meeting of the Ada Township Board to order at 7:00 P.M.

Board Members Present: Trustee Proos, Treasurer Moran, Clerk Burton, Trustee Hurwitz, Supervisor Leisman, Trustee Jacobs.

Board Members Absent: Trustee Carter

Staff Present: Parks and Recreation Director Deason, Planning and Zoning Director Said, Assessor Boerman, Township Manager Suchy, Deputy Clerk McIntosh, Staff Accountant Rodriguez

Public Present: 8 members of the public

APPROVAL OF AGENDA

Moved by Trustee Proos, supported by Trustee Jacobs to approve the agenda. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Jacobs, supported by Trustee Hurwitz to approve minutes and accept and file reports/communications under consent agenda. Motion Carried.

A. APPROVAL OF TOWNSHIP BOARD MINUTES

1. Regular Board Meeting Minutes – October 14, 2024

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Ada Historical Society Meeting Minutes –September 12, 2024
2. Downtown Development Authority Meeting Minutes – September 9, 2024
3. Parks, Recreation and Land Preservation Meeting Minutes – August 15, 2024
4. Planning Commission Meeting Minutes – September 19, 2024
5. Grand Valley Metro Council Meeting Minutes – March 7, 2024
6. Utility Advisory Board Meeting Minutes – August 15, 2024
7. Water Advisory Council Meeting Minutes – July 10, 2024
8. Ada Classic Criterium Race Event Recap Letter

APPROVAL OF WARRANTS

Treasurer Moran presented the following amounts of the Township General warrants:

Hand Checks: \$17,778.49

Warrants: \$259,898.83

Total Hand Checks and Warrants: \$277,677.32

Moved by Trustee Jacobs, supported by Trustee Proos to approve the October 28, 2024 Warrant report in the total amount of \$277,677.32. Roll Call: Yes- 6 (Burton, Leisman, Moran, Proos, Jacobs, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.

PUBLIC COMMENT

Frank Hoover, 700 Marbury Drive. Early Voting has been a great success, and it is due to the Clerk staff, and they have done an excellent job.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

There was no public hearing.

NEW BUSINESS

Consider Recommendation from Parks, Recreation, and Land Preservation Advisory Board to Approve Ada Covered Bridge Park Design Services Proposal from Progressive Companies.

Director Deason presented the recommendation from the Advisory Board. He stated that the design steering committee has worked closely with Progressive Companies. He also presented the proposed schedule to the Township Board members. Trustee Proos inquired about the hourly rate information. Mike Ozer, Progressive Companies, explained the hourly rate information and fees associated with their work and the permitting process with EGLE. **Moved by Trustee Proos, supported by Trustee Jacobs to approve the proposal with the addition of the hourly rates with monthly billings appearing in the Managers Report. Motion Carried.**

Township Manager Annual Review – Personnel Committee

Supervisor Leisman summarized the annual review process, utilizing the board approved form. The personnel committee believed that the Township Manager scored exceptionally on the review form. Supervisor Leisman presented the compensation to be raised by \$10,000 and awarding a \$10,000 bonus to the Township Manager. Supervisor Leisman also noted that the range of pay for the manager be increased from \$175,000 to \$185,000. **Moved by Trustee Proos, supported by Trustee Jacobs to approve the Township Manager Annual Review submitted by the Personnel Committee. Motion Carried.**

Resolution R-102824-1: A Resolution to Approve Retaining Interest Earned on County Tax Collections and Authorizing the Township to Enter into an Agreement Regarding the Same.

Treasurer Moran presented the resolution to the Township Board. He stated that this is an administrative agreement. **Moved by Trustee Jacobs, supported by Trustee Hurwitz to approve R-102824-1. Roll Call: Yes- 6 (Burton, Leisman, Moran, Proos, Jacobs, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

Resolution R-102824-2: A Resolution Authorizing Transition from John Hancock and Voya to Empower for the Group Retirement Plan

Township Manager Suchy presented the resolution to the board. He stated that this is to allow employee cost savings and streamlines the user side. He stated this has been shared with the Admin Committee. Treasurer Moran provided additional information regarding the process, cost saving for staff, and an easier user experience on the retiree side and the administrative side. **Moved by Trustee Hurwitz, supported by Trustee Jacobs to approve R-102824-2. Roll Call: Yes- 6 (Burton, Leisman, Moran, Proos, Jacobs, Hurwitz); No- 0; Absent- 1 (Carter). Motion Carried. 6-0.**

DEPARTMENT REPORTS

A. Township Manager Report – October 23, 2024

Manager Suchy stated that he is working with F&V Operations regarding addressing inaccurate meter readings and is actively working to correct the issue. He stated that the railroad is performing maintenance on railroad ties, causing more trains to run at night, causing noise pollution that will resolve in the near future. He thanked the Personnel Committee for the review and their work over the years.

BOARD MEMBER COMMENT

Trustee Hurwitz stated that he got several calls regarding traffic at the Pumpkin Prowl event. He noted the new police report came out regarding hooligans vandalizing the downtown area.

Manager Suchy stated that there will be a recap meeting and with over 8,000 people coming into downtown Ada that evening was overwhelming, and staff will discuss with event managers and Kent County Sherriff officials.

Trustee Jacobs stated that the Early Voting experience was great this weekend.

Clerk Burton stated that due to the massive turn out the past three days of Early Voting and returned Absentee Ballots, over 33% of the township has already voted.

Treasurer Moran thanked Manager Suchy for his willingness to assist staff and department heads with Ada growth. He also noted that the Early Voting site has been very successful.

Trustee Proos stated that Early Voting has been very successful and believes that if we keep working and delivering this level of engagement our community will continue to be blessed.

Supervisor Leisman stated that Early Voting is a great opportunity. He stated that the staff is very happy with Manager Suchy's work.

CLOSED SESSION

There was no closed session.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Robert Cribbs, Cascade Resident. He is currently on the ballot for the Forest Hills School District and has worked in multiple positions throughout the school district. He stated that he hopes the Ada Township, Cascade Township and the Forest Hills School District will work together in the coming years.

Cassandra Rodriguez, Staff Accountant. Wants on record that the township staff loves working for and with Township Manager Suchy.

Frank Hoover, 700 Marbury Drive, stated that the Challenger who was in the Early Voting site was very impressed with the Township operations

ADJOURNMENT

Moved by Trustee Jacobs, supported by Trustee Hurwitz to adjourn the meeting. The meeting was adjourned at 7:42 P.M.