



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY OCTOBER 23, 2023 at 7:00 P.M.
MINUTES**

The meeting was called to order by Supervisor Leisman at 7:00 P.M.

Members Present: Treasurer Moran, Trustees Carter, Jacobs, Proos and Hurwitz, Clerk Smit, Supervisor Leisman.

Members Absent: None.

Staff Present: Manager Suchy, Deputy Clerk McIntosh, Planning Director Said, Township Engineer Groenenboom, Buildings, Facilities, and Ground Director Brinks, Fire Chief Murray, Assessor Boerman, Accountant Rodriguez, Parks and Recreation Director Fitzpatrick, Fire Lieutenant Dewey, Recreation Programmer Deason.

Public Present: 3 members of the public.

APPROVAL OF AGENDA

Moved by Trustee Hurwitz, supported by Trustee Proos, to approve the October 23, 2023 agenda. **Motion Carried. 7-0.**

GENERAL TOWNSHIP BUSINESS

Moved by Trustee Proos, supported by Trustee Hurwitz, to file the below reports and communication under the consent agenda. **Motion Carried. 7-0.**

A. APPROVAL OF TOWNSHIP BOARD MINUTES - none

B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS

1. Downtown Development Authority Meeting Minutes – September 11, 2023
2. Historical Society Meeting Minutes – September 14, 2023
3. Parks, Recreation and Land Preservation Advisory Board Meeting Minutes – September 14, 2023
4. Utility Advisory Board Meeting Minutes – August 17, 2023

APPROVAL OF WARRANTS

Treasurer Moran presented the following total amounts for Hand Checks and Warrants:

Hand Checks- \$459,473.34

Warrants- \$882,418.99

Total all check and warrants- \$1,341,892.33

Moved by Trustee Proos, supported by Trustee Carter, to approve the Warrant Report for October 23, 2023, in the total amount of \$1,341,892.33. **Roll Call: Yes- Jacobs, Carter, Proos, Hurwitz, Moran, Leisman, Smith; No- 0; Absent-0. Motion Carried. 7-0.**

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

There were no public hearings.

NEW BUSINESS

Request from Wyoming Excavating LLC for Extension on Fulton St. Trail Project Completion Date from November 7, 2023 to November 30, 2023.

Engineer Groenenboom and Nate Post with Wyoming Excavators presented memo and photos regarding the need for extension on the Fulton St. Trail Project. Board asked questions regarding timeline once needed materials are delivered. Moved by Trustee Jacobs, supported by Trustee Carter to accept request for extension to November 30, 2023. **Motion Carried. 7-0.**

FY 2023 Audit Presentation – Dan Veldhuizen, Siegfried Crandall P.C.

Dan Veldheizen, auditor, presented the financial conditions of the Township. He presented the summary of significant accounting policies and other information gathered in the audit. The finance committee reported out regarding building upon the financial health of the township investments. The Township Board asked questions regarding the growth of the township and any recommendations on improvements. Veldheizen stated that the Township is on track for reasonable growth that is seen across the county.

Update from Township Clerk on Additional Election Costs.

Clerk Smith presented her submitted memo regarding the changes that local governments are to implement per Proposal 2022-2. Clerk Smith provided a brief update on some of the equipment needs and the county's advice on the cost to be absorbed by the township.

Consider Increase in Compensation for Election Inspector Workers.

Clerk Smith summarized the conversation with Mike Sullivan, Kent County Election Director, on his recommendation to raise election inspector wage in accordance with other municipalities in the area. The recommendation is to raise election inspector compensation to \$15 per hour, chairperson and co-chair compensation to \$18 per hour, and to compensate \$45 per training. This wage increase recommendation would take effect for this November election. The board discussed pay relative to the surrounding townships. Moved by Treasurer Moran, supported by Trustee Carter, to increase compensation for election inspectors to \$15/hour, chairpersons and co-chairs to \$18/hour, and \$45 for trainings attended. **Yes- Jacobs, Carter, Hurwitz, Moran, Leisman, Smith; No- Proos; Absent-0. Motion Carried. 6-1.**

Consider Recommendation from Public Safety Committee for Approval of On-Board Computer Purchase.

Chief Murray reported on the recommendation from the Public Safety Committee. Moved by Trustee Proos, supported by Trustee Carter, to approve on-board computer purchase. **Motion Carried. 7-0.**

Consider Recommendation from Building, Grounds & Utility Committee to Award 2023-2024 Snow Removal Bid to VanVossen Property Services.

Manager Suchy reported on the memo and past positive experience with VanVossen Property Services. Moved by Trustee Proos, supported by Trustee Jacobs, to accept the snow removal bid from VanVossen Property Services. **Motion Carried. 7-0.**

Consider Recommendation from Building, Grounds & Utility Committee to Approve Quote from Parkway Electric for Hall Street Lift Station Radar Level Sensor for an Amount Not to Exceed \$5,245.00.

Manager Suchy reported on the recommendation from the BGU committee. this improvement would align with the integration of currently planned improvements. Moved by Trustee Jacobs, supported by Trustee Hurwitz to approve quote from Parkway Electric for Hall Street Lift Station radar level sensor for an amount not to exceed \$5,245.00. **Motion Carried. 7-0.**

Consider Recommendation from Building, Grounds & Utility Committee to Approve Fire Hydrant Restoration Quote for 100 Hydrants from D&S Painting LLC for an Amount Not to Exceed \$16,500.00.

Building, Facilities, and Ground Director Brinks presented his memo on hydrant maintenance and painting request from the recommended plan from the Buildings, Grounds & Utilities Committee. Moved by Trustee Jacobs, supported by Trustee Hurwitz, to approve fire hydrant restoration quote for 100 hydrants from D&S Painting LLC for an amount not to exceed \$16,500.00. **Motion Carried. 7-0.**

Resolution R-102323-1: A Resolution Expressing Support to Maintain Local Control over Local Land Uses Including, But Not Limited to: Short-Term Rentals, Industrial Solar Installations, Industrial Wind Turbine Installations and Sand and Gravel Mining.

Supervisor Leisman presented the resolution provided to the board members. If accepted, this resolution will be shared with legislators. Supervisor Leisman summarized the resolution and stated that municipalities have been urged by the Michigan Township Association to pass similar policies of support. Moved by Trustee Proos, supported by Trustee Carter to accept Resolution R-102323-01. **Roll Call: Yes- Jacobs, Carter, Proos, Hurwitz, Moran, Leisman, Smith; No- 0; Absent-0. Motion Carried. 7-0.**

Pettis Avenue Trail (Phase II) - Determine Request for Devos Family Foundation.

Manager Suchy stated that Rob Hunter from Amway provided an update that crossing the river and locating the trail on Amway property was a possibility due to some changes with their planned development of the east end of their property. Manager Suchy added that Mr. Groenenboom was able to put together a rough cost estimate since this came about on Friday. Engineer Groenenboom presented his estimate for a trail that crosses the Grand River, connecting through the Chief Hazy Cloud Park Trail. Supervisor Leisman summarized that this would potentially alleviate crossing concerns on the existing Pettis Trail area, which has been a discussion had by the Trail Committee. The board discussed feasibility of the November 1 deadline, cost estimate, and the practicality of the project. The Township would utilize \$3 million dollars of trail bond funds and the project cost increase of \$6,500,000 would need to be funded by the foundation. Moved by Trustee Hurwitz, supported by Trustee Jacobs to have the Township Manager apply for the Devos Family Foundation grant request for the project in the amount of \$6,500,000. **Motion Carried. 7-0.**

DEPARTMENT REPORTS

A. Township Manager Report- October 18, 2023

Manager Suchy gave an update regarding the covered bridge repair, with the extended timeline for the project bid to November 1st and project competition by the end of March 2024. Trustee Jacobs inquired about the spongy moth survey. Manager Suchy stated that the whole township was surveyed, and we will receive results soon.

BOARD MEMBER COMMENT

Clerk Smith provided a reminder about the upcoming November election.

Trustee Jacobs thanked the staff for hosting the Fall Clean-Up Day.

Trustee Proos thanked the fire department for hosting the board members at the fire station for dinner this month.

Supervisor Leisman announced that the Connecting Community Campaign has started meeting and has started private fundraising efforts for the Covered Bridge Park improvement projects.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

Fire Chief Murray announced that the Ada Fire Department has been awarded a \$10,000 equipment grant. He also announced that Ada was able to donate an old set of gear to the Store for Veterans on the east side of the state for display.

ADJOURNMENT

Moved by Trustee Hurwitz, supported by Trustee Carter, to adjourn. Motion Carried. 7-0.

Meeting was adjourned at 8:31 P.M.