



**ADA TOWNSHIP REGULAR BOARD MEETING
MONDAY MARCH 11, 2024 at 7:00 P.M.
MINUTES**

Supervisor Leisman called the meeting to order at 7:00 P.M.

Members Present: Clerk Smith, Treasurer Moran, Supervisor Leisman, Trustees Carter, Proos, Jacobs.

Member Absent: Trustee Hurwitz.

Staff Present: Township Manager Suchy, Deputy Clerk McIntosh, Assessor Boerman, Accountant Rodriguez, Planning Director Said, Buildings, Facilities and Grounds Director Brinks, Fire Chief Murray.

Public Present: 7 members of the public

APPROVAL OF AGENDA

Moved by Jacobs, supported by Carter to approve the March 11, 2024 agenda with no changes or alterations. Motion Carried.

GENERAL TOWNSHIP BUSINESS

Moved by Proos, supported by Carter to approve minutes and accept and file the following reports and communications under the consent agenda.

- A. APPROVAL OF TOWNSHIP BOARD MINUTES
 - 1. Regular Board Meeting Minutes – February 26, 2024
 - 2. Closed Session Meeting Minutes – February 26, 2024

- B. RECEIVE AND FILE VARIOUS REPORTS AND COMMUNICATIONS - None

APPROVAL OF WARRANTS

Treasurer Moran presented the following amount for the warrant report for the March 11, 2024 Township Board Meeting.

Hand Checks: \$3,661.05

Warrants: \$418,482.40

Total checks and warrants: \$422,143.45

Moved by Proos, supported by Jacobs to approve the Warrant Report for March 11, 2024, in the total amount of \$422,143.45. Roll call: Yes- Smith, Leisman, Jacobs, Moran, Proos, Carter; No- 0; Absent- Hurwitz. Motion carried. 6-0.

PUBLIC COMMENT

There was no public comment.

UNFINISHED BUSINESS

There was no unfinished business.

PUBLIC HEARING

Fiscal Year 2024-2025 Township Budget & 2024-2030 Capital Improvement Plan.

Supervisor Leisman opens the public hearing on the 2024-2025 Township Budget and the capital improvement plan at 7:08 P.M., following no comments from the public Supervisor Leisman closed the public hearing at 7:09 P.M.

NEW BUSINESS

Resolution R-031124-1: A Resolution Amending the Fiscal Year 2023-2024 Budget.

Township Manager Suchy summarized his memo provided to the board for the annual process of fourth quarter budget amendments. **Moved by Jacobs, supported by Carter to adopt R-031124-1 amending the fiscal year 2023-2024 budget. Roll call: Yes- Smith, Leisman, Jacobs, Moran, Proos, Carter; No- 0; Absent- Hurwitz. Motion carried. 6-0.**

Employee Compensation and Benefits Recommendation for FY 2024-2025.

Manager Suchy summarized the recommendation for compensation increases for all non-elected positions within the Township. Trustee Proos asked about other health insurance options and stated that the annual increases from our current provider have been very high. Manager Suchy indicated that last year the Township looked at switching to the West Michigan Health Pool as their annual increases were much more moderate. Supervisor Leisman stated that the Personnel Committee has also reviewed the recommendation presented to the board. **Moved by Proos, supported by Jacobs to approve the recommended employee compensation and benefits for FY 2024-25. Motion Carried.**

Resolution R-031124-2: A Resolution Approving the FY 2024-2025 Budget Appropriations.

Manager Suchy highlighted major expenditures and fund balances. Trustee Proos stated that Manager Suchy and the department heads did a great job with the preparation of the budget. **Moved by Jacobs, supported by Carter to approve R-031124-2 adopting the proposed FY 2024-2025 budget appropriations. Roll call: Yes- Smith, Leisman, Jacobs, Moran, Proos, Carter; No- 0; Absent- Hurwitz. Motion carried. 6-0.**

Resolution R-031124-3: A Resolution Approving the FY 2024-2030 Capital Improvement Plan.

Manager Suchy presented the Capital Improvement Plan for FY 2024-2030. He stated that plans past 2026 are goals, and is subject to change, while 2024-2025 projects will be going out to bid and coming to the board in the next two years. Supervisor Leisman inquired about the improvements to the parks and the maintenance garage currently at Ada Park. Suchy stated that he is working with Director Brinks and Deason regarding ongoing improvements. **Moved by Proos, supported by Jacobs to approve the FY 2024-2030 Capital Improvement Plan. Roll call: Yes- Smith, Leisman, Jacobs, Moran, Proos, Carter; No- 0; Absent- Hurwitz. Motion carried. 6-0.**

Consider Recommendation from Public Safety Committee to Approve Proposal from Emergency Networking for Fire Department Reporting Software for a Cost Not to Exceed \$7,595.00.

Fire Chief Murray presented recommendation from the Public Safety Committee. He stated that this system is used by Cascade Township and other municipalities in the area to fulfill the state mandated reporting requirements. **Moved by Proos, supported by Carter to approve the proposal from Emergency Networking for a cost not to exceed \$7,595.00.**

DEPARTMENT REPORTS

A. Township Manager Report – March 6, 2024

Manager Suchy highlighted the EGLE meeting today regarding the Park-to-Park bridge at Roselle. He stated the board will see a memo regarding a citizen petition on the paving of 3 Mile Road.

B. Assessing Department Report – March 4, 2024

C. Building, Facilities & Grounds Department Report – March 11, 2024

D. Downtown Development Authority Director Report – March 4, 2024

E. Fire Department Report – February, 2024

F. Historical Society Museum Manager Report – February, 2024

G. Parks & Recreation Department Report – March 6, 2024

Parks and Recreation Director Deason stated his department had great turnout at the Forest Hills Expo with the DDA and Fire Department.

H. Planning Department Report – February, 2024

Trustee Proos inquired regarding the next step regarding the 5799 4 Mile issue. Planning Director Said stated that there is an upcoming show-cause hearing regarding the issue at the 63rd district.

I. Engineering Monthly Report – March 5, 2024

J. F&V Operations & Resource Management Utility Report – February, 2024

BOARD MEMBER COMMENTS

Trustee Proos stated that the department heads and those that write the reports that they are great and provide good insight and appreciates the continued work.

Clerk Smith stated that the presidential primary ended with an overall 26% voter turnout for the Township with 180 voters coming to utilize the early voting 9-day period. There is an upcoming election on May 7 for Lowell Area Schools.

CLOSED SESSION

Consider Purchase of Real Property Pursuant to MCL 15.268 Section 8(1)(d) of the Michigan Open Meetings Act and Consider Written Legal Opinion Pursuant to MCL 15.268 Section 8(1)(h) of the Michigan Open Meetings Act.

Moved by Proos, supported by Jacobs to enter closed session at 7:33P.M. Roll call: Yes- Smith, Leisman, Jacobs, Moran, Proos, Carter; No- 0; Absent- Hurwitz. Motion carried. 6-0. The board entered closed session at 7:33 P.M.

The Township Board returned to open session at 8:27 P.M.

OPPORTUNITY FOR ADDITIONAL PUBLIC COMMENT

There was no additional public comment.

ADJOURNMENT

Moved by Jacobs, supported by Carter to adjourn the meeting at 8:27 P.M. Motion carried.