

Ada Township Procedure for Granting Veterans Exemptions

1. Property owner must complete a Veterans Exemption Application Form with all the required documents listed within the application. (See attached)
2. Upon receipt the Assessor will review the application and verify that all the required information has been submitted.
3. Once the application is properly submitted the Assessor will review the information and make sure all supporting documents are attached and that the property owner meets at least one of the affirmations of eligibility requirements. If more information is needed or other questions arise during the review the Assessor will contact the property owner and request additional information or documentation.
4. The Assessor will then either deny or grant the exemption.