

ADA TOWNSHIP
SIGN PERMIT APPLICATION FOR
C-1 (VILLAGE BUSINESS) DISTRICT

A FILING FEE OF \$50.00 MUST ACCOMPANY THIS APPLICATION.

Applicant Name: _____

Property Owner/Tenant Name: _____
(if different from applicant)

Applicant Address: _____

Property Owner/Tenant Address: _____
(if different from applicant) _____

Applicant Phone: _____

Applicant Fax No.: _____

Permanent Parcel No: _____

Address of proposed sign location: _____

Zoning District of Subject Property: _____

1. The undersigned applicant hereby requests a sign permit for the following type(s) of sign(s) (check all that apply):

- _____ a. 1 wall sign per business:
The sign area proposed is _____ sq. ft. (maximum 12 sq. ft. per sign)
- _____ b. Individual business freestanding sign
The sign area proposed is _____ sq. ft. (maximum 16 sq. ft.), or
- _____ c. Business center freestanding sign (A "business center" is "two or more uses, activities, or enterprises located in the same building, on the same parcel of property, or otherwise presenting the appearance of a unified grouping of businesses.")
The sign area proposed is _____ sq. ft. (maximum 24 sq. ft.)
- _____ d. 1 projecting sign per building:
The sign area proposed is _____ sq. ft. (maximum 6 sq. ft.) (Note: A projecting sign may not project more than 4 feet from the building wall, nor any closer than 2 feet from the street pavement edge or curb line, and must have a minimum ground clearance of 10 feet, if it projects over a public sidewalk.)

2. The proposed sign (if freestanding) will be set back from the street right-of-way a distance of _____ feet. (minimum setback 5 feet).

3. The proposed sign (if freestanding) will be _____ feet in height. (maximum 5 feet)

4. The proposed sign will have: _____ no illumination.
_____ external illumination.
_____ internal illumination, and the percentage of the sign face that is illuminated is _____ % (maximum 35%)

5. The applicant represents that the sign shall comply with all sign standards set forth in Section 78-744 of Chapter 78.

6. The applicant has attached to this application a plan of the proposed sign, drawn to scale, showing the proposed location of the sign, materials, dimensions, and sufficient other details to show compliance with Chapter 78.

(Continued on Reverse Side)

7. Consent of record owner of property (please check):

_____ The applicant is the record owner of the property and hereby gives consent to the erection and maintenance of the proposed sign.

_____ The applicant is not the record owner of the property, but has obtained the written consent of the record owner to the erection and maintenance of the proposed sign. An original of the written consent is attached to this application.

8. The applicant:

_____ has received a construction permit as required by the current BOCA Basic/National Building Code, Article 19.

_____ Has not yet received a construction permit, but has submitted an application pursuant to the current BOCA Basic/National Building Code, Article 19.

Date: _____

_____ Applicant Signature

TO BE COMPLETED BY THE TOWNSHIP

Application filed on _____. Application fee in the amount of \$ _____, received by _____, on _____.

Application, plans, other submissions and any necessary inspections indicate that proposed sign:

_____ Complies with the Sign Ordinance.

_____ Does not comply with the Sign Ordinance for the following reasons:

The application for a sign permit is:

_____ Approved

_____ Approved, with the following conditions: _____

_____ Disapproved

Zoning Administrator _____ Date: _____