

January 13, 2015

Ada Township Ethics Board

The meeting was called to order at 6:41 pm. We met at Hub301 because the burglar alarm had not been turned off at the township office.

Present: Carol Seacord, Julie Smith, Brian Schiffler, Keith Wolverton, and Mary Oele.

Agenda

Brian made a motion to approve the agenda; it was seconded by Keith and approved by all members.

Minutes

Brian made a motion to approve the minutes and seconded by Keith and approved by all members.

Old Business

- a. Carol's meeting with George, Susan and Norm

Regarding our question of when to involve the township attorney should we get an ethics complaint, George felt that he would follow our recommendations of when to consult legal advice.

The Board also wished to know when a complaint becomes public knowledge. It occurs once it is scheduled on the agenda. If further investigation of the complaint is warranted then a closed meeting to conduct that will be called. Once that is complete the findings will go to both George and the Board of Trustees. George also added that the personnel handbook will address any personnel standards in question.

Other issues addressed related to the question of being designated as a Board vs. Committee. According to George, there is no reason why we cannot be designated either one. As a Board, due to the lack of complaint over the years, we will meet only once a year, the third Tuesday in October. (Motion Below) If there is a complaint, protocol will be followed and a special meeting will be called in between to investigate.

New Business

A motion is made by Keith that we meet October 2015, and then in 2016 move to one meeting per year, on the 3rd Tuesday in April. Brian seconded the motion. The motion passed unanimously.

The next meeting is Oct 19, a Monday night, at 6:30 p.m.

Keith motioned to adjourn. Brian seconded. The meeting adjourned at 7:09 pm.

Respectfully Submitted,

Mary O.
