



Ada Township Ethics Board
Meeting Minutes
Tues., Jan 22, 2013

The meeting was called to order at 6:38 p.m.

Present: Brian Schifflbein, Jon Sarb, Keith Wolverton, Norm Rhoades, Mary Oele, Carol Seacord.

Absent: George Haga, Susan Burton.

Approval of the agenda: Motion by Carol Seacord, seconded by Keith Wolverton.

The motion passed.

October 15 minutes: Carol Seacord moved we approve them and Brian Schifflbein seconded the motion. Approved.

Old Business:

Keith drafted an attendance policy so that all members know what is expected of them. Missing two quarterly meetings in a year could result in being asked to leave the board. Carol moved that we approve the attendance expectations. Brian seconded the motion. Motion passed.

Complaint form amendment in July 16 minutes was never voted on. Carol moved that we approve it. Brian seconded and the amendment was passed. The changes in the complaint form should go to George so he can decide whether to check with the attorney about the wording.

New Business:

Election of officers: Keith recommended Carol as chair and Jon as co-chair.

Jon recommended Carol as chair and Keith as co-chair.

Brian suggested Carol as chair and Jon as co-chair. The motion passed.

Mary took over secretarial duties a few months ago.

Board comment:

Printing forms seems to be a problem. Norm will try it again.

No ethical situations were ever raised since last April for us to us as an exercise. Brian suggested creating one that we will use to work through the process of what we'd do if a case came to us. Carol will come up with an issue before the next meeting.

The actual complaint form needs to be updated. We will add the info that appears under number 3 on "Completing Complaint form" to the actual complaint form.

No public comment. The next meeting is April 16, 2013 6:30 pm.

Meeting adjourned 8:04 pm

Respectfully submitted, Mary Oele