

Ada Township Ethics Board
April 16, 2013

Minutes

The meeting was called to order at 6:34 p.m.

In attendance, Brian Schiffelbein, Jon Sarb, Norm Rhoades George Haga, Carol Seacord, Susan Burton and Mary Oele.

Absent: Keith Wolverton.

Agenda:

Jon Sarb moved to amend the agenda for April 16 to move the mock complaint to the next meeting. Seconded by Brian Schiffelbein. 4-Yes, 0-No, 1 absent; Motion carried.

Minutes:

Jon moved that we approve the minutes of Jan 22, 2013. Brian seconded. 4-Yes, 0-No, 1 absent; Motion carried.

Old Business:

- a. Complaint form storage. The township has a vault that is locked at all times. Is confidential information published? George and Susan will have to research the details of the legality of this (FOIA). Complaints are stored in the vault until we need them. Should we then hand them back in to be placed back in the vault so that someone's information is not accidentally seen by someone who should not?
- b. Website accessibility. Norm was able to print the forms so this issue is resolved.
- c. Revisions were made to the Standards of Conduct: #3 under G. "Chairman Ethics Committee" was changed to "Ethics Committee Chair", as we have a woman chairman. This will need to go to the attorney to check on the wording and George will take care of that.
- d. The numbers were changed under D because we added some information about attendance expectations.

e. D 1 b. : We discussed the need for all three of the township representatives to be at each meeting. Carol will put it on the agenda for the next meeting so we can discuss it further.

New Business.

We tabled number VI on the agenda, which is new business, until the next meeting.

Board Comment.

Brian Schiffelbein expressed a concern over the frequency with which the issue of meeting attendance is raised.

The published dates of the meetings are not correct. A formal motion is required in order to change the dates of Ethics Board meetings.

There was no public comment.

The next meeting is July 15, 2013 at 6:30 pm. It will be a longer meeting.

The meeting adjourned at 7:45 pm.

Respectfully submitted,

Mary Oele